St. Andrew's Presbyterian Church Sackville, New Brunswick



The Presbyterian Church in Canada



#### "Other seed fell into good soil and brought forth grain, growing up and increasing and yielding thirty and sixty and a hundredfold."" -Mark 4.8

When Jesus talked about the kingdom and of God or about the Word of God his illustrations tended to draw our attention to small and seemingly insignificant things like a pinch of salt, a bit of yeast, or some seed.

The surprising element to these small things is that when added to a dish, to dough or to soil they have a big impact – they grow taking on a life of their own. The food becomes more flavourful, the dough rises into a soft loaf of bread, the small mustard seed becomes a tree for birds to nest in, and the seed that falls on good soil brings forth grain yielding thirty and sixty and a hundredfold.

This focus on the small gifts of salt, yeast and seed offers much hope in that our calling is not always to do the thing that is big and grand and obvious but about offering the gifts that we can give and trust that God will do something beyond what we can image with those gifts – that small offering, that lending hand, that shoulder to lean on, those few words given in a time of sorrow – all of the things we offer when planted in the heart of a person or community can grow thirty and sixty and a hundredfold.

With these numbers, thirty, sixty and a hundred, I cannot help but think of our participation in the community effort to sponsor refugee families. The first fundraising goal was \$30,000, which was raised before the fundraising committee got to work. So a second goal was set \$60,000, which came instantly and before SRRC could get over the shock of having raised that much so quickly, more donations came in and collectively our community efforts raised over \$100,000. Our collective gifts have grown into an opportunity to sponsor three families, which is a marvelous!

Now going back to the verse of scripture above, of course there is more context surrounding this verse that talks about the seed that fails to germinate because it has landed on the path, or on the rocks or among the thorns. We have our moments in the thorns and sometimes we fail – yet as we come this time of year when we hold our annual meeting I am inclined to celebrate the harvest, to rejoice in what we have accomplished and to give thanks for the gifts that all have shared for work of ministry in this place and around the world.

The elders have discerned together the ongoing ministry we offer at St. Andrew's and the board members have been faithful stewards of our gifts and of our place of worship. Women have gathered for a time of study and to focus on the mission of Christ through our church and teachers have nurtured our young people in the Sunday School. Some have adorned our sanctuary with decorations fitting the season and have offered words of encouragement and condolence when needed. Musicians have enhanced our worship services and others have carried out several administrative tasks in support of the life and work of St. Andrew's. The people who gather have lifted their voices in praise to God and have gathered at the Lord's Table reminding us all of our unity in Christ.

You have poured out your offerings of time, of spiritual gifts and of financial support. And beyond what you offer in time, talents and treasures...thank you for all that you bring because every gift that you offer enhances the life of St. Andrew's.

Yours in Christ's service,

Rev. Jeffrey M. Murray

ANNUAL CONGREGATIONAL MEETING St. Andrew's Presbyterian Church, Sackville, New Brunswick Sunday 14 February 2016

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## MINUTES OF THE ANNUAL CONGREGATIONAL MEETING St. Andrew's Presbyterian Church Sackville, NB

## Sunday, February 1, 2015

The meeting began at 12:30 p.m. in the Church Hall Chair: Rev. Jeffrey Murray Recording Secretary: Sylvia Harris

## Attendance:

<u>Present:</u> Mary Bogaard, Paul Bogaard, Barb Clarke, Lewis Clarke, Susan Dales, Bertha Fillmore, Richard Fillmore, Alice Folkins, Ritchie Folkins, Claude Gautreau, Mary Ann Gautreau, Sharon Griffin, Sylvia Harris, Brian McNally, Hannah McNally, Kirk Meldrum, Mona Meldrum, Elizabeth Millar, Anne Miller, Art Miller, Rev. Jeffrey Murray, Lindsay Murray, Brian Neilson, Barbra Clayton, Beth Cockburn-Savoie, Wanda Severns, Eileen Smith, Mitchell Smith, Laura Snyder, David Torrance, Elizabeth Craig, Margaret Torrance, Alice Torrance, Charles Torrance, Linda Trentini, Jerry Ward, Debbie Stewart, Alex Whitla, and Margaret Whitla.

Regrets: None.

## **Opening Devotions:**

Rev. Murray called the meeting to order with the reading of Ephesians 4:4-6, 11-13 and prayer.

## Moved by Elizabeth Millar, seconded by Anne Miller, that Sylvia Harris serve as Recording Secretary for the Annual Congregational Meeting. Carried.

## **Minutes of Previous Meeting:**

Moved by Sylvia Harris, seconded by Paul Bogaard that the minutes of the Annual Meeting held on February 9, 2014 be adopted as printed. Carried.

## 2014 Reports:

Moved by Richard Fillmore, seconded by Linda Trentini, that the following 2014 reports be adopted as amended: Atlantic Mission Society and Ladies' Aid, Atlantic Mission Society Financial Report, Board, Church School, Church School Financial Report, Social Committee, Flower Committee, Food Bank, Garden, Publications Committee, Session, and St. Andrew's Library. Carried.

The amendment was in the Flower Committee report and was a welcome to Eileen Smith, who is now serving on that committee.

## Nominating Committee Report:

#### Moved by Art Miller, seconded by Elizabeth Millar, that the Board consist of no fewer than six and no greater than eight members nominated by the congregation, plus one member of the Session, appointed by the Session as liaison member. Carried.

Elizabeth Millar reported an addition to the Nominating Committee report, which was to add Beth Cockburn-Savoie to the Social Committee for a three-year period.

# Moved by Lewis Clarke, seconded by Linda Trentini, that the following motions be covered under a 'consent agenda'. Carried.

- That Paul Bogaard and Anne Miller be re-appointed to the Board of Managers for a I. three-year term,
- That Kirk Meldrum be appointed to the Board of Managers for a two-year term, 2.
- That Art Miller be re-appointed as Chair of the Board of Managers for 2015, 3.
- 4. That Anne Miller be re-appointed as the church Treasurer for 2015,
- That Alex Whitla be re-appointed as Secretary of the Board of Managers for 2015, 5.
- 6. That Elizabeth Millar be appointed Envelope Secretary for a one-year term,
- That Brian Johnstone be re-appointed as the Financial Reviewer for 2015,
- 7. 8. That Anne Miller be re-appointed as a Trustee for St. Andrew's for a three-year period (2015 - 2017),
- That the Nominating Committee's recommendations concerning the following 9. changes to the congregational committees be adopted: a) Moving Archivist duties to the Library Committee with new name "Library and Archives Committee", and b) Moving Webmaster duties to the Publications Committee.

Alex Whitla asked if someone from the Library Committee would be designated as the Archivist to receive items. The Library and Archives Committee will appoint one of its members to serve as Archivist.

## Moved by Richard Fillmore, seconded by Anne Miller, that the report of the Nominating Committee, as amended, be adopted. Carried.

Anne Miller then presented the Treasurer's Financial Reports.

Moved by Anne Miller, seconded by Art Miller, that the Income and Expense Statements for 2014 be adopted as printed. Carried.

Moved by Anne Miller, seconded by Richard Fillmore, that the Balance Sheet for 2014 be adopted as printed. Carried.

Moved by Anne Miller, seconded by Susan Dales, that the Budget for 2015, totaling \$114,274 be approved. Carried.

## Moved by Art Miller, seconded by Sylvia Harris, that the review letter from Brian Johnstone, Financial Reviewer, be received. Carried.

Eileen Smith asked if any consideration had been given to replacing the stove in the kitchen, which gets very hot when used. Anne Miller answered that consideration was being given to that.

## **New Business:**

Elizabeth Millar thanked Anne Miller for her diligence in her work as Treasurer. Applause was given.

## Accessibility:

Art Miller gave a report on the research done into the installation of an elevator. He said the estimated cost of the elevator itself would be \$35,000, and the costs of a contractor to prepare the space to house it would probably come to \$20,000. There are some sources of funding, and a grant might be available from the National Church of, perhaps, \$25,000. He proposed the formation of an Elevator Committee, which may consist of Board members and others from the congregation. He suggested funding by donation or debentures. First of all, the congregation needed to give its approval of the project.

## Moved by Sylvia Harris, seconded by Elizabeth Millar, that the congregation endorse the elevator project in principle. Carried.

Rev. Murray thanked Anne Miller for all her work as Treasurer, and also thanked Elizabeth Millar for her work in preparation for today's meeting with the Nominating Committee. Applause was offered.

Rev. Murray also expressed his appreciation for all who have served on committees and all who have taken on new tasks.

Hannah McNally thanked Rev. Murray for his leadership as our Minister. Applause was given.

## Adjournment:

There being no further business, Rev. Murray called for a motion to adjourn.

## Moved by Elizabeth Millar that the meeting be adjourned.

Rev. Murray closed the meeting with prayer at 1:15 p.m.

Respectfully submitted,

*Sylvia Harris* Recording Secretary



## ATLANTIC MISSION SOCIETY & LADIES AUXILIARY

The study for 2015 was, "Making Connections: Walking Side by Side: A Journey toward Healing and Reconciliation", written by Barbara Strang. Julie Comeau and Mary Bogaard aided Sylvia Harris in presenting this study. It was noted in the April minutes that, "The Blanket Exercise was very impressive for the members. All present participated."

The average attendance for the year was 8 and meetings were held at the homes of members. The executive members as of September are:

President	Sylvia Harris
Vice President	Julie Comeau
Tresurer	Eileen Smith
Secretary	Debbie Stewart
Nominations Committee Chair	Nita Robinson

Our Past President is Hannah McNally who we will greatly miss, if she is successfully transplanted to the McNally home near Fredericton.

In March the members hosted the World Day of Prayer Service at St. Andrew's on March 6, 2015 The service distributed by the Women's Interchurch Council of Canada was prepared by the women of the Bahamas. The guest speaker was Jeannie Small and approximately 40 people attended the service. It was gratifying to host people for the Sackville inter-church community.

A delicious pot luck lunch was enjoyed at the home of Jean Scobie following our September meeting.

The women purchased a new stove and microwave oven for the church kitchen from their funds and supported financially Open Sky, Crisis in Syria, Camp Geddie, the Nepal Earthquake Relief Fund, Salem School Breakfast Program, Sackville Refugee Response Coalition (SRRC) and Christmas Cheer. The group has continued to purchase student study bibles, as required, and make "Teddies for Tragedies".

Sylvia Harris and our representative, Bertha Fillmore, attended the AGM of the Atlantic Mission Society in Stellarton in September. The Fall Rally of the AMS was hosted at St. Andrew's on October 24, 2015.

Once again a craft and bake sale was held on November 29th after the Sunday church service with hot apple cider and ginger cookies being served. Funds raised were used for our foster daughter, Mint Aliyin, Vatimetou with World Vision.

Our December meeting was held at the home of Eileen Smith where we enjoyed celebrating Christmas with songs, stories and refreshments. The women enjoy sharing through the year and welcome any who wish to visit our meetings. We are activity looking for new members who are interested in the work of missions within our community and beyond.

Respectfully submitted, Deborah Stewart Secretary, AMS, St. Andrew's

## ATLANTIC MISSION SOCIETY & LADIES AUXILIARY FINANICAL REPORT

\$1,228.13

Balance forward January 1, 2015

Received:			
Missions	\$1,296.00		
Special Missions	\$185.00		
Ladies Aid	\$480.00		
Foster Child	\$285.00		
Least Coin	\$42.00		
Mutual Funds	\$1,272.38		
Canada Trust Interest	\$27.94		
Messages	\$156.00		
Dues	\$42.00		
Craft/Bake Sale	\$451.00		
Total Received	\$4,237.32		\$5,465.45
Evenenditureau			
Expenditures: Yarn for Teddies		\$44.70	
BSC		\$22.50	
		\$59.83	
Flower Shop Foster Child		\$468.00	
Micro-Oven for Church		\$76.67	
AGM Registration		\$45.00	
2		\$250.00	
Refugee Relief		\$250.00	
Open Sky Youth Bibles		\$170.84	
		\$192.00	
Messages Kitchen Stove for Church		\$722.50	
St. John Presbyterial of the AMS		\$1,616.00	
-		\$100.00	
Nepal Relief		\$100.00	
Camp Geddie WICC		\$42.00	
Christmas Cheer of Sackville		\$200.00	
		\$200.00	
Salem Breakfast Program		\$200.00 \$200.00	
SRRC		9200.00	
Total Expenditures		\$4,760.04	
Bank balance December 31, 2015			\$705.41

Note: Cheque # 136 of \$200.00 had not cleared the bank by end of year, 2015

Reported by Eileen Smith, Treasurer of the AMS and Ladies Aid Account

I have cheque the figures for this account, AMS & Ladies Aid, and found the figures correct and in order. Signed: Lewis Albaha

## **BOARD REPORT**

The 2015 year involved several projects undertaken for the maintenance and enhancement of the Church's buildings and grounds:

 $\cdot$  A microwave and a new stove were purchased using funds donated by the AMS.

 $\cdot$  A new electrical outlet was installed on the outside of the church, adjacent to the rear entrance, providing easier access to power for the electric mower.

• Electrical lighting was upgraded in the church (basement) hall, including an emergency light in the downstairs bathroom.

· Roofing repairs were conducted on several occasions as a result of wind damage.

 $\cdot$  Options for a possible elevator connecting the levels of the main entrance, the sanctuary, and the church hall are being considered, and are under discussion within the Board and the Session.

 $\cdot$  The Board wishes to thank all those who have contributed to lawn mowing during the summer months, and to those who assisted Michael Capper's efforts with the garden.

Art Miller, Board Chair.

## **CHURCH SCHOOL**

In Spring, 2015 we continued our first year of the Shine Curriculum "God's Good News". This section focused on Lent and Easter through the words of Mark and John and ended with a section on "Enough for All". The Church School celebrated with their Church family in a Shrove Tuesday Pancake Supper with help in the kitchen from Paul Bogaard. We also enjoyed a St. Andrew's take on pancakes with Belgium waffles cooked on Sharon Griffins super waffle cookers. Easter Sunday was celebrated with a Sunrise Service at the Church with breakfast following. Alice Torrance helped the younger ones make Easter Banners of felt.

At the end of the Church School year in June, Linda Trentini, retired as a Church School Teacher.

This last Summer we focused upon "God's Creation" through stories and crafts – this informal group was led by volunteers and was great fun for those involved.

The beginning of the Church School year in September saw us preparing for a very busy year. We have 23 children enrolled and two teachers, Elizabeth Craig and Sharon Griffin. There is a sign-up sheet for anyone who wishes to take a turn leading the Sunday School classes, and we are thankful to Wanda Severns, Darya and Travis Tower, Barbara Clayton and Brian Neilson, and Michelle Cameron for their help. Eileen Smith and Alice Torrance have been a great help to the younger class by preparing the crafts. And our Child Care has 5 young children with Brian Neilson, in charge.

We begin each class with Elizabeth Craig leading singing and then move into groups for class. Our study, Shine: Living in God's Light, is presently in the second year of a three year curriculum focusing upon important themes and characters in the Bible. September found us "Entering God's Call" thru the Judges, Prophets and Kings. This Multiage study is used for both classes.

As an Advent project the Church School joined with their fellows from the Sackville United Church and held a cookie "sale" at the last Midnight Madness held in Sackville. Tables were loaded with cookies and those visiting the tables were invited to choose from a variety of decorations to personalize their cookies. Donations were received with receipts going to the

local Sackville Committee to Sponsor Refugees. The Church School was thankful to Nita Robinson, Michael Capper and Jean Scobie for donating homemade cookies from St. Andrew's to be added to those from Sackville United.

Elizabeth Craig organized a Christmas service which the children and adult volunteers produced during the Family Christmas Eve service. Based upon the Christmas story in Luke, two narrators

an Angel and a Narrator, read prophecy from Isaiah 7:14 and then proceeded to read from Luke I. Wanda Severn and Brian Neilson were our able readers. The Church School children sang several songs they had been practicing for the service, a "<u>Calypso Carol</u>"; "Holy Baby, Holy Child"; and "<u>Get Ready</u>". Children donned costumes or "ears" and proceeded up to the front of the Church as their characters were read out in the story of Luke. So, we had Mary & Joseph, the Donkey, Shepherds, Gabriel, more Angels, cows, sheep, and doves. Alice Torrance was in charge of "ears" and did a super job and found in the future we need more sheep ears as these were the most popular animals this year. Parents helped organize the various cohorts and send them up the aisle when their part had come....much fun and certainly a lot of work – but the aim of including all those who wished to take part was reached, joyously. A huge thank you to the Church School teachers for their willingness to go the "extra mile" to make the Bible stories come alive for our children. Also, the Church School would like to say a big thank you to Jim and Laura Tranquilla who accompanied the service on the piano and trombone and also Beth and Margaret Torrance and Sean Morgan on Violin, Cello and Guitar.

We look forward to 2016 and invite others in the congregation to join us if they wish to take part in sharing this ministry.

Elizabeth Craig and Sharon Griffin

## SOCIAL COMMITTEE

In 2015 the Social Committee banded together to see to it that food was on the table for the events listed and described below. Members also were in charge of providing lunch for the members of the Presbytery when they met here on September 23.

Throughout the year, members of the Congregation of all ages showed great spirit of generosity and commitment by bringing food, cooking on-site (pancakes and waffles!) attending the gatherings and helping to set up and clean up when they saw the need. The Social Committee members could not have asked for more.

Below, for reference, is a summary (published in the Easter 2015 edition of The Salt) which describes the committee's usual "food events" for a calendar year:

## Hospitality at St. Andrew's 101

September through May we gather for a meal every month:

On the second Sunday of the months September through May, <u>unless another special</u> <u>meal is planned for that month</u>, we meet for a light lunch called Coffee and Conversation. Some of these lunches include a presentation on a topic of interest to our congregation.

To provide the lunch, households of the congregation are divided into five lists. Committee members take turns being "in charge" and phoning one of the lists asking them to bring something. If you don't get a call, you don't need to bring anything . . . just come and enjoy yourself!

(Please note: if you're new to St. Andrew's and are willing to be on a phoning list, please let one of us know. If you're on the list now but need to withdraw your name, please tell us.)

We have five other meals during the year:

December Christmas Pot Luck Supper (food organized by a sign-up sheet)

NEW: Shrove Tuesday Pancake/Waffle Supper (committee members brought food, and donations were requested to cover costs)

Maundy Thursday dessert before communion (those who attend are asked to bring dessert to share)

Easter Sunrise Breakfast (another sign-up sheet) June Church picnic (organized by the Sunday School, but Social Committee helps out.)

June, July & August:

We have a social time with Lemonade and Cookies after church:

Guidelines for the Social Committee:

\* We use Fair Trade coffee and tea.

\* We ask that if you bring food, that you take left-overs home or pass them on to someone else before you leave, so that no food is wasted.

\* We want each person who comes to our events to find at least one thing they will be able to eat in each category of savoury, dessert and beverage.

So far, we are aware of the need for: gluten-free, sugar-free, nut-free, meat-free, caffeinfree, lactose-free. Please help us by sharing your comments and suggestions for these guidelines.

With thanks,

The Social Committee: Mary Bogaard, Barb Clarke, Beth Cockburn-Savoie, Alice Folkins, Debbie Stewart, Linda Trentini (report by Mary Bogaard)

## **FLOWER COMMITTEE**

The flower committee organized weekly floral arrangements and extended decorating for the high seasons in St Andrews Presbyterian Church sanctuary.

Tulips and annual flowers have been planted under the church sign to add colour and beauty for the spring, summer and fall seasons.

A very special thank-you is extended to those who have donated flower arrangements in memory of their loved ones.

Flowers and cards for illness, remembrance and encouragement have been sent to many of our St Andrews family over the year.

We encourage all of our St Andrews family to contact anyone on the flower committee if there is a need which we can provide through our gifts of flowers and cards.

Respectfully submitted Carol Sheehan, Eileen Smith, Linda Trentini, Mona Meldrum

## THE FOOD BANK

Since 1988 the Sackville & District Food Bank, though begun as a temporary service, has supplied supplemental food to those people in Sackville who survive on minimum wage, part-time workers as well as those on types of social assistance.

St. Andrew's continues to support this effort of the Food Bank as we reach out to those in our community. The first of each month we bring non-perishable food items to the Church and these are delivered to the Food Bank that week. Some members of the congregation prefer to make monetary contributions thru their offering envelope. Once a month the monies are forwarded to the Food Bank by our Treasurer. Many thanks to all at St. Andrew's who help in this ministry.

Sincerely, Linda Trentini

## **ST. ANDREW'S GARDEN**

The garden this past summer sent all produce to the Sackville Food Bank. All was utilized there. In preparation, compost from the Sackville heap as well as the church heap was added to the garden. It was widened slightly. Seedling planting was done by the Sunday School & I managed to nurture the plants at my home. Transplanting of tomatoes and squashes was done by the Sunday School as well as the planting of beans and peas. Some of the transplants were donated by church members. As happened the previous year the beans and peas did not thrive. Despite this, good crops of tomatoes and squashes were delivered. Harvesting was done on a Tuesday. I feel the Sunday School had a good time delivering squashes into the church on Thanksgiving Sunday.

Costs were minimal, as per the garden's mandate.

This coming year will see us again try and grow similar crops to last year unless there are other suggestions from congregation members. There was a call from the Food Bank for some rhubarb and I will split some root off my plants to see if it will thrive in our garden. Considering the price of food, I feel we should consider offering a section of the garden to one of our refugee families by again adding about one foot to the depth of the garden and then giving them about that square footage (about 50 sq. ft.) at one end.

Please note that if your personal vegetable garden is overproducing, the food bank will be happy to find mouths to eat it. Also note that our compost heap is happy to accept your eggshells and vegetable matter—please no bones and I feel that will attract pests.

Next year's budget will again be small—about \$6 for seed, about \$6 for potting soil and about \$5 for lime.

Respectively submitted Michael Capper

## **PUBLICATIONS COMMITTEE REPORT**

Three issues of *The Salt* were published in 2015, at Easter, Thanksgiving, and Advent. By the end of the year, the number of print copies that were distributed (50) was nearly matched by the number of electronic copies (42). Readers may request a change in their delivery format from print to electronic or from electronic to print at any time by contacting a member of the Publications Committee.

The 2015 Church Directory was printed and distributed in March, and was soon followed by the 2016 edition which came out in December.

The Committee both welcomed and bid farewell to Susan Dales in 2015. During her time as a member Susan was a great help with the Directory updates and proofreading the newsletter, and we're grateful for her assistance and good cheer.

Julie Comeau and Mona Meldrum have both offered to renew their terms on the Publications Committee, and I'm grateful to them as well for their encouragement and sound advice. Thank you also to all those who contributed updates on church groups and committees, family news, and other pieces so that we could have a newsletter to publish.

Respectfully submitted,

Elizabeth Millar Chair, Publications Committee

## **SESSION REPORT**

The Session met regularly during 2015, and all meetings were well attended.

The Sacrament of Holy Communion was celebrated on seven Sundays, with an average of thirtytwo people participating. The Lord's Supper was also celebrated on the evenings of Maundy Thursday and late on Christmas Eve.

A winter weather cancellation policy was established. If a Sunday service is cancelled due to weather conditions, Rev. Murray agreed to post the notice to that effect on the church's website and to record it in the telephone message by 9:30 a.m. This policy will be printed in the weekly bulletin each Sunday throughout the winter months, beginning on the second Sunday in January.

Rev. Murray designed a new "Welcome" brochure, to be displayed at the Tourist Bureau, and also to be given to new people as they are greeted on a Sunday morning. Visitor envelopes are now available, which can also be handed out by the greeters.

St. Andrew's hosted the World Day of Prayer service on Friday, March 6, 2015. It was written by women of The Bahamas, and the theme was Jesus's washing of the disciples feet and his asking them, "Do you know what I have done to you?" His own answer was that he had set them an example of servanthood, and he wanted his disciples to serve one another. Rev. Murray gave an inspiring sermon on this theme.

On Easter Sunday, April 5<sup>th</sup>, we welcomed Laura Snyder into membership by certificate of transfer, and her name was added to the Membership Roll.

Mission Awareness Sunday was held on Sunday, April 26, 2015. This service was planned and conducted by the St. Andrew's auxiliary of the Atlantic Mission Society, who invited Rev. Murray to preach on the theme, the Good Shepherd.

In early May, we were saddened by the passing of Bob Heughan. In the fairly short time that they have been with us, Bob and Cairine have endeared themselves to our hearts. We miss Bob and continue to hold Cairine in our prayers through her time of grieving and adjustment.

We were sad to say goodbye to our organist of the past several years, Barbara MacKay, on June 28<sup>th</sup>. She was presented with a wooden candleholder with music lines and notes.

In addition to losing our organist, our Choir Director, Rachel O'Brien, indicated that she would not be able to continue in that capacity in the following year. As a result, a permanent committee was established to search for a new organist or choir director whenever there is a vacancy in those positions. It consists of the Minister, one elder and one to three members of the congregation. The Session chose Mary Bogaard to be the convener.

On Wednesday, September 23<sup>rd</sup>, we welcomed the Presbytery of New Brunswick to St. Andrew's for its regular meeting. Communion was served during the opening worship service, which was conducted by the Moderator, Rev. Cheryl MacFadyen. The Session passes on the Presbytery's thanks to all who provided hospitality.

In caring for the plight of the Syrian refugees, an open public meeting was held at the University Chapel on Sunday, September 20<sup>th</sup>, conducted by Rev. John Perkin, chaplain of Mount Allison University. The will of those present to try to sponsor one or more families was clear, and a steering committee was established, called the Sackville Refugee Response Coalition (SRRC), with Rev. Perkin as its chair. Rev. Murray and Donna Capper serve on this committee, and others in the congregation also serve in various ways. It is a community effort, involving churches, service clubs, the university, and many others. In November, the Session passed a motion to receive and hold funds for the sponsoring of a refugee family or families. The response to this crisis has been wonderful, both within St. Andrew's and in the Sackville community at large. It now appears we may be able to sponsor three families of up to six people. If so, the third application will go through St. Andrew's.

On Sunday, November 15<sup>th</sup>, our Anniversary Service celebrated 110 years of worship in this place! Our guest preacher was Rev. G. Cameron Brett, whose inspiring sermon was entitled "Hannah's Gift".

We give God thanks for his steadfast love and faithfulness to us, and we pray that He will guide us to grow in our discipleship, day by day.

Respectfully submitted,

The Session of St. Andrew's

Rev. Jeffrey Murray, Moderator, Sylvia Harris, Clerk, Richard Fillmore, Mary Bogaard, Mona Meldrum, Lewis Clarke, Brian Neilson, Bertha Fillmore, and Linda Trentini

## ST. ANDREW'S LIBRARY & ARCHIVES COMMITTEE

In 2015 11 books were added to the adult library. 26 books, 1 magazine, and 2 DVD sets (7 discs total) were added to the youth and children's collection. The Committee thanks those who donated items this year. The 2015 additions to the library are listed at the beginning of each of the printed catalogues (blue binders), and a list is also available on the church web site. During 2016 we will be exploring a possible new platform for the library catalogue. Lindsay Murray and Beth Cockburn-Savoie submitted three book reviews to the Easter issue of the *Salt*. Beginning in 2015, the committee now also oversees the collection and deposit of St. Andrews archival materials (such as copies of publications, reports, minutes, and photographs) to the Archives at Mount Allison University.

The library committee encourages congregation members to make use of the reading material available and to share their favourite reading experiences.

Respectfully submitted, Laura Snyder, Beth Cockburn-Savoie, Lindsay Murray

## LADIES' BIBLE STUDY GROUP

{Added item on 10 February}

This year, we ladies (a small but intrepid group) have chosen to study the Book of Revelation, using the booklet by N.T. Wright, *Revelation: 22 Studies for Individuals and Groups*, as our study guide. We began the study in May of 2015 but did not meet during the summer months and are finishing in February of 2016. It has been a challenging but very interesting study. I think all members of the group would agree that this study has given us a different perspective on the Old and New Testaments. Besides enjoying the study itself, being together as a group has been a very important to us. We very much regret that Hannah McNally has moved away. We have missed her contributions. We would like to invite anyone who might be interested in joining us to contact any member of the study group.

Respectfully submitted by Barbara Jardine on behalf of Beth Cockburn-Savoie, Hannah McNally, Jean Scobie, and Linda Trentini.



## NOMINATING COMMITTEE REPORT

- The left hand column indicates those who have served during 2015.
- The right hand column indicates those who are currently serving or have agreed to stand for nomination starting in 2016. The date in parentheses indicates the term end date.
- Names in italics are serving existing terms, names in **bold** are beginning new terms.

Please note that committee members are responsible until the Annual General Meeting following their final year – i.e. service until 2018 extends to the AGM which will be held in 2019.

We, the nominating committee, thank sincerely all those who have served over the last year, those who will continue to serve and those who are newly nominated for appointments.

#### **Nominating Committee**

Barb Jardine	(2016)	Barb Jardine	(2016)
Lindsay Murray	(2017)	Lindšay Murray	(2017)
Elizabeth Millar	(2015)	Linda Trentini	(2018)

## **Board of Managers**

Chair: Art Miller	(2016)	Chair: Art Miller	(2016)
Kirk Meldrum	(2016)	Kirk Meldrum	(2016)
Paul Bogaard	(2017)	Paul Bogaard	(2017)
Treasurer: Anne Miller	(2017)	Treasurer: Anne Miller	(2017)
Session Representative	(2017)	Session Representative	(2017)
Barb Jardine	(2015)	Barb Jardine	(2018)
Secretary: Alex Whitla	(2015)	Secretary: Alex Whitla	(2018)
Michael Capper	(2015)	Michael Capper	(2018)

## **Envelope Secretary**

Elizabeth Millar	(2015)	Elizabeth Millar	(2016)
	]	Financial Reviewer	
Brian Johnstone	(2015)	<b>Brian Johnstone</b>	(2016)
		Trustees	
Kirk Meldrum Anne Miller Richard Fillmore	(2016) (2017) (2015)	Kirk Meldrum Anne Miller <b>Richard Fillmore</b>	(2016) (2017) <b>(2018)</b>

**Social Committee** (This committee does not have a designated chair.)

Beth Cockburn-Savoie	(2016)	Beth Cockburn-Savoie	(2016)
Linda Trentini	(2014)	Linda Trentini	(2016)
Alice Folkins	(2017)	Alice Folkins	(2017)
Debbie Stewart	(2017)	Debbie Stewart	(2017)
Mary Bogaard	(2015)	Mary Bogaard	(2018)
Barb Clarke	(2015)	Ramona Kieser	(2018)

## Library & Archives Committee

Hannah McNally	(2016)	Laura Snyder	(2016)
Margaret Whitla	(2014)	Lindsay Murray	(2017)
Beth Cockburn-Savoie	(2015)	Beth Cockburn-Savoie	(2018)

## **Publications Committee**

Webmaster—Jeff Murray	(2015)	Webmaster-Jeff Murra	y(2016)
Susan Dales	(2017)	Vacant	(2016)
Julie Comeau	(2015)	Julie Comeau	(2017)
Mona Meldrum	(2015)	Mona Meldrum	(2018)
Chair: Elizabeth Millar	(2015)	Chair: Elizabeth Millar	(2018)

## **Child Care Coordinator**

Brian Neilson	(2015)	<b>Brian Neilson</b>	(2016)
	0	• • • •	

#### **Communion Elements**

Beth Torrance	(2015)	<b>Beth Torrance</b>	(2016)
Margaret Torrance	(2015)	Margaret Torrance	(2016)

#### Flowers

Mona Meldrum	(2016)	Mona Meldrum	(2016)
Eileen Smith	(2016)	Eileen Smith	(2016)
Mike Capper	(2016)	Mike Capper	(2016)
Donna Capper	(2016)	Donna Capper	(2016)
Caroll Sheehan	(2017)	Caroll Sheehan	(2017)
Linda Trentini	(2017)	Linda Trentini	(2017)

## Food Bank

Linda Trentini (2015)	Linda Trentini	(2016)
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## Reader & Greeter Coordinator

Mary Bogaard	(2015)	Mary Bogaard	(2016)
	Community Ass	ociation Representative	
Richard Fillmore	(2015)	<b>Richard Fillmore</b>	(2016)
	Presbyt	terian Record Secretary	
Mike Capper	(2015)	Mike Capper	(2016)

## For the 2016 Annual Meeting

## Chair: Rev. Jeffrey Murray Secretary: Sylvia Harris

Respectfully Submitted,

Elizabeth Millar (Chair) Barb Jardine Lindsay Murray

#### Overview of Income 2015 and Budget 2016, St. Andrew's Presbyterian Church

2015	total fo	r budget	2016	budget
Total Revenue (Main + B&R):	130787	116345	Total Revenue (Main + B&R):	117547
Total Expenses (Main + B&R):	123218	108816	Estimated Expenses:	117547
Net gain/loss:	7569	7529	Net gain/loss:	0
Approved budget (Main + B&R):	\$114,274		Proposed Budget (Main + B&R):	\$117,547

#### Income Statement - Main Operating Account

St. Andrews Presbyterian Church For the Year January 1 - December 31, 2015

	2016	2015	2015	2014
REVENUE	Budget	Actual	Budget	Actual
Local Givings	101547	94723	101024	88866
Presbyterian Sharing	9500	7475	9500	9156
Rental of Facilities	500	1282	500	995
Loose Offering	1000	1119	1000	777
Subtotal(budget)	112547	104599	112024	99794
SRRC (held in Mem.)	n/a	7475		
PWS&D	n/a	2666	n/a	2741
AMS	n/a	2124	n/a	2164
Other	n/a	2177	n/a	1982
Subtotal(non-budget)	0	14442	0	6887
TOTAL REVENUE	112547	119041	112024	106681
TOTAL FOR BUDGET:	112547	104599	112024	99794

EXPENSES	2016 Budget	2015 Actual	2015 Budget	2014 Actual
Synod Assessment	2194	2124	2124	2078
Pres. Assessment	1908	1939	1939	1807
Church School	1200	737	1065	515
Fruit & Flower Fund	300	63	300	159
Youth Work			100	
Pulpit Supply	1500	1500	1500	1050
Caretaking	2500	2560	2500	2360
Library	200	8	200	66
Kitchen Sup. & Hosp.	300	439	300	182
**St. James				0
Printing Services	1200	1108	1200	793
Advertising	400	61	400	272
Ins.(church & manse)	2700	2813	2700	2587
Liturgical Materials	100	72	100	37
Music Expenses	9180	7136	9145	7225
Present., Honor., Gifts	200	34	200	25
Sundry	400	60	400	175
Office Supplies	400	205	400	170
Bank Fee	200	173	200	170
Financial Consultant	1200	1200	1200	1200
Org./Piano Tuning etc	450	421	400	348
Elder Education	500		500	91
Subtotal Expenses:	27032	22653	26873	21310

EXPENSES (cont.) Actual Budget Actual Budget CHURCH UTILITIES Electricity Furnace Oil & Service Telephone Water Snow Removal **Total Church Utilities** MANSE UTILITIES Electricity Gas, Fuel Oil & serv. Telephone Water **Total Manse Utilities** SUPPORT OF MINISTRY Total Stipend Payrol Expenses Cong. Pension Assess. \*Continuing Ed. Med. & Dent. Ins. Entertain. Allowance Professional Dev. Communications Allow. Total Support of Min. DONATIONS Presbyterian Sharing Camp Geddie Sack. Comm. Assoc. Teen Challenge Concilio Community Forests Int'l Open Sky Subtotal (budget) PWS&D n/a n/a AMS n/a n/a Other n/a n/a SRRC (held in Mem.) n/a Subtotal (non budget) Total Charitable Don. TOTAL EXPENSES TOTAL FOR BUDGET: -163 -5615 Net gain/loss (Main) 

\*\*Manse debt: erased, due to closure of St. James in 2014

#### Income Statement - Building and Reserve Fund St. Andrews Presbyterian Church

For the Year January 1 - December 31, 2015

	2016	2015	2015	2014		2016	2015	2015	
REVENUE	Budget	Actual	Budget	Actual	EXPENSES	Budget	Actual	Budget	
					Church Annual Mainten.	1000	3657	1000	
Special Offerings					New gutters main bldg.				
Env. Offering (w.PAR)	5000	11743	12000	13636	Small storage shed	500		500	
					New oil tank				
Interest		3		7	Emergency	2750			
					Manse Annual Mainten.	750	357	750	
Total Revenue B&R	5000	11746	12000	13643					
					Interest on debentures				
					Total Expenses B&R	5000	4014	2250	
					Net gain/loss (B & R)	0	7732	9750	

#### Income Statement - Memorial Fund St. Andrews Presbyterian Church

For the Year January 1 - December 31, 2015

	2016	2015	2015	2014		2016	2015	2015	1
REVENUE	Budget	Actual	Budget	Actual	EXPENSES	Budget	Actual	Budget	A
***Benevolent Fund		700			***Benevolent Fund				
In Memoriam		370		1915	Handrail for sanctuary				
Elevator		5175			Dig Proj14/ Hangers13				
Interest		3		1	Church Sign				
SRRC (held in Mem.)		7475			SRRC				
Total Rev. Memorial	0	5548	0	1916	Total Exp. Memorial			0	
***Benevolent fund balan	ce is \$700 (e	established 2	013)		NET GAIN/LOSS	0	5548	0	

#### Balance Sheet St. Andrews Presbyterian Church As at December 31, 2015 (compared with December 31, 2014 & 2013)

ASSETS	2015	2014	2013	LIABILITIES	2015	2014	2013
Current				Short Term			
Bank				Accounts Payable/Accruals	1389	1259	2791
Operating Account	11294	2987	5532				
Building & Reserve Acct.	7695	7692	11398				
Memorial Account	17688	4276	5199	Long Term			
			0	**Manse Debt: St James	e	erased	11846
Prepaid Expenses	2590	2699	2473	Debentures	E	baid off	9000
Account Receivable	429	517	1097	Total Liabilities:	_	1259	23637
Total Bank Accounts:	39696	18171	25699				
Fixed							
Church (book values)				ASSETS OVER LIABILITIES:	996896	974112	959262
Building	439400	439400	439400				
Furnishings	55000	55000	55000				
Land, 36 Bridge St.	30000	30000	30000				
Memorial Window	26700	26700	26700	*Continuing Education Fund(maxin	num \$5000)		
Organ	223400	223400	223400	Total available for 2015	2051		
Piano	10700	10700	10700	Withdrawals in 2015	207		
Manse (book values)				Balance Dec. 31, 2015	1844		
****Manse	136000	136000	136000	Budget 2016	1000		
Manse Contents	11000	11000	11000	Total available for 2016	2844		
Land, 13 West Avenue	25000	25000	25000				
Total Fixed Assets:	957200	957200	957200				
Total Assets:	996896	975371	982899				

\*\*\*\*Of the \$33,000 spent on the Manse, \$28,000 is considered "capital improvement", and was therefore added to the value of the manse, as of 2012

# TANTRAMAR ACCOUNTING SERVICES

## 65 Larsen Lane, Salisbury, NB E4J 3L2

## <u>Tel:</u> 506-372-4488 <u>Fax:</u> 506-372-4499 <u>Toll Free:</u> 1-855-364-1107 <u>Email:</u> tas@nb.aibn.com

February 01, 2016

St Andrews Presbyterian Church 36 Bridge Street Sackville, NB E4L 3N7

To The Members of St. Andrew's Presbyterian Church,

I have reviewed the balance sheet of St. Andrew's Presbyterian Church as of December 31, 2015, and the statements of income for the year then ended. My review consisted of enquiry, analytical procedures, discussion relating to the supplied information, and assistance in the preparation of accounting reports with the Treasurer of the church.

Based on my review, nothing has come to my attention that causes me to believe that these financial reports are not, in all material respects, in accordance with generally accepted accounting procedures.

Sincerely

Brian Johnstone

Menlam

Tantramar Accounting Services



## **CONGREGATIONAL COMMITTEES - TERM OF OFFICE AND DUTIES**

## Annual Meeting Officials:

<u>Chair</u> - "At congregational meetings the minister of the congregation, or the minister appointed by the presbytery, presides. But if the minister is absent or declines to preside, the meeting appoints one of its number to take the chair"(Book of forms 154). Duties: Calls the Annual Meeting to order. Conducts the business of the Annual Meeting in an orderly and expeditious fashion. Assures that all motions are properly moved, seconded, debated and voted upon.

<u>Secretary</u> – Appointed annually. Duties: Records the minutes of the Annual Meeting to be reported to session and to the Board and recorded for the next Annual Meeting.

## **Board of Managers:**

Consists of no less than six and no more than eight members nominated by the congregation, plus one member of the Session, appointed by the Session as liaison member. "One-third of the board shall retire each year by rotation, and their places, as also the places of any who vacate their office during the year, shall be filled at the annual meeting. The retiring managers may be re-elected" (Book of Forms 159).

<u>Chair</u>- "Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting" (Book of Forms 167). May be re-appointed. Duties: "have each meeting opened and closed with prayer. See that business is properly ordered and recorded; to take the vote; and to announce the decisions. He/she may introduce any business to the Board, and may speak regarding it, but has only a casting vote. As the executive of the board, he/she also has power to perform any functions explicitly assigned to him/her. In the absence of the convener from any meeting of the board, one of the other managers may be chosen to preside" (Book of Forms, 168.)

<u>Treasurer</u>-"Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting" (Book of Forms 167). May be re-appointed. Duties: "to keep the accounts of the congregation, together with all vouchers; to receive and disburse all moneys subject to the direction and control of the board; and to produce his/her accounts, properly audited, to the annual meeting of the congregation. Where there is a chartered bank convenient to the congregation, it is the duty of the treasurer to deposit therein, without delay, all money received by him/her, and in a separate account identifying it as belonging to the congregation" (Book of Forms 170).

<u>Secretary</u> - "Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting" (Book of Forms 167). May be re-appointed. Duties: "to keep a faithful record of the proceedings of the board; to engross therein the record of any congregational meeting held for temporal purposes; and to take charge of all papers belonging to the board that are not entrusted to the custody of the treasurer. The minute book shall be available to the board at all times, and shall be signed by the convener and secretary" (Book of Forms, 170).

**Envelope Secretary:** Appointed annually at the Annual Meeting. May be re-appointed. Duties: Verify and record the totals of offerings received. Prepare income receipts quarterly. Maintain the envelope holder number file.

**Reviewer:** Appointed annually at the Annual General Meeting. May be reappointed. Duties: Review the Church's financial records annually.

## Trustees:

Three members appointed for three year rotational staggered terms; must be professing members of the church (Book of Forms, 149). Duties: Hold the property of the congregation in trust as provided for in the trust deed.

## Social Committee:

Six members appointed for three year rotational, staggered terms.

Duties: Plans and is responsible for all congregational social and fellowship activities. Social Convener is responsible for organizing and supervising catering arrangements for congregational events, including monthly Coffee and Conversation.

## Library & Archives Committee:

Three members appointed for three year rotational staggered terms. May be reappointed for a second term. Duties: set policy for the Church Library in consultation with the Session when appropriate. Purchase new materials in consultation with the Minister. Accession and classification of new materials. Maintain the collection in an orderly fashion. Encourage use of the library by the congregation.

To collect and deposit in the Mount Allison archives the archival record of the congregation.

## **Publications** Committee:

Five members, appointed for rotational staggered three year terms. May be reappointed. Duties: For Newsletter - plan, edit and publish on a regular basis.

For Congregational Directory - to gather information, edit and publish annually.

For Webmaster - supervise setting up and maintenance of church web site.

## **Bible Society Representative:**

One member, serving for three years. May be re-appointed. Duties: Represents the congregation on the local chapter of the Canadian Bible Society. Helps to organize, with other churches, the work of the Bible Society in the congregation and the wider community

## Child Care Coordinator:

Appointed annually. Duties: to co-ordinate child care during the worship service

## Flower Committee:

Two (or more) members, one being the chair, appointed for 3-year terms. May be re-appointed. Duties: Providing weekly flower arrangements in the Church, either live materials, potted plants or dried/artificial floral material depending upon availability. Coordination of floral memorials with donor, receiving requests and arranging for purchase and placement as required. Notify Minister of memorial so that acknowledgement can be made from the pulpit or in the bulletin. Arranging cards and flowers for special events within the life of the congregation - Christmas, births, marriages, illness, deaths, etc.

## **Greeter Co-ordinator:**

Appointed annually. Duties: to co-ordinate and remind two persons per Sunday to act as greeters, ring the bell, and take up the offering.

## **Reader Co-ordinator:**

Appointed annually. Duties: to co-ordinate and remind persons to read Scripture lessons during weekly worship service and special services.

## Communion Elements:

Appointed annually. Duties: to prepare communion table and elements for the purpose of celebrating the Holy Communion as directed by the Session.

## **Secretary for the Presbyterian Record:**

One member, appointed annually.

Duties: The Presbyterian Record - notify potential subscribers in January/February that it is time to subscribe or re-subscribe. Collect subscriptions for the Treasurer. Prepare and submit subscriber list to the Record.

## **Community Association Representative:**

Appointed annually. Duties: Represents the congregation on the Sackville Community Association.

## Nominating Committee:

Three members appointed for three year rotational staggered terms. The chair is senior member of the Committee. Duties: prepares a list of candidates to serve on various Church committees and boards, other than those appointed by Session.

Revised February 3, 2016

## SESSION RECOMMENDATIONS TO THE ANNUAL MEETING REGARDING DONATIONS TO AGENCIES AND ORGANIZATIONS

## **Camp Geddie**

Current allocation \$500.00 Recommendation: \$500.00

Purpose: To assist the Synod of the Atlantic Province operates the summer camps and other programmes of Camp Geddie.

## Sackville Community Association

Current allocation \$200.00 Recommendation: \$200.00

Purpose: This group works in three main areas - Christmas Cheer, Wayfarer's Assistance, and family and individual assistance. Christmas Cheer distributes food, clothing, and toys/gifts to needy families in the Sackville area at Christmas. Wayfarer's

Assistance program provides food, lodging and travel assistance to transient visitors to Sackville. This operation has experienced a decline in need over the last several years. The family and individual assistance programme works with clients recommended by local clergy to receive assistance with heating expenses, power bills, prescription and medical expenses, school supplies, recreational fees, etc. This side of the operation has experienced a significant increase in need over the last few years.

#### NEW for 2015 - Teen Challenge Recommendation: \$200

Teen Challenge is a 12-month, faith-based, residential drug and alcohol rehabilitation program that is part of a network of over 15 Teen Challenge Centres across Canada and more than 1,000 worldwide.The program has a strong faith-based approach and offers spiritual, academic and vocational training that helps equip individuals to return to society as responsible citizens. Our mission is to help people overcome drug and alcohol addictions and empower them to reach their full potential in society. Located in Memramcook

http://www.teenchallenge.ca

#### **Concilio (formerly Christian Council for Reconciliation)**

Current Allocation \$200.00 Recommendation: \$200.00

The Mission of the Christian Council for Reconciliation is: "To promote reconciliation between the prisoner and God, the prisoner and her/his family, the prisoner and self and the prisoner and others." The Council is made up of interested and committed persons from various faith traditions and organizations. Together we seek to fulfill the Mission of the Council through three primary ministries: Kairos Marathons, St. Luke's Renewal Centre and Springhouse.

#### **Community Forests International**

Current Allocation: \$200.00 Recommendation: \$200.00

Community Forests International is a volunteer-driven organization, working to connect people and their communities to the forests that sustain them. As the pace of environmental degradation intensifies around the world, the need for positive environmental stewardship and a restored balance between humanity and nature has become a necessity.

Building on the belief that a few strong-willed individuals can motivate for positive environmental change, Community Forests International currently supports over **12 communities** in Pemba, Tanzania while initiating forest and climate change education around the world.

Jeff Schnurr (Executive Director) travelled in over 35 countries before landing in Tanzania, where he began the tree planting initiative that grew into Community Forests International. Jeff has done much to spread the techniques of forest renewal around the globe and has planted over half a million trees in the process. <u>http://forestsinternational.org/</u>

## **Open Sky**

Current Allocation: \$325.00 Recommendation: \$325.00

#### From Open Sky's Facebook page:

Open Sky Co-operative is founded by a group of friends who love food, farming and people. We are concerned about the lack of employment opportunities and inclusion of people who are partially employable (due to mild developmental challenges or mental health issues). This new enterprise is a combination of a charitable organization and a farming business.

Open Sky Cooperative is a residential farm established to provide home, employment and a caring community for young adults who require social and vocational support to improve their quality of life. There is lots of room for community involvement. We seek friends, partners and membership in the Tantramar region of New Brunswick.

Summary: Total for 2011: \$1625 Total for 2012: \$1625 Total for 2013: \$1425 Total for 2014: \$1425 Total for 2015: \$1625