

St. Andrew's Presbyterian Church
Sackville, New Brunswick



The Presbyterian Church in Canada



Annual Reports for 2014

(Revised 28 January 2015)

“And taking the five loaves and the two fish he looked up to heaven, and blessed and broke them, and gave them to the disciples to set before the crowd. And all ate and were satisfied. And they took up what was left over, twelve baskets of broken pieces.”

Luke 9:16-17 (RSV)

As a church we are in the habit of breaking bread together – of being in fellowship with one another. We certainly have opportunities to gather for Coffee & Conversation or for a potluck as a community of faith, yet when we break bread together in worship and share in the meal to Jesus gave to us our fellowship marks our unity in Christ. It is in sharing in Christ's self-giving in Communion that we are equipped and called to give of ourselves for others and for the whole community of faith.

The church is a place where we give of ourselves to build up the body of Christ, to teach the ways of God, and to equip the faithful in Christian service within and beyond the church. This is how the church can be a faithful witness in a world where we are trained to find fulfillment by chasing after our individualistic desires. The church reminds us that we find life by being there for others and that it is in giving that we can find life in abundance. In the prayer of St. Francis, which was sung as the anthem in January, we find the sage Christian advice that “it is...in giving of ourselves that we receive.”

In the feeding of five thousand the small gift of five loaves and two fish would have seemed to be a small and insignificant gift to the whole – one might be inclined to keep the small gift to satisfy his or her own hunger. The disciples were overwhelmed by the impossibility of feeding the crowd and saw the small gift as a limitation to doing the work Jesus asked of them. Conversely Jesus saw the small gift as an opportunity to do the impossible. Jesus took the small gifts and in giving thanks to God he blessed and broke them to benefit the whole and the five thousand did not merely receive ‘a taste’ for “all ate and were satisfied.”

The Annual Reports offer to us a glimpse of the various ways the people of St. Andrew's have given of their time and resources to benefit the whole. Even the numbers from our financial reports reveal the collection of our resources to conduct ministry in this place – to worship, to teach, to share and to give beyond these walls to support the good works of organizations within our local, national and global communities. God indeed has been able to take the offering of our small church to be a blessing for many!

What joy it is to share the gifts we have to bless one another in our fellowship in Christ!!

Yours in Christ's service,

A handwritten signature in black ink, appearing to read 'Jeffrey M. Murray', with a stylized, flowing script.

Rev. Jeffrey M. Murray

Annual Congregational Meeting
St. Andrew's Presbyterian Church, Sackville, New Brunswick
Sunday 1 February 2015

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MINUTES OF THE ANNUAL CONGREGATIONAL MEETING

St. Andrew's Presbyterian Church
Sackville, NB

Sunday, February 9, 2014

The meeting began at 12:30 p.m. in the Church Hall

Chair: Rev. Jeffrey Murray

Recording Secretary: Sylvia Harris

Attendance:

Present: Mary Bogaard, Paul Bogaard, Michael Capper, Barb Clarke, Lewis Clarke, Beth Cockburn-Savoie, Florence Cole, Elizabeth Craig, Bertha Fillmore, Dick Fillmore, Ritchie Folkins, Heidi Griffin, Sylvia Harris, Bob Heughan, Cairine Heughan, Anneke Houtsma, Wayne Hunt, Barb Jardine, Brian McNally, Hannah McNally, Elizabeth Millar, Anne Miller, Art Miller, Rev. Jeffrey Murray, Brian Neilson, Nita Robinson, Charlie Scobie, Jean Scobie, Wanda Severns, Carol Sheehan, Eileen Smith, Mitchell Smith, Laura Snyder, David Torrance, Linda Trentini, Alex Whitla, and Margaret Whitla.

Regrets: Vivien Hicks, Mona Meldrum.

Opening Devotions:

Rev. Murray called the meeting to order with the reading of Acts 2:44-47 and prayer.

Moved by Elizabeth Millar, seconded by Bertha Fillmore that Sylvia Harris serve as the Recording Secretary for the Annual Congregational Meeting. Carried.

Minutes of Previous Meetings:

Moved by Anne Miller, seconded by Elizabeth Millar, that the minutes of the Annual Meeting, held on February 3, 2013 be adopted as printed. Carried.

Moved by Anne Miller, seconded by Art Miller, that the minutes of the special Congregational Meeting, held on April 21, 2013 be adopted as printed. Carried.

Business Arising:

Elizabeth Millar asked if work had been done regarding the Congregational committees, and the answer was that it is still a work in progress.

2013 Reports:

Moved by Dick Fillmore, seconded by Elizabeth Millar, that the following 2013 reports be received as printed: Adult Bible Study, Atlantic Mission Society and Ladies' Aid, Atlantic Mission Society Financial Report, Board of Managers, Church School, Church School Financial Report, Congregational Life and Social

Committee, Flower Committee, Food Bank, Ladies' Bible Study, Parents and Tots, Presbyterian Record, Publications Committee, Session, St. Andrew's Church Archives, St. Andrew's Library, and St. Andrew's Website. Carried.

Moved by Mary Bogaard, seconded by Hannah McNally, that the name of the Congregational Life Committee be changed to "Social Committee". Carried.

Nominating Committee Report:

Moved by Elizabeth Millar, seconded by Barb Jardine, that the motions of the Nominating Committee be covered under a "consent agenda". Carried.

1. That Art Miller be re-appointed to the Board of Managers for a three-year term,
2. That Art Miller be re-appointed as Chair of the Board of Managers for 2014,
3. That Anne Miller be re-appointed as the church Treasurer for 2014,
4. That Alex Whitla be re-appointed as Secretary of the Board of Managers for 2014,
5. That Brian Johnstone be re-appointed as the Financial Reviewer for 2014,
6. That Kirk Meldrum be re-appointed as a Trustee for St. Andrew's for a three-year period (2014-2016).

The following additions to the Nominating Committee Report were presented by Elizabeth Millar:

1. That Laura Snyder be appointed to the Library Committee for a three-year term ending in 2016,
2. That Eileen Smith be appointed to the Fruit and Flower Committee for a three-year term ending in 2016,
3. That Michael Capper be appointed as Presbyterian Record Secretary for one year.

Moved by Lewis Clarke, seconded by Art Miller, that Session be given power to issue in appointing an elder to the Board, ensuring open communication between Session and Board. Carried.

Moved by Elizabeth Millar, seconded by Barb Clarke, that the Nominating Committee and the Social Committee be given power to issue in filling remaining vacancies on the Social Committee. Carried.

Moved by Elizabeth Millar, seconded by David Torrance, that the report of the Nominating Committee, as amended, be adopted. Carried.

Anne Miller then presented the Treasurer's financial reports.

Moved by Anne Miller, seconded by Paul Bogaard, that the Income and Expense Statement for 2013 be adopted as printed. Carried.

Moved by Anne Miller, seconded by Paul Bogaard, that the Balance Sheet for 2013 be adopted as printed. Carried.

Moved by Dick Fillmore, seconded by Alex Whitla, that the Budget for 2014 be approved. Carried.

The budget totaled \$118,939.

Art Miller spoke about ideas under consideration re the issue of accessibility, with one aspect being taken care of soon, which is the installation of handrails on either side of the chancel steps.

Elizabeth Millar moved a vote of thanks to Anne Miller for her work as the church's Treasurer, which was followed by a round of applause.

Moved by Mary Bogaard, seconded by Art Miller, that the review letter from Brian Johnstone, Financial Reviewer, be received. Carried.

Michael Capper then gave a presentation on a new garden project to grow a variety of vegetables in a bed created on the church property.

Moved by Art Miller, seconded by Alex Whitla, that the Garden Project, as presented by Michael Capper, be approved in principle and that Michael be given permission to proceed with the project. Carried.

Rev. Murray offered thanks to the Social Committee for arranging the lunch before the Annual Meeting and also to Jean Scobie for her years as liaison between Session and Board. This was followed by a round of applause.

Paul Bogaard expressed thanks to Brian Neilson for his service and leadership during the minister's parental leave. Applause was offered.

There being no further business, Rev. Murray called for a motion to adjourn.

Moved by Dick Fillmore that the meeting be adjourned.

Rev. Murray closed the meeting with prayer at 1:25 p.m.

Respectfully submitted,

Sylvia Harris
Recording Secretary

2014 Reports

ATLANTIC MISSION SOCIETY

The members generally met at homes during the year with an average attendance of 10.

In March the members participated in and attended the World Day of Prayer Service held at St. Paul's Anglican Church. The service, "Egypt: Streams in the Desert", was prepared by the women of Egypt.

In April Susan Dales spoke to us about the New Brunswick government's wish to promote hydrofracking.

The members enjoyed lunch together at Patterson's in June, followed by dessert at the home of Pauline Atkinson.

The September meeting was held at the home of Jean Scobie where a pot luck lunch was enjoyed by all.

A craft and bake sale was held on November 30th after the Sunday church service with hot apple cider and ginger cookies being served. Funds raised were used for our foster daughter, Mint Aliyin, Vatinetou with World Vision.

The group has continued to make quilts and purchase student study bibles, as required. Our contribution of 187 little fellows to Teddies for Tragedies even made the newspaper in Brantford, Ontario and here in Sackville.

We were sorry to lose Helen Smith, our cherished member, who died at 101, in November. Cairine Heughan will also be missed as she and Bob are moving to Moncton in January 2015. Many of our meetings took place in their welcoming home.

The study for 2015 will be, "Making Connections: Walking Side by Side: A Journey toward Healing and Reconciliation", written by Barbara Strang.

Respectfully submitted,

Deborah Stewart
Interim Secretary, AMS

Atlantic Mission Society & Ladies Aid Financial Report, 2014

Balance forward January 1, 2014 \$947.28

Received:

Missions	\$1,333.00	
Mutual Funds	\$975.74	
Craft & Bake Sale	\$485.00	
Ladies Aid	\$476.00	
Foster Child	\$230.00	
Message Subscriptions	\$144.00	
Special Missions	\$150.00	
Least Coin	\$42.25	
Dues	\$36.00	
TD Trust Funds	<u>\$30.93</u>	
Total received	\$3,902.92	\$4,850.20

Expenditures

St. John Presbyterial AMS	\$1,861.00	
World Vision of Canada	\$468.00	
Camp Geddie	\$250.00	
Breakfast Sch. Prog.	\$200.00	
Family Resource Cr.	\$200.00	
Message Subscriptions	\$180.00	
Christmas Cheer Program	\$100.00	
Sackville Food Bank	\$100.00	
Children's Bibles	\$52.64	
Memorial Fund	\$50.00	
Registration Fees of AMS meeting	\$45.00	
Postage	\$39.43	
WICC	\$32.25	
Blooms (plant)	\$23.00	
BSC & Fees	<u>\$20.75</u>	
Total Expenditures	\$3,622.07	
Bank balance December 31, 2014		\$1,228.13

I have checked the figures for the AMS and Ladies Aid account and have found them to be correct and in order.

Name Lewis A. Clarke Date 19 January 2015

BOARD REPORT

The 2014 year involved several projects undertaken for the maintenance and enhancement of the Church's buildings and grounds:

- Hand rails to the pulpit area were installed, a project funded by the Memorial Account
- New (larger) gutters and downspouts were installed on the front of the Church, completing the "drainage" project begun during 2013.
- The existing oil tanks were replaced with a single modern fiberglass tank.
- The Church sign was updated with finials. As well, the text was modified to reflect the new time for Sunday School.
- A digital projector was purchased with funding from the Memorial Account.
- With the encouragement of the Session, the Board has begun to explore the feasibility of acquiring a vertical platform lift (elevator) which would connect a the (basement) Church Hall, the front entrance, and the Narthex/Sanctuary .
- The Board wishes to thank all those who have contributed to lawn mowing during the summer months. Thanks also go to Kirk Meldrum for snow removal at the church during the winter months.

Art Miller, Board Chair.

CHURCH SCHOOL

*Keep your mind on the present journey, enjoying My presence.
Walk by faith, not by sight, trusting Me to open up the way before you.*

2 Corinthians 5:7

These wish words might be something each of us at Saint Andrew's Church School says each Sunday morning as we prepare to lead our children in the ways and words of our Sheppard, Jesus Christ.

The Teachers and parents of our children have been discussing over the last year the move of our Church School from before Church to during the worship service. Hoping to include more children in church school and with the sanction of Session this September found us starting on this new schedule. The children now meet upstairs with their families and then retire after the Children's story.

This year we are blessed with five teachers; Elizabeth Craig, Sharon Griffin, Heidi Griffin, Linda Trentini and Alice Torrance.

Our curricula this year is called: "*Shine: Living in God's Light*" a curriculum for age 3 to grade 8 and covers important themes and characters in the Bible over three years. The Multiage offering allows us to present weekly lessons useful for classes that contain various ages. This Fall we covered Old

Testament stories followed by a Winter quarter which engages us in Advent and Jesus' birth stories. We are presently learning New Testament stories of Jesus and His disciples. As we approach Spring we will be lead into Lent and the Easter story.

The morning is organized in sections as mentioned above we leave the worship service after the children's story. Singing and a dynamic re-telling of the bible story for that particular Sunday is done by Elizabeth Craig. All the children are involved in this time together. We then divide into groups. The older youth led by Sharon Griffin and Heidi Griffin, the younger children led by Linda Trentini and Alice Torrance and child care led by Brian Neilson. Lindsay Murray is holding a bible story and craft time for the three year olds.

We all feel it has been of benefit to move our Church School time...we have increased attendance and have several new families joining us.

We wish to thank all the Church family for their support of our Church School. Also, at this time, I would like to sincerely thank Brian McNally, our Church School Treasurer. As teachers we feel blessed to be able to lead these young people in the way of Christ. If you might feel drawn to this ministry please know you would be welcome to join us.

Sincerely, Linda Trentini

CHURCH SCHOOL FINANCIAL REPORT

Cash

Opening	\$8.78
Offering	\$61.62
Bank Deposits	\$(2.00)
Closing balance	<u>\$68.40</u>

Bank Account

Opening	\$239.02
Interest	\$0.06
Deposits	<u>\$2.00</u>
	<u>\$241.08</u>

SOCIAL COMMITTEE

Food, Glorious (and Comforting) Food: Throughout the year, the congregation has responded generously to phone calls and emails for food to share at Monthly Coffee and Conversation lunches, a lunch for the Presbytery, the Maundy Thursday dessert before the Tenebrae Service, Easter Sunrise Service & Christmas “Pot Lucks” and the reception following dear Helen Smith’s funeral.

Gathering at the table: It’s a joy to report that our congregation attends these occasions in heartening numbers . . . even those for whom the descent to the basement is uncomfortable, and parents of young children, who manage to simultaneously focus on the kids, eat and also have conversations!

Hands in the dishpan: Committee members take turns being in charge of events, but it is rare that we are all available at each event, so members of the congregation spontaneously have lent their hands to help serve and clean up. The Committee appreciates this help, and also the times when Carol Sheehan and Hannah McNally have acted as temporary committee members.

Hospitality for All: After a few years of learning and experimentation, there seems to be a growing confidence that we can regularly provide gluten-free, dairy-free, vegetarian and nut-free foods so that everyone who attends can find something they can safely eat and enjoy. We on the committee need to know how we are doing in this area – we welcome your advice, recipes and requests to provide or avoid any foods.

In appreciation (and alphabetical order),
Mary Bogaard, Barb Clarke, Debbie Stewart, Linda Trentini

FLOWER COMMITTEE

The Flower Committee have enjoyed organizing weekly flower arrangements in the sanctuary & decorating St. Andrew's for the high seasons. In addition to the perennial bed under the church sign, tulips and annuals have been planted to add colour and beauty during the spring and summer months.

We continue to remember our church family with cards and or flowers for births, illness, and in sympathy.

Special thanks are extended to those who have donated flower arrangements 'in memory' of their loved ones and to those who wish to remember special events. All gifts have added to the beauty of St. Andrew's and remind us of the Lord's blessing.

A special thank-you to Lindsay Murray for her many contributions to the committee and a warm welcome to Linda Trentini.

If you would like to place flowers in the sanctuary or if you know of someone in our church family that would appreciate a gift of flowers or a card please contact any member of the committee.

Respectfully submitted,

Mona Meldrum, Lindsay Murray, Carol Sheehan, Eileen Smith and Linda Trentini

THE FOOD BANK

Since 1988 the Sackville & District Food Bank, though begun as a temporary service, has supplied supplemental food to those people in Sackville who survive on minimum wage, part-time workers as well as those on types of social assistance.

St. Andrew's continues to support this effort of the Food Bank as we reach out to those in our community. The first of each month we bring non-perishable food items to the Church and these are delivered to the Food Bank that week. Some members of the congregation prefer to make monetary contributions thru their offering envelope. Once a month the monies are forwarded to the Food Bank by our Treasurer. Many thanks to all at St. Andrew's who help in this ministry.

Sincerely, Linda Trentini

GARDEN

Last year, the garden produced vegetables for the Tantramar Family Resources Centre. All were utilized there.

To get the plants that made the vegetables, donated seed was used. Tomato seeds were planted mostly in donated 4" pots by the Sunday School. Donated greenhouse space let them thrive. Beach Hill donated the rototilling of the ground. 2 volunteers supplied light trucks and others dug and raked so that the opened soil could be top dressed with 3 inches of compost from the Town of Sackville heap. The Sunday School helped with the planting of the seed and seedlings on church picnic day. Volunteers watered, weeded, harvested and delivered the vegetables all summer and autumn.

This coming year, I hope the garden will again be planted in a manner similar to last year. The soil is exceptionally well drained, so further compost will be needed to help retain precipitation. The garden will also be moved away from the back hedge by about 2 metres so that there is less competition for moisture from the tree roots of the hedge, as well as slightly more sunshine for the plants. I hope that Beach Hill will again be willing to rototill in the spring. Before rototilling, the leaves added to the garden last autumn will be spread as well as the contents of the compost heap. As well, the garden will be limed. The bag of lime will cost about \$5. I am interested in hearing from anyone with an idea of the most resilient tomato variety to plant. Last year it was Scotia that was planted and they suffered from blight in the late summer.

So. The total cash cost to the church for the garden last year was no cost at all as all needed materials and labour were donated. This coming year, the garden will be more costly as there will be costs for:

lime	\$5
tomato seed	\$4
potting soil	\$5

Respectfully submitted

Michael Capper

PUBLICATIONS COMMITTEE REPORT

Three issues of *The Salt* were distributed in 2014, at Easter, Thanksgiving, and Advent. The issues were smaller than in past years at six, eight, and ten pages respectively. Fifty copies of each issue were printed and distributed, while thirty-one members and friends of the congregation received electronic copies. Readers may request a change in their delivery format from print to electronic or from electronic to print at any time by contacting me or a member of the Publications Committee.

One hundred copies of the updated Church Directory were printed and distributed in April 2014.

It was with regret that the Committee received Jean Scobie's resignation in the summer. Jean was an active writer for *The Salt* for more than a decade as well as a past Editor, and oversaw the updates to the Church Directory for many years. I would like to acknowledge Jean's hard work and untold contributions in this important service to St. Andrew's.

I would also like to thank the other Committee members, Julie Comeau and Mona Meldrum, for their ongoing help in ensuring our publications got off the press and into our readers' hands. In addition, the participation of those who wrote pieces about the work of their group or committee, coming events, or family news must be recognized: without their submissions we wouldn't have had any newsletters to distribute.

Respectfully submitted,

Elizabeth Millar
Chair, Publications Committee

SESSION REPORT

The Session met regularly during 2014, and the meetings were well attended.

The sacrament of Holy Communion was celebrated nine times, including Maundy Thursday and the late service on Christmas Eve.

The sacrament of Holy Baptism was celebrated on December 7th, when Cian William Mahoney, son of Nancy and Matthew Mahoney, was baptized.

We were saddened by the passing of our oldest member, Helen Smith, aged 101. She died on November 6th at the Drew Nursing Home. We will always remember her fondly.

During the course of this year the Presbytery was called upon to clarify the relationship of Dr. Charles Scobie, Minister-in-Association, with the Session. In the process of the Session seeking clarification, Charlie and Jean Scobie submitted their resignations.

We celebrated our Anniversary on Sunday, October 26th. Paul Bogaard and Art Miller had brought in a model of the church as it used to be in 1944, and Paul called on the Sunday School children to help him get the building ready for turning. They took out windows and doors, and then Paul and Art

roped the building, and the children, on signal, pulled on the rope and the model church was turned to the present position of the actual church. Windows and doors were replaced and then a part was added representing the narthex. It was a wonderful reminder of the story of our church!

Session approved a new way of holding Sunday School during worship instead of before it. This began in September, and there will be more details in the report of the Sunday School liaison, Linda Trentini.

The Elders' Institute offered workshops in the Maritimes in June, and several of our elders attended one at St. Andrew's, Moncton on the afternoon of June 9th. The name of this workshop was "Elder Basics: The Call and Responsibilities".

The Presbytery of New Brunswick held an all-day workshop on Saturday, December 6th at Crandall University, Moncton. It was about visioning for the future and was attended by Sylvia Harris. There will be two more workshops offered by the Presbytery in the early part of 2015, and they are open to all, at no cost.

We give thanks to God for His love and guidance through confusing times, and we continue to seek His will as we move forward.

Respectfully submitted,

The Session of St. Andrew's

Rev. Jeffrey Murray, Moderator, Sylvia Harris, Clerk, Mary Bogaard, Lewis Clarke, Bertha Fillmore, Richard Fillmore, Mona Meldrum, Brian Neilson, Linda Trentini

ST. ANDREW'S LIBRARY

In 2014 four books were added to the adult library. Seven books and five DVDs were added to the children's library. The library committee thanks those who donated items or suggested purchases.

The 2014 additions to the library are listed at the beginning of each of the printed catalogues (blue binders), and a list is also available on the church web site. Reviews of four books were provided by Beth Cockburn-Savoie in the Thanksgiving 2014 issue of *The Salt*.

The library committee encourages congregation members to make use of the reading material available and to share their favourite reading experiences.

Respectfully submitted,
Laura Snyder
Beth Cockburn-Savoie
Margaret Whitla

Nominating & Financial Reports

UPDATED - 28 January 2015

Nominating Committee Report

- The left hand column indicates those who have served during 2014.
- The right hand column indicates those who are currently serving or have agreed to stand for nomination starting in 2015. The date in parentheses indicates the term end date.
- Names in italics are serving existing terms.

Please note that committee members are responsible until the Annual General Meeting for their final year – i.e. service until 2017 extends until the AGM which will be held in 2018.

We, the nominating committee, thank sincerely all those who have served over the last year, those who will continue to serve and those who are newly nominated for appointments.

Nominating Committee

Chair: Elizabeth Millar	(2015)	<i>Chair: Elizabeth Millar</i>	(2015)
Barb Jardine	(2016)	<i>Barb Jardine</i>	(2016)
Lindsay Murray	(2014)	Lindsay Murray	(2017)

Board of Managers

Michael Capper	(2015)	<i>Michael Capper</i>	(2015)
Barb Jardine	(2015)	<i>Barb Jardine</i>	(2015)
Secretary: Alex Whitla	(2015)	<i>Secretary: Alex Whitla</i>	(2015)
Chair: Art Miller	(2016)	<i>Chair: Art Miller</i>	(2016)
Wanda Severns	(2014)	Kirk Meldrum	(2016)
Ross Thomas	(2014)	Vacant	(2016)
Paul Bogaard	(2014)	Paul Bogaard	(2017)
Treasurer: Anne Miller	(2014)	Treasurer: Anne Miller	(2017)
Session Representative	(2017)	Session Representative	(2017)

Envelope Secretary

Brian McNally	(2014)	Elizabeth Millar	(2015)
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Financial Reviewer

Brian Johnstone	(2014)	Brian Johnstone	(2015)
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UPDATED - 28 January 2015

Trustees

Richard Fillmore	(2015)	<i>Richard Fillmore</i>	(2015)
Kirk Meldrum	(2016)	<i>Kirk Meldrum</i>	(2016)
Anne Miller	(2014)	Anne Miller	(2017)

Social Committee

(This committee does not have a designated chair.)

Mary Bogaard	(2015)	<i>Mary Bogaard</i>	(2015)
Barb Clarke	(2015)	<i>Barb Clarke</i>	(2015)
Vacant	(2016)	Vacant	(2016)
Linda Trentini	(2014)	Linda Trentini	(2016)
Vacant	(2014)	Alice Folkins	(2017)
Debbie Stewart	(2014)	Debbie Stewart	(2017)

Library Committee

Beth Cockburn-Savoie	(2015)	<i>Beth Cockburn-Savoie</i>	(2015)
Hannah McNally	(2016)	<i>Laura Snyder</i>	(2016)
Margaret Whitla	(2014)	Lindsay Murray	(2017)

Publications Committee

Chair: Elizabeth Millar	(2015)	<i>Chair: Elizabeth Millar</i>	(2015)
Julie Comeau	(2015)	<i>Julie Comeau</i>	(2015)
Mona Meldrum	(2015)	<i>Mona Meldrum</i>	(2015)
Jean Scobie	(2016)	Susan Dales	(2017)
C. Scobie/J. Murray	(2014)	Webmaster--Jeff Murray	(2015)

Archivist

Recommend moving Archivist duties to Library Committee with new name "Library and Archives Committee."

Bible Society Representative

Not filled	(2014)	Will not be filled	(2015)
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Child Care Coordinator

Brian Neilson	(2014)	Brian Neilson	(2015)
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UPDATED - 28 January 2015

Communion Elements

Beth Torrance	(2014)	Beth Torrance	(2015)
Margaret Torrance	(2014)	Margaret Torrance	(2015)

Flowers

Mona Meldrum	(2016)	<i>Mona Meldrum</i>	(2016)
<i>Eileen Smith</i>	(2016)	<i>Eileen Smith</i>	(2016)
Mike Capper	(2016)	<i>Mike Capper</i>	(2016)
Donna Capper	(2016)	<i>Donna Capper</i>	(2016)
Caroll Sheehan	(2014)	Caroll Sheehan	(2017)
Linda Trentini	(2013)	Linda Trentini	(2017)

Food Bank

Linda Trentini	(2014)	Linda Trentini	(2015)
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Reader & Greeter Coordinator

Mary Bogaard	(2014)	Mary Bogaard	(2015)
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Community Association Representative

Richard Fillmore	(2014)	Richard Fillmore	(2015)
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Presbyterian Record Secretary

Mike Capper	(2014)	Mike Capper	(2015)
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Website

Recommend moving Webmaster duties to the Publications Committee.

For the 2015 Annual Meeting

Chair: Rev. Jeffrey Murray
Secretary: Sylvia Harris

Respectfully Submitted,

Elizabeth Millar (Chair), Barb Jardine, and Lindsay Murray

UPDATED - 27 January 2015

Overview of Income 2014 and Budget 2015, St. Andrew's Presbyterian Church

2014	actual	for budget	2015	budget	actual?
Total Revenue (Main + B&R):	120324	113437	Total Revenue (Main + B&R):	124024	121000
Total Expenses (Main + B&R):	117601	110764	Estimated Expenses:	114274	112000
Net gain/loss:	2723	2673	Net gain/loss:	9750	9000
Approved budget (Main + B&R):	\$117,939		Proposed Budget (Main + B&R):	\$114,274	

Income Statement - Main Operating Account

St. Andrews Presbyterian Church
For the Year January 1 - December 31, 2014

	2015 Budget	2014 Actual	2014 Budget	2013 Actual
REVENUE				
Local Givings	101024	88866	101739	95693
Presbyterian Sharing	9500	9156	9500	10145
Rental of Facilities	500	995	500	461
Parental Leave reimb.				4636
Subtotal (budget)	111024	99017	111739	110935
Loose Offering	1000	777	1000	1013
PWS&D	n/a	2741	n/a	947
AMS	n/a	2164	n/a	2134
Other	n/a	1982	n/a	3121
Subtotal(non-budget)	1000	7664	1000	7215
TOTAL REVENUE	112024	106681	112739	118150
TOTAL FOR BUDGET:	112024	99794	112739	111948

	2015 Budget	2014 Actual	2014 Budget	2013 Actual
EXPENSES				
Synod Assessment	2124	2078	2078	2158
Pres. Assessment	1939	1807	1807	1846
Church School	1065	515	900	429
Fruit & Flower Fund	300	159	300	196
Youth Work	100		100	
***Pulpit Supply	1500	1050	1500	4990
Caretaking	2500	2360	2500	2200
Library	200	66	200	200
Kitchen Sup. & Hosp.	300	182	300	189
**St. James		0	1500	1500
Printing Services	1200	793	1200	1249
Advertising	400	272	400	255
Ins.(church & manse)	2700	2587	2700	2650
Liturgical Materials	100	37	100	169
Music Expenses	9145	7225	9145	6175
Present., Honor., Gifts	200	25	200	135
Benevolent Fund				520
Sundry	400	175	400	11
Office Supplies	400	170	400	198
Bank Fee	200	170	200	158
Financial Consultant	1200	1200	1200	1200
Org./Piano Tuning etc	400	348	400	342
Elder Education	500	91	500	
Subtotal Expenses:	26873	21310	28030	26770

	2015 Budget	2014 Actual	2014 Budget	2013 Actual
EXPENSES (cont.)				
CHURCH UTILITIES				
Electricity	1400	1557	1300	1274
Furnace Oil & Service	5000	4612	6050	6018
Telephone	680	678	680	658
Water	400	336	300	283
Snow Removal	100		100	213
Total Church Utilities	7580	7183	8430	8446
MANSE UTILITIES				
Electricity	1900	1992	1800	1783
Gas, Fuel Oil & serv.	4000	4012	4000	3974
Telephone	1400	1486	1400	1361
Water	800	648	600	597
Total Manse Utilities	8100	8138	7800	7715

	2015 Budget	2014 Actual	2014 Budget	2013 Actual
SUPPORT OF MINISTRY				
Total Stipend	44152	44152	44152	39415
Payroll Expenses	3200	3291	3000	3021
Cong. Pension Assess.	4770	4617	4620	4532
*Continuing Ed.	1000	1000	1000	1000
Med. & Dent. Ins.	4224	4182	4182	3945
Entertain. Allowance	500	133	100	30
Professional Dev.	500	478	500	491
Total Support of Min.	58346	57853	57554	52434

	2015 Budget	2014 Actual	2014 Budget	2013 Actual
DONATIONS				
Presbyterian Sharing	9500	9500	9500	10145
Camp Geddie	500	500	500	500
Sack. Comm. Assoc.	200	200	200	200
Teen Challenge	200			
Concilio	200	200	200	200
Community Forests Int'l	200	200	200	200
Open Sky	325	325	325	325
Subtotal (budget)	11125	10925	10925	11570
PWS&D	n/a	2741	n/a	947
AMS	n/a	2114	n/a	2134
Other	n/a	1982	n/a	3174
Subtotal (non budget)		6837		6255

Total Charitable Don.	11125	17762	10925	17825
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TOTAL EXPENSES	112024	112246	112739	113190
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TOTAL FOR BUDGET:	112024	105409	112739	106935
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Net gain/loss (Main)	0	-5565	0	4960
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***2013 Actual incl. \$4050 for student minister during Parental Leave

**Manse debt: erased, due to closure of St. James in 2014

UPDATED - 27 January 2015

Income Statement - Building and Reserve Fund St. Andrews Presbyterian Church For the Year January 1 - December 31, 2014

REVENUE	2015 Budget	2014 Actual	2014 Budget	2013 Actual	EXPENSES	2015 Budget	2014 Actual	2014 Budget	2013 Actual
Special Offerings					Church Annual Mainten.	1000	716	1000	8696
Env. Offering (w.PAR)	12000	13636	12000	13126	New gutters main bldg.		1325	1350	
Interest		7		20	Small storage shed	500			
Total Revenue B&R	12000	13643	12000	16146	New oil tank		3012	2000	
					Manse Annual Mainten.	750	214	750	349
					Interest on debentures		88	100	247
					Total Expenses B&R	2250	5355	5200	9292
					Net gain/loss (B & R)	9750	8288	6800	6854

Income Statement - Memorial Fund St. Andrews Presbyterian Church For the Year January 1 - December 31, 2014

REVENUE	2015 Budget	2014 Actual	2014 Budget	2013 Actual	EXPENSES	2015 Budget	2014 Actual	2014 Budget	2013 Actual
*****Benevolent Fund				750	*****Benevolent Fund	700	50		
In Memoriam	255	1915		1020	Handrail for sanctuary		1385	1000	
Banner closet				500	Dig Proj14/ Hangers13		905		905
Interest		1		2	Church Sign				791
Total Rev. Memorial	255	1916	0	2272	Total Exp. Memorial	700	2340	1000	1696
*****Benevolent fund is held here for use when needed, as of 2013					NET GAIN/LOSS	-445	-424	-1000	576

Balance Sheet St. Andrews Presbyterian Church As at December 31, 2014 (compared with December 31, 2013 & 2012)

ASSETS	2014	2013	2012	LIABILITIES	2014	2013	2012
<u>Current</u>				<u>Short Term</u>			
Bank				Accounts Payable/Accruals	1259	2791	1403
Operating Account	2987	5532	-822				
Building & Reserve Acct.	7692	11398	14334	<u>Long Term</u>			
Memorial Account	4276	5199	4120	**Manse Debt: St James	erased	11846	13346
		0	0	Debentures	paid off	9000	19000
Prepaid Expenses	2699	2473	2602	Total Liabilities:	1259	23637	33749
Account Receivable	517	1097	1399				
Total Bank Accounts:	18171	25699	21633	ASSETS OVER LIABILITIES:	974112	959262	945084
<u>Fixed</u>							
Church (book values)							
Building	439400	439400	439400				
Furnishings	55000	55000	55000				
Land, 36 Bridge St.	30000	30000	30000				
Memorial Window	26700	26700	26700				
Organ	223400	223400	223400				
Piano	10700	10700	10700				
Manse (book values)							
****Manse	136000	136000	136000				
Manse Contents	11000	11000	11000				
Land, 13 West Avenue	25000	25000	25000				
Total Fixed Assets:	957200	957200	957200				
Total Assets:	975371	982899	978833				

*Continuing Education Fund(maximum \$5000)	
Total available for 2014	1348
Withdrawals in 2014	297
Balance Dec. 31, 2014	1051
Budget 2015	1000
Total available for 2015	2051

****Of the \$33,000 spent on the Manse, \$28,000 is considered "capital improvement", and was therefore added to the value of the manse, as of 2012

UPDATED - 27 January 2015

TANTRAMAR ACCOUNTING SERVICES

65 Larsen Lane, Salisbury, NB E4J 3L2

Tel: 506-372-4488 Fax: 506-372-4499

Toll Free: 1-855-364-1107 Email: tas@nb.aibn.com

January 19, 2015

St Andrews Presbyterian Church
36 Bridge Street
Sackville, NB
E4L 3N7

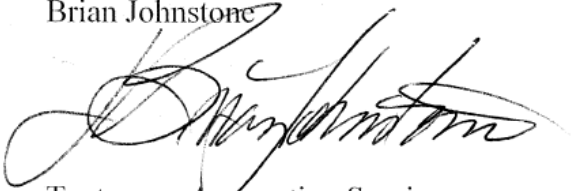
To The Members of St. Andrew's Presbyterian Church,

I have reviewed the balance sheet of St. Andrew's Presbyterian Church as of December 31, 2014, and the statements of income for the year then ended. My review consisted of enquiry, analytical procedures, discussion relating to the supplied information, and assistance in the preparation of accounting reports with the Treasurer of the church.

Based on my review, nothing has come to my attention that causes me to believe that these financial reports are not, in all material respects, in accordance with generally accepted accounting procedures.

Sincerely

Brian Johnstone

A handwritten signature in black ink, appearing to read 'Brian Johnstone', written over a horizontal line.

Tantramar Accounting Services

Appendix

CONGREGATIONAL COMMITTEES - TERM OF OFFICE AND DUTIES

Annual Meeting Officials:

Chair - "At congregational meetings the minister of the congregation, or the minister appointed by the presbytery, presides. But if the minister is absent or declines to preside, the meeting appoints one of its number to take the chair"(Book of forms 154). Duties: Calls the Annual Meeting to order. Conducts the business of the Annual Meeting in an orderly and expeditious fashion. Assures that all motions are properly moved, seconded, debated and voted upon.

Secretary - Appointed annually. Duties: Records the minutes of the Annual Meeting to be reported to session and to the Board and recorded for the next Annual Meeting.

Board of Managers:

Consists ~~of a chair plus eight members~~ *of no less than six and no more than eight members nominated by the congregation, plus one member of the Session, appointed by the Session as liaison member.* "One-third of the board shall retire each year by rotation, and their places, as also the places of any who vacate their office during the year, shall be filled at the annual meeting. The retiring managers may be re-elected" (Book of Forms 159).

Chair- "Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting" (Book of Forms 167). May be re-appointed. Duties: "have each meeting opened and closed with prayer. See that business is properly ordered and recorded; to take the vote; and to announce the decisions. He/she may introduce any business to the Board, and may speak regarding it, but has only a casting vote. As the executive of the board, he/she also has power to perform any functions explicitly assigned to him/her. In the absence of the convener from any meeting of the board, one of the other managers may be chosen to preside" (Book of Forms, 168.)

Treasurer- "Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting" (Book of Forms 167). May be re-appointed. Duties: "to keep the accounts of the congregation, together with all vouchers; to receive and disburse all moneys subject to the direction and control of the board; and to produce his/her accounts, properly audited, to the annual meeting of the congregation. Where there is a chartered bank convenient to the congregation, it is the duty of the treasurer to deposit therein, without delay, all money received by him/her, and in a separate account identifying it as belonging to the congregation" (Book of Forms 170).

Secretary - "Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting" (Book of Forms 167). May be re-appointed. Duties: "to keep a faithful record of the proceedings of the

board; to engross therein the record of any congregational meeting held for temporal purposes; and to take charge of all papers belonging to the board that are not entrusted to the custody of the treasurer. The minute book shall be available to the board at all times, and shall be signed by the convener and secretary” (Book of Forms, 170).

Envelope Secretary: Appointed annually at the Annual Meeting. May be re-appointed. Duties: Verify and record the totals of offerings received. Prepare income receipts quarterly. Maintain the envelope holder number file.

Reviewer: Appointed annually at the Annual General Meeting. May be reappointed. Duties: Review the Church’s financial records annually.

Trustees:

Three members appointed for three year rotational staggered terms; must be professing members of the church (Book of Forms, 149). Duties: Hold the property of the congregation in trust as provided for in the trust deed.

Social Committee:

Six members appointed for three year rotational, staggered terms.

Duties: Plans and is responsible for all congregational social and fellowship activities. Social Convener is responsible for organizing and supervising catering arrangements for congregational events, including monthly Coffee and Conversation.

Library Committee:

Three members appointed for three year rotational staggered terms. May be reappointed for a second term. Duties: set policy for the Church Library in consultation with the Session when appropriate. Purchase new materials in consultation with the Minister. Accession and classification of new materials. Maintain the collection in an orderly fashion. Encourage use of the library by the congregation.

Publications Committee:

Five members, appointed for rotational staggered three year terms. May be reappointed. Duties: For Newsletter - plan, edit and publish on a regular basis.

For Congregational Directory - to gather information, edit and publish annually.

Church Archivist:

Appointed annually. Duties: To collect and deposit in the Mount Allison archives the archival record of the congregation.

Bible Society Representative:

One member, serving for three years. May be re-appointed. Duties: Represents the congregation on the local chapter of the Canadian Bible Society. Helps to organize, with other churches, the work of the Bible Society in the congregation and the wider community

Child Care Coordinator:

Appointed annually. Duties: to co-ordinate child care during the worship service

Flower Committee:

Two (or more) members, one being the chair, appointed for 3-year terms. May be re-appointed. Duties: Providing weekly flower arrangements in the Church, either live materials, potted plants or dried/artificial floral material depending upon availability. Coordination of floral memorials with donor, receiving requests and arranging for purchase and placement as required. Notify Minister of memorial so that acknowledgement can be made from the pulpit or in the bulletin. Arranging cards and flowers for special events within the life of the congregation - Christmas, births, marriages, illness, deaths, etc.

Greeter Co-ordinator:

Appointed annually. Duties: to co-ordinate and remind two persons per Sunday to act as greeters, ring the bell, and take up the offering.

Reader Co-ordinator:

Appointed annually. Duties: to co-ordinate and remind persons to read Scripture lessons during weekly worship service and special services.

Communion Elements:

Appointed annually. Duties: to prepare communion table and elements for the purpose of celebrating the Holy Communion as directed by the Session.

Secretary for the Presbyterian Record:

One member, appointed annually.

Duties: The Presbyterian Record - notify potential subscribers in January/February that it is time to subscribe or re-subscribe. Collect subscriptions for the Treasurer. Prepare and submit subscriber list to the Record.

Webmaster:

Appointed annually. Duties: supervise setting up and maintenance of church web site.

Community Association Representative:

Appointed annually. Duties: Represents the congregation on the Sackville Community Association.

Nominating Committee:

Three members appointed for three year rotational staggered terms. The chair is senior member of the Committee. Duties: prepares a list of candidates to serve on various Church committees and boards, other than those appointed by Session.

Revised January 20, 2015

SESSION RECOMMENDATIONS TO THE ANNUAL MEETING
REGARDING DONATIONS TO AGENCIES AND ORGANIZATIONS

Camp Geddie

Current allocation \$500.00

Recommendation: \$500.00

Purpose: To assist the Synod of the Atlantic Province operates the summer camps and other programmes of Camp Geddie.

Sackville Community Association

Current allocation \$200.00

Recommendation: \$200.00

Purpose: This group works in three main areas - Christmas Cheer, Wayfarer's Assistance, and family and individual assistance. Christmas Cheer distributes food, clothing, and toys/gifts to needy families in the Sackville area at Christmas. Wayfarer's

Assistance program provides food, lodging and travel assistance to transient visitors to Sackville. This operation has experienced a decline in need over the last several years. The family and individual assistance programme works with clients recommended by local clergy to receive assistance with heating expenses, power bills, prescription and medical expenses, school supplies, recreational fees, etc. This side of the operation has experienced a significant increase in need over the last few years.

NEW for 2015 ~ Teen Challenge

Recommendation: \$200

Teen Challenge is a 12-month, faith-based, residential drug and alcohol rehabilitation program that is part of a network of over 15 Teen Challenge Centres across Canada and more than 1,000 worldwide. The program has a strong faith-based approach and offers spiritual, academic and vocational training that helps equip individuals to return to society as responsible citizens.

Our mission is to help people overcome drug and alcohol addictions and empower them to reach their full potential in society.

Located in Memramcook

<http://www.teenchallenge.ca>

Concilio (formerly Christian Council for Reconciliation)

Current Allocation \$200.00

Recommendation: \$200.00

The Mission of the Christian Council for Reconciliation is: *"To promote reconciliation between the prisoner and God, the prisoner and her/his family, the prisoner and self and the prisoner and others."* The Council is made up of interested and committed persons from various faith traditions and organizations. Together we seek to fulfill the Mission of the Council through three primary ministries: Kairos Marathons, St. Luke's Renewal Centre and Springhouse.

Community Forests International

Current Allocation: \$200.00

Recommendation: \$ 200.00

Community Forests International is a volunteer-driven organization, working to connect people and their communities to the forests that sustain them. As the pace of environmental degradation intensifies around the world, the need for positive environmental stewardship and a restored balance between humanity and nature has become a necessity.

Building on the belief that a few strong-willed individuals can motivate for positive environmental change, Community Forests International currently supports over **12 communities** in Pemba, Tanzania while initiating forest and climate change education around the world.

Jeff Schnurr (Executive Director) travelled in over 35 countries before landing in Tanzania, where he began the tree planting initiative that grew into Community Forests International. Jeff has done much to spread the techniques of forest renewal around the globe and has planted over half a million trees in the process. <http://forestsinternational.org/>

Open Sky

Current Allocation: \$325.00

Recommendation: \$325.00

From Open Sky's Facebook page:

Open Sky Co-operative is founded by a group of friends who love food, farming and people. We are concerned about the lack of employment opportunities and inclusion of people who are partially employable (due to mild developmental challenges or mental health issues). This new enterprise is a combination of a charitable organization and a farming business.

Open Sky Cooperative is a residential farm established to provide home, employment and a caring community for young adults who require social and vocational support to improve their quality of life. There is lots of room for community involvement. We seek friends, partners and membership in the Tantramar region of New Brunswick.

Summary:

Total for 2011: \$1625

Total for 2012: \$1625

Total for 2013: \$1425

Total for 2014: \$1425

Total for 2015: \$1625