

*St. Andrew's Presbyterian Church
Sackville, New Brunswick*



The Presbyterian Church in Canada



Annual Reports for 2016



In Sylvia Dunstan's All Saints hymn she connects the saints who have departed from us with the saint at work here and now: "Those saints who went before prepared for us the way; the Church expectant, yet to come, relies on us today."* When we come to this time of year of annual reports I am mindful the saints in our past, those who are present, and those yet to come.

Regarding the saints in our past, the annual reports of compiled each year are these small time capsules, or a kind of snap shot of the life of the church. I have on occasion read through old annual reports and congregational meeting minutes reading in them the hopes, fears, dreams and accomplishments of those who have served this congregation decades ago.

When Sylvia Dunstan wrote the hymn, mentioned above, it was to accompany a sermon preached for a small struggling congregation – "Robed in baptismal grace amid the world's despair, proclaim the glory of our God whose love has conquered fear."* The records of our church pen times of struggle and minute motions of determination to press forward to serve God. The faithful departed laid the foundation for us to worship and grow in our Christian faith here in Sackville and as we compile our reports each year we record our struggles, determination, and make our addition to those time capsules that capture a glimpse of the life and work of this small enclave of the faith.

As I think of the saints today, you whom I have the fortune of walking with through this period in the life of St. Andrew's, I am filled with gratitude. Receiving these reports is a joy, and many thanks to those who prepared them. I know that it is extra work and perhaps a dreaded task at times but thank you nonetheless. To share in the work of the church with you is a blessing and these reports reflect the talent, the gifts, and the dedication of the people of St. Andrew's.

Each year we continue to worship, grow, teach, reach out, and make adjustments being faithful stewards with what has been handed down to us in order to offer something for the saints yet to come.

This past year has special significance in that at the last annual meeting we past a motion to pursue our dream of making St. Andrew's accessible. It was a dream that was not without hesitation and worry yet we moved forward with determination and in the Fall of this past year we celebrated that we accomplished that dream not only for us now but also for the saints yet to come.

Again, thank you for the talent, generosity, and dedication that is offered to teach our children, to offer pastoral care to one another, to maintain our beautiful place of Christian formation, to take part in the mission work of the church, to plant the garden, to knit teddies, and provide music as we join our voices with all the saints to give God our thanks and praise.

Yours in Christ's service,

The Rev. Jeffrey M. Murray

*Dunstan's hymn "All Saints" can be found in: Sylvia Dunstan, *In Search of Hope & Grace: 40 Hymns and Gospel Songs*, (Chicago: GIA Publishing, Inc., 1991), 24-25. In *The Book of Praise*, it is Hymn # 609

ANNUAL CONGREGATIONAL MEETING
St. Andrew's Presbyterian Church, Sackville, New Brunswick
Sunday 5 February 2017

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MINUTES OF THE ANNUAL CONGREGATIONAL MEETING
St. Andrew's Presbyterian Church
Sackville, New Brunswick

Sunday, February 14, 2016

The meeting began at 12:40 p.m. in the Sanctuary.

Chair: Rev. Jeffrey Murray

Recording Secretary: Sylvia Harris

Attendance:

Present: Pauline Atkinson, Elizabeth Millar, Mitchell Smith, Eileen Smith, Richard Fillmore, Bertha Fillmore, Lewis Clarke, Barb Clarke, Margaret Whitla, Alex Whitla, Laura Snyder, Barb Jardine, Anne Miller, Art Miller, Kirk Meldrum, Mona Meldrum, Cairine Heughan, Debbie Stewart, Ritchie Folkins, Alice Folkins, Florence Cole, Nita Robinson, Mary Bogaard, Johanna Goldenberg, Brian Neilson, David Torrance, Beth Cockburn-Savoie, Michael Capper, Donna Capper, Sylvia Harris and Rev. Jeffrey Murray.

Regrets: None.

Opening Devotions:

Rev. Murray opened the meeting with the reading of Philippians 1:3-11 and prayer.

Secretary:

It was moved by Elizabeth Millar, seconded by Art Miller, that Sylvia Harris serve as Recording Secretary for the Annual Congregational Meeting. Carried.

Agenda:

It was moved by Mary Bogaard, seconded by Donna Capper, that the Agenda be adopted. Carried.

Minutes:

It was moved by Art Miller, seconded by Florence Cole, that the minutes of the Annual Congregational Meeting held on February 1, 2015 be adopted as printed. Carried.

2015 Reports:

It was moved by Richard Fillmore, seconded by Laura Snyder, that the following 2015 reports be adopted as printed: Atlantic Mission Society and Ladies' Aid, Atlantic Mission Society Financial Report, Board, Church School, Social Committee, Flower Committee, Food Bank, Garden, Publications Committee, Session, St. Andrew's Library and Archives, and Ladies' Bible Study Group. Carried.

Nominating Committee Report:

It was moved by Elizabeth Millar, seconded by Lewis Clarke, that the following motions be adopted by consent. Carried.

1. That Barb Jardine, Alex Whitla and Michael Capper be re-appointed to the Board of Managers for a three-year term (2016-2018).
2. That Art Miller be re-appointed as Chair of the Board of Managers for 2016.
3. That Anne Miller be re-appointed as the church Treasurer for 2016.
4. That Alex Whitla be re-appointed as Secretary of the Board of Managers for 2016.
5. That Elizabeth Millar be appointed Envelope Secretary for a one-year term (2016).
6. That Brian Johnstone be re-appointed as the Financial Reviewer for 2016.
7. That Richard Fillmore be re-appointed as a Trustee for St. Andrew's for a three-year period (2016-2018).

It was moved by Elizabeth Millar, seconded by Mona Meldrum, that the report of the Nominating Committee be adopted. Carried.

Financial Reports and Review:

Anne Miller presented the financial statements.

It was moved by Mary Bogaard, seconded by Michael Capper, that all Income and Expense statements for 2015 be adopted as printed. Carried.

It was moved by Barb Jardine, seconded by Kirk Meldrum, that the Balance Sheet for 2015 be adopted as printed. Carried.

It was moved by Art Miller, seconded by Mona Meldrum, that the session recommendations for donations totaling \$1,625 and Presbyterians Sharing allocation of \$9,500 be approved. Carried.

It was moved by Donna Capper, seconded by Alex Whitla, that the Budget for 2016, totaling \$117,547.00 be approved. Carried.

It was moved by Art Miller, seconded by Donna Capper, that the review letter from Brian Johnstone, Financial Reviewer, be received. Carried.

After the presentation of the financial statements, Anne Miller gave her one year notice as Treasurer. She offered to mentor her successor during this final year. Rev. Murray expressed thanks for all her work over many years and presented her with a bouquet of flowers and a gift. The congregation gave her a standing ovation.

Elevator Project:

Art Miller reported on the elevator project. He noted that various locations were examined, and there was only one that is suitable. To show the congregation what it might look like and to give an idea of the space it would take, a mock-up was made at the chosen location, along with drawings from various angles. He told the meeting that there would be an annual maintenance cost of \$1,200, and

the total project budget of \$60,000 includes an amount to cover those costs for a few years. He explained methods of financing the project: bonds (debentures), donations, and a grant from the national church. In order for the work to be carried out, the pledged donations would need to be received by May 1, 2016.

Art's presentation was followed by questions and discussion. Those present then voted, by secret ballot, on the question of whether they were in favour of having an elevator, and how much they were willing to contribute to the project by donations and by bonds. The vote was very strongly in favour of having an elevator.

It was moved by Donna Capper, seconded by Richard Fillmore, that the Board of Managers proceed with the elevator project, subject to funding. Carried unanimously.

It was moved by Art Miller, seconded by Kirk Meldrum, that the congregation issue bonds (debentures) only up to \$25,000. Carried.

It was moved by Art Miller, seconded by Donna Capper, that application be made to the McBain/Barker Small Community Capital Fund for a grant in the amount of \$25,000. Carried.

Rev. Murray thanked Art Miller and Paul Bogaard for the due diligence they had done regarding the installation of an elevator.

Rev. Murray thanked the session and expressed his gratitude to all the people who had shared their time and talents to the work of St. Andrew's over the past year.

Mary Bogaard thanked Rev. Murray for his ministry with us and for his inspiring sermons. Enthusiastic applause was given.

There being no further business, Rev. Murray called for a motion to adjourn.

It was moved by Donna Capper that the meeting be adjourned.

Rev. Murray closed the meeting with prayer at 2:10 p.m.

Respectfully submitted,

Sylvia Harris
Recording Secretary



2016 Reports



ATLANTIC MISSION SOCIETY (AMS) AUXILIARY AND LADIES' AID

The study for 2016 was, "What is Social Justice ?". With various study leaders we learned about Human Trafficking, Refugees, the Roma People and the Arise Ministry in Toronto.

The average attendance for the year was 10. In the winter and spring we met in homes but were very happy to meet at the church in October when we were able to enjoy the new elevator.

The following executive members continued in their positions:

President	Sylvia Harris
Vice President	Julie Comeau
Treasurer	Eileen Smith
Secretary	Debbie Stewart
Nominations Committee Chair	Nita Robinson

Nineteen women from St. Andrew's attended the World Day of Prayer Service held at Middle Sackville Baptist Church on March 4, 2016. The service was prepared by the women of Cuba.

The AMS members led the Mission Awareness Sunday service on April 24, 2016, with the theme 'Reaching Out Together in Love', upon which Rev. Murray preached his sermon.

We were saddened with the sudden death of Cairine Heughan, one of our dedicated members, in May. Her spirit and enthusiasm are greatly missed.

Our members assisted in hosting of the AMS Annual Meeting for the Atlantic Provinces by making sweets and supplying "goodie bags" for those attending. The bags each contained a handmade dishcloth, most of which were knitted by our members with a little help from other auxiliaries. The meeting took place in Moncton in September and was hosted by the St. John Presbyterial. The theme was 'Follow Jesus'.

Beth Cockburn-Savoie is now the Education Secretary for the St. John Presbyterial of the AMS.

Funds were donated to World Vision in support of our foster daughter, Mint Aliyin Vatimetou, the Arise Ministry, the Fellowship of the Least Coin project of the Women's Inter-church Council of Canada, Salem School Breakfast Program, the St. John Presbyterial of the AMS, the Sackville Food Bank and Community Forests International.

We also sent stamps to The Leprosy Mission of Canada, gave a quilt, donated by Alice Folkins, to the baby of the family from Syria, sponsored by The Sackville Refugee Response Coalition, and continued to make "Teddies for Tragedies".

A closing lunch was held at Pizza Delight in June, followed by dessert at Pauline Atkinson's home. Our Christmas craft and bake sale was held on November 27, 2016 following the Sunday church service when \$470.25 were raised to support our foster daughter.

Our December meeting was held at the church. We were pleased to have our minister, Rev. Jeff Murray with us during a time of sharing Christmas thoughts, stories and songs. Our meeting concluded with a delicious pot-luck lunch.

Respectfully submitted,
Deborah Stewart
Secretary, AMS, St. Andrew's

**ATLANTIC MISSION SOCIETY
& LADIES AUXILIARY FINANCIAL REPORT**

2016

Balance forward January 1, 2016

\$905.41

Received:

Missions	\$1,337.00
Mutual Funds	\$855.36
Craft & Bake Sale	\$470.25
Foster Child	\$195.00
Messages	\$171.00
Sp Missions	\$160.00
Ladies Aid	\$135.00
Least Coin	\$73.00
Dues	\$30.00
TD Interest	\$27.94
Donation	\$10.00

\$3,464.55

Expenditures:

St. John Presbyterian of the AMS	\$680.00
World Vision of Canada	\$618.00
St. Andrew's Presbyterian Church	\$500.00
Salem School Breakfast Program	\$400.00
Sackville Food Bank	\$200.00
Community Forest International	\$200.00
Yarn for Teddy Bears	\$71.30
Least Coin	\$70.00
Registration for AGM	\$45.00
Postage	\$20.63
BSC	\$18.75
Message Subscription	\$12.00
Calendars for Church School &	\$10.00

\$2,845.68

Balance in the bank on December 31, 2016

\$1,524.28

**Reported by Eileen Smith, Treasurer
AMS & Ladies Aid**

I have checked the figures for the AMS & Ladies Aid Account and have found them to be in order.

Date: 12 January **Signed** Lewis A. Charles

BOARD OF MANANGERS REPORT

The 2016 year has involved several projects undertaken for the maintenance and enhancement of the Church's buildings and grounds:

- Roofing repairs were conducted on several occasions as a result of wind damage.
- A storage shed was purchased to house lawn mowing and gardening equipment
- Outdoor water spigots were installed in the front and the rear of the Church.
- Thanks to donations of \$26,000 and debentures of \$14,500 from the congregation and friends of the Church, a grants of \$7,500 from the Presbytery of New Brunswick and \$10,000 from the McBain-Barker fund (Presbyterian Church of Canada), the Elevator project was culminated with the dedication of the Elevator on September 18, 2016. This project included installation of the Elevator, painting of the Narthex and portions of the basement Church hall, and installation of an additional hand rail leading from the Narthex to the basement.
- The Board wishes to thank all those who have contributed to lawn mowing during the summer months, Kirk Meldrum who managed snow clearing in the winter months, and to those who assisted Michael Capper's efforts with the garden.

Art Miller, Board Chair.

February, 2017

CHURCH SCHOOL

Church School continues to use the Shine program and follows the same format of singing, storytime and then dividing into groups for further discussion and activities for: middle-school children, elementary school children, and pre-school.

Our teachers for 2016 were primarily Sharon Griffin with the older children and Elizabeth Craig for the music, story and elementary school children, and Brian Neilson with our pre-schoolers. Thank you for the willingness of many parents to teach and help out. We would like to especially thank Sharon Griffin for her commitment to the older group for the last few years. Thank you to Linda Trentini for making sure we have all our resources.

Spring means planting, and we are so appreciative to Michael Capper for his initiative in connecting the children with the food bank garden. He comes to the children with everything set out, and all they need to do is plant seeds in pots. These seeds are then planted in the garden during our June picnic. All the children have planted seeds in pots, set the plants into the ground, watered and weeded. We are so appreciative to have the children connect with helping others in such a tangible way. Thank you Michael.

Through the summer months we continued to have resources available for impromptu lessons for any children who were attending the service.

This fall we spent time preparing for Jesus's Christmas Party. This was a musical/play that Mary Bogaard had discovered, I believe, through her grand-daughter, Greta. Thanks to the church for buying the music and the licence to perform this play. We all had great fun learning the music and putting the play together. All the parents helped out with props, music, costumes, etc.

You don't have to be a parent or grandparent to help out downstairs! If you would like to teach a class, or take on a month of teaching, that would be wonderful. The curriculum comes with the Shine Book of Bible Stories, and ideas for activities, and leaflets to work on during Sunday school and to take home. There is a sign-up sheet downstairs with many blank spaces at the present time!

If anyone has a craft or activity they would like to share with the children—sewing, cross-stitching sampler, wood working, —we would welcome you. This could be something that could be worked on for 3-4 weeks. Our current focus is in on Jesus's ministry from Matthew chapters 4-13, but you would not need to restrict yourself to this.

Respectfully Submitted,
Elizabeth Craig

FLOWER COMMITTEE

The flower committee of St Andrew's have enjoyed arranging flowers in the sanctuary for the weekly Sunday morning worship and especially for the high seasons of Christmas and Easter.

Spring tulips and summer flowers were planted under the church sign on the lawn to add colour and beauty for the spring through autumn seasons.

A special thank-you is extended to those who have chosen to place flowers in memory of loved ones or to celebrate a special occasion.

Flowers and or cards for remembrance, illness and encouragement were sent to many of our St. Andrew's family this past year.

Please contact any member of the committee if there is someone you know who would benefit from a gift of flowers or cards from our St Andrew's family.

Respectfully submitted
Carol Sheehan, Eileen Smith, Linda Trentini, Mona Meldrum

THE FOOD BANK

Since 1988 the Sackville & District Food Bank, though begun as a temporary service, has supplied supplemental food to those people in Sackville who survive on minimum wage, part-time workers as well as those on types of social assistance.

St. Andrew's continues to support this effort of the Food Bank as we reach out to those in our community. The first of each month we bring non-perishable food items to the Church and these are delivered to the Food Bank that week. Some members of the congregation prefer to make monetary contributions thru their offering envelope. Once a month the monies are forwarded to the Food Bank by our Treasurer. Many thanks to all at St. Andrew's who help in this ministry.

Sincerely, Linda Trentini

GARDEN

As has become the practice at St. Andrew's, the Sunday School planted the garden on the occasion of the spring picnic and enjoyed bringing some of the autumn produce into the church as part of harvest festival. Peas, 3 varieties of bean, tomato and squash plants were planted. Because the plants and seed were watered to promote germination, we had an excellent crop—often taking 8-10 litres of beans to the food bank on a Tuesday. I thank all who helped with this endeavor.

Every year is slightly different for a garden. At the request of the food bank, we will plant acorn as opposed to butternut squash this spring and we will not plant a zucchini. It does not matter how many beans are delivered, the food bank would always like more, so part of the tomato patch will become yet more bean row. With thanks to the church, the outside spigot installed this past summer will ease the work of spring watering. As well, rhubarb is much desired so we will plant one to see if it will thrive.

As was originally planned, the garden was a zero cost garden this past summer. This coming year, there will be capital expenses. The donated mesh that peas and beans have used to climb has reached the end of its useful life, so 50' of mesh/chicken wire will need to be acquired to replace it. Potting soil may need to be found to start the tomatoes and squash.

Submitted by,
Michael Capper

GREETING AND READING COORDINATOR

Thank you is far too small a word to offer to those who sign up to be greeters and readers. The choir sings once a month. Greeters and readers are there **every** week, like our minister. Please consider joining in whenever you can.

Mary Bogaard

LADIES' BIBLE STUDY GROUP

The Ladies' Bible Study Group has met weekly, except during the summer months. In September the meeting time was changed to 2:00 p.m. on Mondays. Members take turns hosting the group. We would welcome new members.

This year our studies consisted of:

- completing our study of *Book of Revelation* based on the book *Revelation* by N.T. Wright.
- The study of *Character – Who You Are When No One's Looking* by Bill Hybels.
- We are now in the process of studying *Too Busy Not To Pray – Slowing Down to Be with God*, also by Bill Hybels.

Barbara Jardine on behalf of Beth Cockburn-Savoie, Linda Trentini and Jean Scobie.

MUSIC COMMITTEE

Laura Snyder, Carol Sheehan, Mary Bogaard, Jeffry Murray

Our committee works to ensure that we have an organist, choir director and choir accompanist, and that they receive support, guidance and friendly attention so they will feel connected to the congregation, particularly if they are not already part of St. Andrew's. We also work to be support staff for the choir director, helping to find rehearsal dates and times, sending reminders of same, prompting decisions when they are needed and also keeping up with the members of the choir so they know they are supported and appreciated in their contribution to our worship.

Thank you to the Congregation for generously supporting the music professionals needed for our choir ministry, and for the encouragement and thanks you always give for our efforts.

Mary Bogaard

PUBLICATIONS COMMITTEE REPORT

Two issues of *The Salt* were published in 2016, at Easter and Thanksgiving, and Rev. Murray prepared and distributed a special supplement in December. Recipients may change how they receive the newsletter—in print or by email—at any time by contacting a member of the Publications Committee.

Sixty copies of the 2016-17 *Church Directory* were printed and distributed in December. The Committee welcomes Debbie Stewart, who will be taking on the task of updating the next edition to be published in the Fall.

Due to privacy concerns, the *Directory* is available in print only. However, you can find present and past issues of *The Salt* on the home page of the Church web site (sapres.ca), as well as annual reports on the “News” page. The web site continues to be updated with the Sunday bulletins, church events, winter weather cancellations, and notices of special services such as Communion, Christmas and Easter.

More content about the history of St. Andrew's, news, and worship can also be found on the web site. The pages in each section are:

WHO WE ARE	WORSHIP	MINISTRIES	NEWS&EVENTS	CONTACT US
People	Worship Services	Church School	Calendar	Map & Contact
Our Roots	Sermons	Activities	News	Givings
Presbyterian	Organ	Mission		
		Library		

As I shared in the Thanksgiving issue of *The Salt*, after twelve years and forty issues I'm ready to step down and let someone else take a turn as editor. If you are interested in learning more about the work involved in providing this important service to our church family please speak to any member of the Nominating Committee or the Publications Committee.

I would like to thank Julie Comeau, Mona Meldrum, and Rev. Murray for their continuing service on the Committee, as well as everyone who contributed an article, news item, or photograph to share with the congregation.

Respectfully submitted,

Elizabeth Millar
Chair, Publications Committee

SESSION REPORT

The Session met regularly during 2016, and the meetings were well attended.

The Sacrament of Holy Communion was celebrated on seven Sundays, with an average of 27 people partaking of the sacred elements. The Lord's Supper was also celebrated on the evening of Maundy Thursday and the late evening service on Christmas Eve.

Mission Awareness Sunday took place on April 24th, with the theme of "Reaching out Together in Love". Members of St. Andrew's Auxiliary of the Atlantic Mission Society took part in the service, with Rev. Murray preaching on the theme.

The first of the refugee families to arrive in Sackville was the family sponsored by St. Andrew's. Many from our congregation took an active role on committees preparing in various ways for their arrival and helping them to settle once they were here. They are a young couple with a baby boy. The A.M.S. was pleased to give them a baby quilt.

We were saddened by the passing of Bill Trentini in March, Cairine Heughan in May, Cecil Hicks in September and Sheelagh Callaghan in December. We continue to hold their families in our hearts, thoughts and prayers.

During 2016, Edward and Terrlynn Allen and Barb Clarke were welcomed into the membership of St. Andrew's.

We welcomed to our pulpit two guest preachers this year. Rev. Ian Ross-McDonald came in September and told us of the wide-ranging work of the Life and Mission Agency, of which he is the General Secretary. Rev. Iona MacLean came to celebrate our Anniversary with us on Sunday, October 23rd.

At last year's Annual Meeting, the congregation voted to go ahead with the elevator project. After many months of planning and fundraising, our platform lift elevator was installed during the summer and was dedicated to the glory of God by Rev. Murray on Sunday, September 18th. The project received some funding from Canadian Ministries of the Presbyterian Church in Canada and the Presbytery of New Brunswick, but the majority of the funds raised to pay for it came from our own congregation's donations and also loans in the form of debentures. It was a major achievement for a small congregation such as ours, and we are thankful that we were able to do it. We celebrate the fact that our church building is now fully accessible.

During the fall, Rev. Murray led a helpful and enlightening study of Paul's Letter to the Romans.

On November 13th, during Coffee and Conversation, Rev. Murray gave a presentation, with pictures, on Knox College's Capital Campaign. Some major upgrades are needed to that beautiful building, and the campaign will spread over a few years.

Stephen Allen, Associate Secretary of Justice Ministries, came to give a presentation on November 17th.

In November, we cast ballots to elect new elders for our Session. Rev. Murray is approaching several members regarding a call to eldership.

We give God thanks and praise for all His wonderful work among us during 2016, and we pray that he will continue to bless us and the ministry we share together.

Respectfully submitted,

The Session of St. Andrew's

Rev. Jeffrey Murray, Sylvia Harris, Mary Bogaard, Lewis Clarke, Mona Meldrum, Bertha Fillmore, Brian Neilson, Richard Fillmore and Linda Trentini.

ST. ANDREW'S LIBRARY & ARCHIVES COMMITTEE

This was a fairly quiet year for the library. No new books were added, but we have begun testing a very low-cost web-based tool (LibraryThing.com) that would allow us to build a searchable catalogue. Beth Cockburn-Savoie wrote two book reviews for the Thanksgiving/Anniversary 2016 issue of *The Salt*. Lindsay Murray oversees the collection and deposit of St. Andrews archival materials (such as copies of publications, reports, minutes, and photographs) to the Archives at Mount Allison University.

The library committee encourages congregation members to make use of the reading material available and to share their favourite reading experiences.

Respectfully submitted,

Laura Snyder

Beth Cockburn-Savoie

Lindsay Murray

SOCIAL COMMITTEE

In 2016 coffee and conversation mornings, Maundy Thursday dessert, Easter Sunrise Breakfast and Christmas Pot Luck were all well-attended and people of all ages seem to truly enjoy them. Thank you to all who contribute in whatever way: food, cash, help with kitchen tasks and presenting talks. The committee members: Debbie Stewart, Beth Cockburn-Savoie, Ramona Kieser, Linda Trentini and Mary Bogaard have continued to carry on, sometimes needing to ask for help from those not on the committee on occasions when we are out of town or otherwise unavailable for particular events. All of us appreciate the special efforts made when we are away! This is a committee based on hospitality, faith, good will and generosity, and, a bit like the bumble bee, who technically is unequipped to fly, we continue to buzz and occasionally soar! Thanks, Everyone!

Mary Bogaard

TEDDIES FOR TRAGEDIES

This past year has been a wonderful one for Teddies for Tragedies. We knitted 126 teddy bears, and they were dedicated to the glory of God on Nov.6th, 2016 by Rev. Jeff Murray.

Usually Paul and myself would take them to Ontario, but this year no one was going, and I started worrying how to get three large containers of teddy bears to their destination. However, a very kind person in Canada Post offered to send them free of charge, so by the grace of God and Canada Post, our Teddies for Tragedies were sent special delivery to Ontario, to begin their travels with Doctors without Borders, to help comfort children (and in some cases, adults) in catastrophic tragedies.

Many, many thanks to my co-knitters Nita Robinson and Jean Scobie for their tireless service, and who keep on keeping on!

I would also like to thank those dear people in the congregation, including the A.M.S. who have given donations of money and wool throughout the year.

As a result, our St. Andrew's congregational outreach programme is now in its fifteenth year!

Thank you and blessings,

Julie Comeau,

Co-ordinator



Nominating & Financial Reports



ST. ANDREW'S PRESBYTERIAN NOMINATING COMMITTEE REPORT FOR THE CONGREGATIONAL MEETING 05 FEB 2017

A sincere thank you to all who have served the Congregation of St. Andrew's on various committees and in various other capacities during the past year. A sincere thank you to all who will continue in these roles and to those who have accepted nomination for the coming year(s).

Please note that committee members are responsible until the AGM following their final year – i.e. service until 2018 extends to the AGM which will be held early in 2019.

PRESENTLY SERVING

NOMINATED FOR AGM FEB 2017

NOMINATING COMMITTEE

Barbara Jardine	2016	Chair	Barbara Jardine	2017
Lindsay Murray	2017			
Linda Trentini	2018			

BOARD OF MANAGERS

Art Miller	2016	Chair	Art Miller	2019	Chair
Kirk Meldrum	2016		Kirk Meldrum	2019	
Paul Bogaard	2017				
Anne Miller	2017	Treasurer			
Dick Fillmore	2016	Session Rep	Linda Trentini	2019	Session Rep
Barbara Jardine	2018				
Alex Whitla	2018	Secretary			
Michael Capper	2018				

ENVELOPE SECRETARY

Elizabeth Millar	2016	Elizabeth Millar	2017
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FINANCIAL REVIEWER

Brian Johnstone	2016	Brian Johnstone	2017
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TRUSTEES

Kirk Meldrum	2016	Kirk Meldrum	2019
Anne Miller	2017		
Richard Fillmore	2018		

SOCIAL COMMITTEE

Beth Cockburn-Savoie	2016	Beth Cockburn-Savoie	2019
Linda Trentini	2016	Linda Trentini	2019
Debbie Stewart	2017		
Mary Bogaard	2018		
Ramona Kieser	2018		

LIBRARY AND ARCHIVES COMMITTEE

Laura Synder	2016	Laura Snyder	2019
Lindsay Murray	2017		
Beth Cockburn-Savoie	2018		

PUBLICATIONS COMMITTEE

Jeff Murray	2016	Webmaster	Jeff Murray	2017	Webmaster
Julie Comeau	2017				
Mona Meldrum	2018				
Elizabeth Millar	2018	Chair; Editor <i>The Salt</i> ; Editor <i>Church Directory</i>			
Vacant	2016		Debbie Stewart	2017	Editor <i>Directory</i>

COMMUNION ELEMENTS

Beth Torrance	2016	Beth Torrance	2017
Margaret Torrance	2016	Margaret Torrance	2017
		Alice Torrance	2017

FLOWERS

Mona Meldrum	2016	Mona Meldrum	2019
Eileen Smith	2016	Eileen Smith	2019
Caroll Sheehan	2017		
Linda Trentini	2017		

FOOD BANK

Linda Trentini	2016	Linda Trentini	2017
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READER AND GREETER COORDINATOR

Mary Bogaard	2016	Mary Bogaard	2017
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COMMUNITY ASSOCIATION REPRESENTATIVE

Richard Fillmore	2016	Brian Neilson	2017
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ASSISTANT TO THE TREASURER

New Position		Darya Tower	2017
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Respectfully Submitted

Barbara Jardine (Chair)
Lindsay Murray
Linda Trentini
Jeff Murray

Income Statement Overview, St. Andrew's Presbyterian Church, January 1 - December 31, 2016

Total Revenue, all accounts:	\$113,291.00	<i>note: Elevator Account not</i>
Total Expenses, all accounts:	\$111,959.00	<i>included here: see page 2</i>
Net gain/loss:	\$1,332.00	
Total Budget, all accounts:	\$121,710.00	
% of Total Budget spent:	91.99%	

Income Statement - Main Operating Account

St. Andrews Presbyterian Church
For the Year January 1 - December 31, 2016

REVENUE	2017 Budget	2016 Actual	2016 Budget	2015 Actual
Local Givings	98624	91993	101642	94723
Presbyterian Sharing	9566	5292	9500	7475
Rental of Facilities	500	540	500	1282
Loose Offering	1000	1433	1000	1119
Subtotal (budget)	109690	99258	112642	104599
SRRC (held in Mem.)	n/a	0	n/a	7475
PWS&D	n/a	2850	n/a	2666
AMS	n/a	1917	n/a	2124
Other	n/a	320	n/a	2177
Subtotal(non-budget)	0	5087	0	14442
TOTAL REVENUE	109690	104345	112642	119041
TOTAL FOR BUDGET:	109690	99258	112642	104599

EXPENSES	2017 Budget	2016 Actual	2016 Budget	2015 Actual
Synod Assessment	2200	2194	2194	2124
Pres. Assessment	957	2003	2003	1939
Church School	850	978	1200	737
Fruit & Flower Fund	300	76	300	63
Pulpit Supply	1500	1500	1500	1500
Caretaking	2500	2495	2500	2560
Library	200	0	200	8
Kitchen Sup. & Hosp.	300	268	300	439
Printing Services	1000	854	1200	1108
Advertising	400	96	400	61
Ins.(church & manse)	2700	2702	2700	2813
Liturgical Materials	100	67	100	72
Music Expenses	9280	8508	9180	7136
Present., Honor., Gifts	200	0	200	34
Elder Education	300	24	500	
Sundry	400	297	400	60
Office Supplies	300	234	400	205
Bank Fee	200	156	200	173
Financial Consultant	1200	1200	1200	1200
Org./Piano Tuning etc	500	367	450	421
Subtotal Expenses:	25387	24019	27127	22653

EXPENSES (cont.)	2017 Budget	2016 Actual	2016 Budget	2015 Actual
CHURCH UTILITIES				
Electricity	1400	1476	1400	1521
Furnace Oil & Service	3000	2366	5000	3805
Telephone	850	626	680	721
Water	300	297	400	302
Snow Removal	100	0	100	120
Total Church Utilities	5650	4765	7580	6469

MANSE UTILITIES				
Electricity	1900	2017	1900	2057
Gas, Fuel Oil & serv.	2500	1515	3000	2081
Telephone	1600	1529	1400	1528
Water	700	531	800	586
Total Manse Utilities	6700	5592	7100	6252

PAYROLL				
Total Stipend	45162	44152	44152	44152
Payroll Expenses	3600	3349	3500	3315
Cong. Pension Assess.	5000	4781	5000	4770
*Continuing Ed.	1000	1000	1000	1000
Med. & Dent. Ins.	4500	4308	4308	4224
Entertain. Allowance			500	356
Professional Dev.	500	489	500	486
Communications Allow	1000	724	750	
Total Support of Min.	60762	58803	59710	58303

DONATIONS				
Presbyterian Sharing	9566	9500	9500	9500
Camp Geddie	400	500	500	500
Sack. Comm. Assoc.	200	200	200	200
Teen Challenge	300	200	200	200
Knox Coll. Cap/Concilio	400	200	200	200
Community Forests Int'l	0	200	200	200
Open Sky	325	325	325	325
Subtotal (budget)	11191	11125	11125	11125
PWS&D	n/a	2850	n/a	2686
AMS	n/a	1917	n/a	2064
Other	n/a	320	n/a	2177
SRRC(held in Mem.)	n/a		n/a	7475
Subtotal (nonbudget)	0	5087	0	14402
Total Charitable Don.	11191	16212	11125	25527

TOTAL EXPENSES	109690	109391	112642	119204
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TOTAL FOR BUDGET:	109690	103984	112642	95150
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NET GAIN/LOSS	0	-5046	0	-163
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Income Statement - Building and Reserve Fund

St. Andrews Presbyterian Church
For the Year January 1 - December 31, 2016

REVENUE	2017 Budget	2016 Actual	2016 Budget	2015 Actual	EXPENSES	2017 Budget	2016 Actual	2016 Budget	2015 Actual
Special Offerings					Church Annual Mainten.	1000	599	1000	3657
Env. Offering (w.PAR)	10000	8236	5000	11743	Contingency fund	2750	1175	2750	
					Small Storage shed		644	500	
Interest		2		3	Property Assess't	1000			
					Debenture interest	150	106		
					Elevator expenses	1300			
Total Revenue B&R	10000	8238	5000	11746					
					Manse Annual Mainten.	750	44	750	357
					Total Expenses B&R	6950	2568	5000	4014
					NET GAIN/LOSS	3050	5670	0	7732

Income Statement - Memorial Fund

St. Andrews Presbyterian Church
For the Year January 1 - December 31, 2016

REVENUE	2017 Budget	2016 Actual	2016 Budget	2015 Actual	EXPENSES	2017 Budget	2016 Actual	2016 Budget	2015 Actual
**Benevolent Fund				700	**Benevolent Fund				
In Memoriam		705		370	SRRC(United Church)		8470		
Elevator/memorial		9053		5175	Elevator (separate acct)		16503		
Interest		3		3					
SRRC held in Mem.		995		7475	Total Exp. Memorial		24973		
Total Rev. Memorial		10756		13723	NET GAIN/LOSS		-14217		

**Benevolent Fund (held here since 2013) is \$700

Income Statement - Elevator Account (temporary)

St. Andrew's Presbyterian Church
May - October, 2016

Funding:		Expenses:	
Donations 2015	5175	Elevator	25180
Donations 2016	21253	Contractor	28529
Debentures	14500	Sundry	659
National Church	10000		
Presbytery of NB	7500		
Total Funding:	58428	Total Expense:	54368

The excess of 4060 was moved to the Building and Reserve Account upon closure of the Elevator Account.
It will be used for the ongoing annual costs of the elevator.

Balance Sheet
 St. Andrews Presbyterian Church
 As at December 31, 2016 (compared with December 31, 2015 & 2014)

ASSETS	2016	2015	2014	LIABILITIES	2016	2015	2014
<u>Current</u>				<u>Short Term</u>			
Bank				Accounts Payable/Accruals	1513	1389	1259
Operating Account	11806	11294	2987				
Building & Reserve Acct.	8779	7695	7692				
Memorial Account	4577	17688	4276	<u>Long Term</u>			
Prepaid Expenses	2597	2590	2699	**Manse Debt: St James			erased
Account Receivable	533	429	517	Debentures	10000		paid off
Total Bank Accounts:	28292	39696	18171	Total Liabilities:	11513	1389	1259
<u>Fixed</u>							
Church (book values)				ASSETS OVER LIABILITIES:	1028979	995507	974112
Building	439400	439400	439400				
Furnishings	55000	55000	55000				
Land, 36 Bridge St.	30000	30000	30000				
Memorial Window	26700	26700	26700				
Organ	223400	223400	223400				
Piano	10700	10700	10700				
Elevator (Sept., 2016)	55000						
Manse (book values)							
Manse	136000	136000	136000				
Manse Contents	11000	11000	11000				
Land, 13 West Avenue	25000	25000	25000				
Total Fixed Assets:	1012200	957200	957200				
Total Assets:	1040492	996896	975371				

***Continuing Education Fund(maximum \$5000)**

Total available for 2016	2844
Withdrawals in 2016	808
Balance Dec. 31, 2016	2036
Budget 2017	1000
Total available for 2017	3036

TANTRAMAR ACCOUNTING SERVICES

65 Larsen Lane, Salisbury, NB E4J 3L2

Tel: 506-372-4488 Fax: 506-372-4499

Toll Free: 1-855-364-1107 Email: tas@nb.aibn.com

January 21, 2017

St Andrews Presbyterian Church
36 Bridge Street
Sackville, NB
E4L 3N7

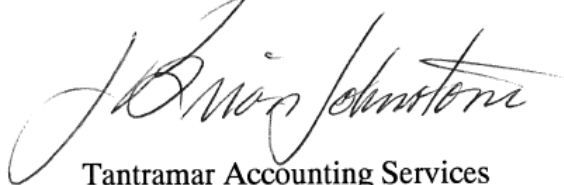
To The Members of St. Andrew's Presbyterian Church,

I have reviewed the balance sheet of St. Andrew's Presbyterian Church as of December 31, 2016, and the statements of income and expenses for the year then ended. My review consisted of enquiry, analytical procedures, discussion relating to the supplied information, and assistance in the preparation of accounting reports with the Treasurer of the church.

Based on my review, nothing has come to my attention that causes me to believe that these financial reports are not, in all material respects, in accordance with generally accepted accounting procedures.

Sincerely

Brian Johnstone



Tantramar Accounting Services



Appendix



CONGREGATIONAL COMMITTEES - TERM OF OFFICE AND DUTIES

Annual Meeting Officials:

Chair - “At congregational meetings the minister of the congregation, or the minister appointed by the presbytery, presides. But if the minister is absent or declines to preside, the meeting appoints one of its number to take the chair”(Book of forms 154). Duties: Calls the Annual Meeting to order. Conducts the business of the Annual Meeting in an orderly and expeditious fashion. Assures that all motions are properly moved, seconded, debated and voted upon.

Secretary – Appointed annually. Duties: Records the minutes of the Annual Meeting to be reported to session and to the Board and recorded for the next Annual Meeting.

Board of Managers:

Consists of no less than six and no more than eight members nominated by the congregation, plus one member of the Session, appointed by the Session as liaison member. “One-third of the board shall retire each year by rotation, and their places, as also the places of any who vacate their office during the year, shall be filled at the annual meeting. The retiring managers may be re-elected” (Book of Forms 159).

Chair- “Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting” (Book of Forms 167). May be re-appointed. Duties: “have each meeting opened and closed with prayer. See that business is properly ordered and recorded; to take the vote; and to announce the decisions. He/she may introduce any business to the Board, and may speak regarding it, but has only a casting vote. As the executive of the board, he/she also has power to perform any functions explicitly assigned to him/her. In the absence of the convener from any meeting of the board, one of the other managers may be chosen to preside” (Book of Forms, 168.)

Treasurer- “Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting” (Book of Forms 167). May be re-appointed. Duties: “to keep the accounts of the congregation, together with all vouchers; to receive and disburse all moneys subject to the direction and control of the board; and to produce his/her accounts, properly audited, to the annual meeting of the congregation. Where there is a chartered bank convenient to the congregation, it is the duty of the treasurer to deposit therein, without delay, all money received by him/her, and in a separate account identifying it as belonging to the congregation” (Book of Forms 170).

Assistant to the Treasurer – Appointed by the congregation at its annual meeting. Person assists in the overall work of the treasurer position.

Secretary - “Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting” (Book of Forms 167). May be re-appointed. Duties: “to keep a faithful record of the proceedings of the board; to engross therein the record of any congregational meeting held for temporal purposes; and to take charge of all papers belonging to the board that are not entrusted to the custody of the treasurer. The minute book shall be available to the board at all times, and shall be signed by the convener and secretary” (Book of Forms, 170).

Envelope Secretary: Appointed annually at the Annual Meeting. May be re-appointed. Duties: Verify and record the totals of offerings received. Prepare income receipts quarterly. Maintain the envelope holder number file.

Reviewer: Appointed annually at the Annual General Meeting. May be reappointed. Duties: Review the Church's financial records annually.

Trustees:

Three members appointed for three year rotational staggered terms; must be professing members of the church (Book of Forms, 149). Duties: Hold the property of the congregation in trust as provided for in the trust deed.

Social Committee:

Six members appointed for three year rotational, staggered terms.

Duties: Plans and is responsible for all congregational social and fellowship activities. Social Convener is responsible for organizing and supervising catering arrangements for congregational events, including monthly Coffee and Conversation.

Library & Archives Committee:

Three members appointed for three year rotational staggered terms. May be reappointed for a second term. Duties: set policy for the Church Library in consultation with the Session when appropriate. Purchase new materials in consultation with the Minister. Accession and classification of new materials. Maintain the collection in an orderly fashion. Encourage use of the library by the congregation.

To collect and deposit in the Mount Allison archives the archival record of the congregation.

Publications Committee:

Five members, appointed for rotational staggered three year terms. May be reappointed. Duties: For Newsletter - plan, edit and publish on a regular basis.

For Congregational Directory - to gather information, edit and publish annually.

For Webmaster - supervise setting up and maintenance of church web site.

Bible Society Representative:

One member, serving for three years. May be re-appointed. Duties: Represents the congregation on the local chapter of the Canadian Bible Society. Helps to organize, with other churches, the work of the Bible Society in the congregation and the wider community

Flower Committee:

Two (or more) members, one being the chair, appointed for 3-year terms. May be re-appointed.

Duties: Providing weekly flower arrangements in the Church, either live materials, potted plants or dried/artificial floral material depending upon availability. Coordination of floral memorials with donor, receiving requests and arranging for purchase and placement as required. Notify Minister of memorial so that acknowledgement can be made from the pulpit or in the bulletin. Arranging cards and flowers for special events within the life of the congregation - Christmas, births, marriages, illness, deaths, etc.

Greeter Co-ordinator:

Appointed annually. Duties: to co-ordinate and remind two persons per Sunday to act as greeters, ring the bell, and take up the offering.

Reader Co-ordinator:

Appointed annually. Duties: to co-ordinate and remind persons to read Scripture lessons during weekly worship service and special services.

Communion Elements:

Appointed annually. Duties: to prepare communion table and elements for the purpose of celebrating the Holy Communion as directed by the Session.

Secretary for the Presbyterian Record:

One member, appointed annually.

Duties: The Presbyterian Record - notify potential subscribers in January/February that it is time to subscribe or re-subscribe. Collect subscriptions for the Treasurer. Prepare and submit subscriber list to the Record.

Community Association Representative:

Appointed annually. Duties: Represents the congregation on the Sackville Community Association.

Nominating Committee:

Three members appointed for three year rotational staggered terms. The chair is senior member of the Committee. Duties: prepares a list of candidates to serve on various Church committees and boards, other than those appointed by Session.

Revised January 25, 2017

SESSION RECOMMENDATIONS TO THE ANNUAL MEETING REGARDING DONATIONS TO AGENCIES AND ORGANIZATIONS

Presbyterians Sharing

Current allocation: \$9500

Recommendation: \$9566

Presbyterians Sharing supports the overall mission and ministry of The Presbyterian Church in Canada. Through *Presbyterians Sharing*, we support one another's ministries. We help start new congregations and renew others. We collaborate with mission partners around the world. We learn together, share our experiences and establish healthy ways of working together. We walk with theological students and we speak out on matters of justice.

Presbyterians Sharing supports International Ministries, Canadian Ministries, Justice Ministries, Ministry and Church Vocations, Stewardship, Planned Giving and Communications. It also supports the work of the General Assembly, Financial Services and the theological colleges.

Camp Geddie

Current allocation \$500.00

Recommendation: \$400.00

Purpose: To assist the Synod of the Atlantic Province operates the summer camps and other programmes of Camp Geddie.

Camp Geddie's mission is to invite all to experience the joy of God's beauty and love in creation and to nurture a relationship with Christ and Christ's people in a caring community through play and worship.

Sackville Community Association

Current allocation \$200.00

Recommendation: \$200.00

Purpose: This group works in three main areas - Christmas Cheer, Wayfarer's Assistance, and family and individual assistance. Christmas Cheer distributes food, clothing, and toys/gifts to needy families in the Sackville area at Christmas. Wayfarer's Assistance program provides food, lodging and travel assistance to transient visitors to Sackville. This operation has experienced a decline in need over the last several years. The family and individual assistance programme works with clients recommended by local clergy to receive assistance with heating expenses, power bills, prescription and medical expenses, school supplies, recreational fees, etc. This side of the operation has experienced a significant increase in need over the last few years.

Teen Challenge

Current Allocation: \$200

Recommendation: \$300

Teen Challenge is a 12-month, faith-based, residential drug and alcohol rehabilitation program that is part of a network of over 15 Teen Challenge Centres across Canada and more than 1,000 worldwide. The program has a strong faith-based approach and offers spiritual, academic and vocational training that helps equip individuals to return to society as responsible citizens.

Our mission is to help people overcome drug and alcohol addictions and empower them to reach their full potential in society. Located in Memramcook. <http://www.teenchallenge.ca>

NEW for 2017 Knox College

Current Allocation: N/A

Recommendation: \$400.00

Re:forming Tomorrow is a comprehensive capital campaign, seeking to raise \$15 million to keep Knox at the forefront of theological education. It will transform almost every aspect of Knox College by funding new programs of study, an endowed chair, leadership initiatives, new technologies for teaching and research, and repairs and upgrades to the building. Re:forming Tomorrow also ensures that the building will be a safe, accessible, and familiar “home away from home” for hundreds of students and residents. The college will provide students with rich and rewarding experiences to prepare them for leadership within the Presbyterian Church and society as a whole. <http://www.knox.utoronto.ca/campaign/>

Open Sky

Current Allocation: \$325.00

Recommendation: \$325.00

From Open Sky’s Facebook page:

Open Sky Co-operative is founded by a group of friends who love food, farming and people. We are concerned about the lack of employment opportunities and inclusion of people who are partially employable (due to mild developmental challenges or mental health issues). This new enterprise is a combination of a charitable organization and a farming business.

Open Sky Cooperative is a residential farm established to provide home, employment and a caring community for young adults who require social and vocational support to improve their quality of life. There is lots of room for community involvement. We seek friends, partners and membership in the Tantramar region of New Brunswick.

Summary

Total for 2017: \$11191