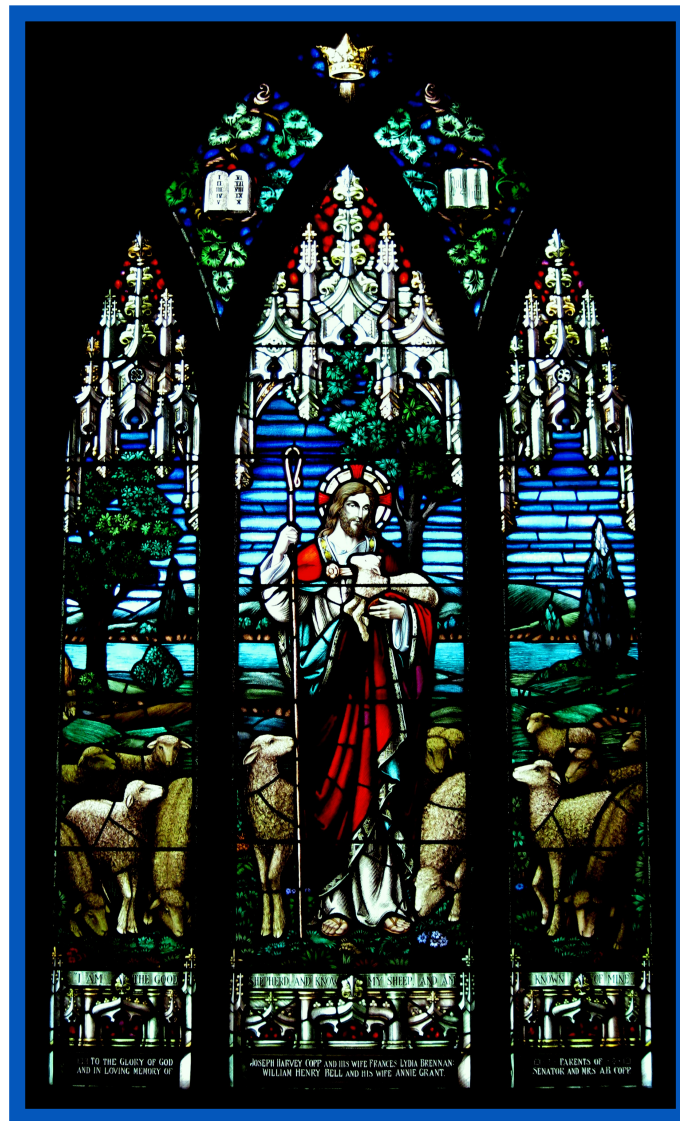


St. Andrew's Presbyterian Church Sackville, New Brunswick



The Presbyterian Church in Canada



Annual Reports for 2017

The cover of this year's Annual Reports draws your attention to what your eyes behold every time you gather for worship – that beautiful stained-glass window of Jesus and the sheep (You will find details of the window featured in this collection of reports on the cover page for each section).

We are blessed to have this window that captures our attention every time we enter the sanctuary. Our eyes are drawn upward to the comforting image of Jesus who is standing among the sheep who, like us, also have their eyes drawn upward to the good shepherd (well perhaps not all are looking...but most are looking up even the lamb cradled in Jesus' arms).

This image speaks to us, comforts us, and reminds us that we are the sheep of God's pasture. The rod and staff in Jesus' hand comforts me and it also reminds me that like sheep we do go astray. Nevertheless, we are drawn back to the shepherd – moved by the grace of God.

It really is a very suitable image for our place of worship as it also helps define for us what worship is for and why our gathering for worship is so important. Like the window, Christian worship is about directing our eyes aright so that we might gaze toward the mystery of God and to be shaped by that mystery. And we need to worship, on a regular basis, because as human beings our gaze can be easily averted and distracted. Worship calls us back to God.

Now, what follows in the pages of these reports and the business of approving a budget may seem to have very little connection but the reports here touch on the various groups and gatherings we have at St. Andrew's. And each of the gatherings or meetings held by the people of St. Andrew's often begins with a time of prayer not to ask God to bless what we are doing or what we want to do but to be our guide. That is not to say our work is perfect (or that we should expect perfection) but prayer is the honest confession that we need God's help to worship, preach, pray, study, teach, work, toil, plan and be stewards of the gifts we have been given. We begin with prayer because we know we can become distracted...we know we are bound to get things wrong now and again. But the grace of God calls us back.

Now for most weeks your gaze is directed to the image of Jesus in the window...but my gaze is directed toward you and as I look upon you I am remind of my calling. Looking at you and serving you has shaped the words I speak, the prayers I offer, and in the soon to be eleven years with you, you have truly shaped me into the minister that I am. As I look out and see you I am filled with gratitude for what you offer, for how you have shaped me and this community of faith and I am grateful that together we can serve and together gaze toward the mystery of God so that we might be drawn closer to God and to one other in Christ.

Your servant in Christ who is our Good Shepherd,

The Rev. Jeffrey M. Murray

ANNUAL CONGREGATIONAL MEETING

St. Andrew's Presbyterian Church, Sackville, New Brunswick
Sunday 11 February 2018

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MINUTES OF THE ANNUAL CONGREGATIONAL MEETING
St. Andrew's Presbyterian Church
Sackville, New Brunswick

Place and Time

The Congregation of St. Andrew's Presbyterian Church, Sackville, New Brunswick held its annual meeting at the church on Sunday, February 5, 2017 at 12:45 in the afternoon. In gathering to meet, we acknowledge that the land on which we gather is the traditional unceded territory of the Wolastoqiyik (Maliseet) and Mi'kmaq peoples.

Attendance:

Present: Edward and Terrlynn Allen, Pauline Atkinson, Paul and Mary Bogaard, Michael and Donna Capper, Lewis Clarke, Florence Cole, Julie Comeau, Richard and Bertha Fillmore, Sylvia Harris, Mona Meldrum, Elizabeth Millar, Art and Anne Miller, Brian Neilson, Nita Robinson, Beth Cockburn-Savoie, Laura Snyder, David Torrance and Elizabeth Craig, Debbie Stewart, Alex Whitla, and Rev. Jeffrey Murray.

Regrets: Johanna Goldenberg

Opening Devotions:

Rev. Murray, Chair, opened the meeting with the reading of 2 Corinthians 9:6-15, followed by prayer.

Secretary:

It was moved by Richard Fillmore, seconded by Art Miller, that Sylvia Harris serve as Recording Secretary for the Annual Congregational Meeting. Carried.

Agenda:

It was moved by Paul Bogaard, seconded by Donna Capper, that the Agenda be adopted. Carried.

Minutes:

It was moved by Mary Bogaard, seconded by Art Miller, that the minutes of the Annual Congregational Meeting held on February 14, 2016 be adopted as distributed. Carried.

2016 Reports:

It was moved by Mona Meldrum, seconded by Anne Miller, that the following 2016 reports be adopted as distributed: Atlantic Mission Society and Ladies' Aid, Atlantic Mission Society Financial Report, Board, Church School, Flower Committee, Food Bank, Garden, Greeting & Reading, Ladies Bible Study, Music Support, Publications Committee, Session, St. Andrew's Library, Social Committee, and Teddies for Tragedy. Carried.

Nominating Committee Report:

It was moved by Julie Comeau, seconded by Laura Snyder, that the Recommendations 1 to 7 be adopted by consent. Carried.

1. That Art Miller, Kirk Meldrum and Linda Trentini be appointed to the Board of Managers for a three-year term (2017-2019).
2. That Art Miller be re-appointed as Chair of the Board of Managers for 2017.
3. That Anne Miller be re-appointed as the church Treasurer for 2017.
4. That Alex Whitla be re-appointed as Secretary of the Board of Managers for 2017.
5. That Elizabeth Millar be appointed Envelope Secretary for a one-year term (2017).
6. That Brian Johnstone be re-appointed as the Financial Reviewer for 2017.
7. That Kirk Meldrum be re-appointed as a Trustee for St. Andrew's for a three-year period (2017-2019).

It was moved by Mona Meldrum, seconded by Mary Bogaard, that all other nominations and the report as a whole of the Nominating Committee be adopted. Carried.

Rev. Murray pointed out a new position created for this year, Assistant to the Treasurer, which will be filled by Darya Tower.

Financial Reports and Review:

Rev. Murray called upon Anne Miller to present the financial statements. Before she did so, Art Miller suggested that the motion regarding the review letter from Brian Johnstone be dealt with first. The meeting agreed.

It was moved by Art Miller, seconded by Anne Miller, that the review letter from Brian Johnstone, Financial Reviewer, be received. Carried.

It was moved by Anne Miller, seconded by Donna Capper, that all Income and Expense statements for 2016 be adopted as presented. Carried.

It was moved by Anne Miller, seconded by Paul Bogaard, that the Balance Sheet for 2016 be adopted as presented. Carried.

It was moved by Mona Meldrum, seconded by Brian Neilson, that the session recommendations for donations totaling \$1,625 and Presbyterians Sharing allocation of \$9,566 be approved. Carried.

It was moved by Anne Miller, seconded by Mary Bogaard, that the Budget for 2017, totaling \$119,600 be approved. Carried.

Rev. Murray offered thanks for the work of the Session and gave the lengths of time each elder has served, noting that Mary Bogaard has served for the longest time, at close to thirty years. This announcement was followed by applause.

Mary Bogaard then thanked Rev. Murray for another year of fine and inspiring sermons and for his leadership of the congregation. Applause was given.

There being no further business, Rev. Murray called for a motion to adjourn.

It was moved by Donna Capper, seconded by Julie Comeau, that the meeting be adjourned.

Rev. Murray closed the meeting with prayer at 1:45 p.m.

Respectfully submitted,

Sylvia Harris
Recording Secretary



2017 Reports

ATLANTIC MISSION SOCIETY (AMS) AUXILIARY AND LADIES' AID

The group generally meets the 2nd Saturday of each month from September to June, breaking for July and August. The average attendance for the year was nine. It was decided to use, "The Presbyterian Message", for our study.

The executive members are:

Co-Presidents	Julie Comeau and Beth Cockburn-Savoie
Past President	Sylvia Harris
Treasurer	Eileen Smith
Secretary	Deborah Stewart

Projects supported financially during the year were The Arise Ministry in Toronto with Rev. Deb Rapport, Servant Partners, Camp Geddie, World Vision, Presbyterian World Service and Development (PWS&D), St. Andrew's Hymn Book Repairs, Open Sky and Teddies for Tragedies.

As our foster child Vatimetou Mint Alliyin reached the age where she no longer receives sponsorship, it was decided to no longer support a foster child but rather to send a general donation to World Vision for this year.

As mentioned in the "Salt" it was a pleasure to attend in March the World Day of Prayer Service at "the old grey church in the wood" during the 200th Anniversary year of St. Ann's Anglican Church in Westcock. The service was written by women of the Philippines.

The members led the Mission Awareness Sunday Service which, was held on April 30, 2017.

At our September meeting we were pleased to listen to Terrlynn Allen speak about the work of the Port Elgin and District Voluntary Action Council (PEDVAC). It is a vibrant organization providing supplementary and emergency food, Christmas boxes, a garden, a teaching kitchen, children's activities, literacy training, resource referrals and a community boutique. The council began in 1984 and is well known for their mitten fundraiser, "Warm your Hands and your Heart."

The AMS Annual Meeting was held from September 15-17 in North Sydney, NS. Sylvia Harris attended as our delegate.

The AMS Fall Rally of the St. John Presbyterial was held on October 14, 2017 and was hosted at our church. Rev. Don Shepherd and Judy Hetherington travelled from Saint John to attend. The speaker was Abby, a lovely young women working with InterVarsity Christian Fellowship in Fredericton. She was a graduate of Mount Allison University and learned about their work here in Sackville.

A Christmas Craft Sale was held on November 26, 2017 and raised \$400 which was evenly split and donated to Servant Partners and Open Sky.

Rooted in Love, the 2017 Women's Gathering, organized by The Women's Missionary Society (WMS) was held in Richmond Hill, ON, from May 19-22, 2017. Sylvia Harris attend the event.

We were very pleased to welcome a new member, Helen Amos in December when we gathered at the home of Eileen Smith and enjoyed a time of Christmas sharing and refreshments.

Respectfully submitted,
Deborah Stewart, Secretary, AMS, St. Andrew's

**ATLANTIC MISSION SOCIETY
& LADIES AUXILIARY FINANCIAL REPORT**

Balance forward January 1, 2017		\$1,524.28
Received:		
Missions	\$1,390.00	
Mutual Funds	\$1,010.88	
Craft/Bake Sale	\$400.00	
Messages	\$180.00	
Ladies Aid	\$163.00	
Special Missions	\$150.00	
Special Offerings	\$ 98.00	
Dues	\$ 63.00	
Least Coin	\$59.00	
T/D Interest	\$28.09	\$3,541.97

Expenditures:

St. John Presbyterial of the AMS	\$1,505.00	
World Vision of Canada	\$468.00	
PWS/D	\$250.00	
Messages	\$195.00	
Craft Supplies (teddies & baby quilts)	\$114.00	
Camp Geddie	\$150.00	
Servant Partners	\$150.00	
Book Binding supplies	\$63.94	
Supplies of cheques	\$62.69	
WICC (Women's International Council of Canada)	\$59.00	
Registration to AMG of AMS	\$45.00	
BSC	\$21.25	
Pizza Dinner	\$17.25	
Coffee for AMS meetings	\$10.00	
Calendars for Church/Sunday school	\$10.00	\$3,121.13

Bank balance December 31, 2017	\$1,945.12
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Reported by Eileen Smith, Treasurer of the AMS & Ladies Aid Group.

I have examined the AMS & Ladies Aid account and found everything in order.

Date 17 January 2018 Signature 

BOARD OF MANANGERS REPORT

The 2017 year has involved several projects undertaken for the maintenance and enhancement of the Church's buildings and grounds:

Minor roofing repairs were conducted on several occasions as a result of wind damage.

September 2017 celebrated the one-year anniversary of the completion of the Elevator project. The elevator successfully passed its one-year inspection, and has proven to be a wonderful addition to the Church, offering accessibility to the Church hall to all.

The Board wishes to thank

- all those who have contributed to lawn mowing during the summer months
- Michael Capper and others who managed the garden
- Kirk Meldrum who managed snow clearing in the winter months,

Art Miller, Board Chair.
February, 2018

CHURCH SCHOOL

2017 has seen a few changes within the Church School. Although our format of singing continues we now break up into three groups for story time and discussion. We have also changed the groups by forming a group for tweens, elementary and preschoolers. Our Shine curriculum has been tailored to give our older young people more challenging material while maintaining our usual approach to the elementary and preschool groups. Our teachers for 2017 were primarily Brian Neilson with the older young people, Elizabeth Craig for the music and elementary group, and Linda Trentini with the preschoolers. We also have several dedicated parents who help, on occasion. A big thank-you to Barbara Clayton and Darya and Travis Tower.

At the Annual Church School Picnic in June the young people helped with the planting of the food bank garden under the watchful eye of Michael Capper and others in the congregation. This is the last year Michael will be involved as he and Donna are returning to Ontario.

Throughout the Summer we continued our informal lessons for any children attending the service.

Once again, a Christmas Pageant, entitled "Our Chaos, His Peace" was performed by the older young people with the younger children assisting in supportive roles. Tremendous thanks to Elizabeth for all the time and organizing that goes into this type of program. And, to Brian and other parents for their role in supporting their children in their learning the music and words of this greatly enjoyed collaborative activity.

Submitted by,
Linda Trentini

FLOWER COMMITTEE

The flower committee have enjoyed arranging and placing flowers in the sanctuary each week. We especially enjoyed decorating more extensively for the high seasons of Advent and Easter.

The late summer repair to the damaged church sign last winter prevented planting of summer flowers in the bed under the sign. Unfortunately, no fall tulips were planted because of weather and time constraints.

Flowers and cards were shared with many St Andrew's members and adherents for remembrance, bereavement, illness and 'just because'.

A special thank you to those who placed flowers for the Sunday services in memory of their loved ones or to celebrate a special occasion.

We encourage everyone to contact a flower committee member if there is someone who you think would enjoy receiving flowers or cards from St Andrew's.

Respectfully submitted

Carol Sheehan, Eileen Smith, Linda Trentini, Mona Meldrum

THE FOOD BANK

Since 1988 the Sackville & District Food Bank, though begun as a temporary service, has supplied supplemental food to those people in Sackville who survive on minimum wage, part-time workers as well as those on types of social assistance.

St. Andrew's continues to support this effort of the Food Bank as we reach out to those in our community. The first of each month we bring non-perishable food items to the Church and these are delivered to the Food Bank that week. Some members of the congregation prefer to make monetary contributions thru their offering envelope. Once a month the monies are forwarded to the Food Bank by our Treasurer. Many thanks to all at St. Andrew's who help in this ministry.

Sincerely, Linda Trentini

GARDEN

This past year Michael Capper, along with support from the Sunday school and other gardeners, planted the garden during the church picnic. The fruits of the garden were donated to the Sackville Food Bank.

Our thanks to Michael for envisioning and establishing the church garden. Over the last few years the produce has been donated to two programs: "Fresh for Less" and the food bank. This project has invited us to "get our hands dirty" in the garden using the gift of our land and soil to help our community.

Michael has had to step away from the garden because of the Capper's move to Ontario. In these winter months, as we look forward to spring, perhaps there are other gardeners willing to continue and lead this project.

GREETING AND READING COORDINATOR

On behalf of the rest of the congregation, thank you to those who have joined in as readers and greeters over the past year, and, of course, to those who continue to take a turn in these roles. There are a few who, for various reasons, have not been able to continue. To them, we say "thanks for all that you have contributed." If you would enjoy taking a turn, please do!

Mary Bogaard

LADIES' BIBLE STUDY GROUP

The Ladies' Bible Study Group meets weekly, except during the summer months. We meet in each other's houses at 2:00 p.m. on Mondays and would welcome anyone who wishes to join us.

- This year, during the winter months, we completed Too Busy Not to Pray – Slowing Down to Be with God by Bill Hybels.
- We also studied two books, in late winter and spring, by Cynthia Heald: Becoming a Woman of Purpose and Becoming a Woman of Prayer.
- This fall we started, and continue to study, Faith Travels: Trusting God in Life's Transitions by Marlene Kropf.

Respectfully submitted by Barbara Jardine on behalf of Beth Cockburn-Savoie, Jean Scobie, and Linda Trentini.

MUSIC COMMITTEE

Our committee works to ensure that we have an organist, choir director and choir accompanist, and that they receive support, guidance and friendly attention so they will feel connected to the congregation, particularly if they are not already part of St. Andrew's. We also work to be support staff, when needed, for the choir director, helping to find rehearsal dates and times, sending reminders of same, prompting decisions when they are needed and also keeping up with the members of the choir so they know they are supported and appreciated in their contribution to our worship.

Thank you to the Congregation for generously supporting the music professionals needed for our choir ministry throughout 2017, and for the encouragement and thanks you always give for our efforts.

Committee members: Laura Snyder, Carol Sheehan, Mary Bogaard, Jeffrey Murray

PUBLICATIONS COMMITTEE REPORT

Two issues of The Salt were published in 2017, in March and October. Forty paper copies were distributed, and electronic copies were sent to over forty email addresses. The newsletters were also posted on the Church's web site at sapres.ca.

A revised Church Directory was not distributed in 2017, but one should be out by Spring 2018.

The web site continues to be updated with the Sunday bulletins, church events, winter weather cancellations, and notices of special services such as Communion, Christmas and Easter.

The Committee is pleased to welcome Wanda Severns as the new Editor of The Salt, and invites members of the congregation to support Wanda in her new role by submitting pieces for the Easter and Anniversary newsletters.

I would like to thank Julie Comeau, Mona Meldrum, Debbie Stewart, and Rev. Murray for their continuing service on the Committee, as well as everyone who contributed an article, news item, or photograph.

Respectfully submitted,

Elizabeth Millar
Chair, Publications Committee

SESSION REPORT

The Session met regularly during 2017, and the meetings were well attended.

The Sacrament of Holy Communion was celebrated on seven Sundays, with an average of 33 people partaking of the sacred elements. The Lord's Supper was also celebrated on the evening of Maundy Thursday and the late evening service on Christmas Eve.

During the service on Easter Sunday, April 16, a service of baptism was held for Travis, Merrik, and Sophie Tower. A service for the affirmation of baptism was held for Alice and Charles Torrance, and Darya Tower. Travis Tower, Darya Tower, Alice Torrance, and Charles Torrance were added to the Membership Roll.

There were a number of changes among the elders in Session during 2017. On the first Sunday in February, three members were ordained as elders and welcomed to the Session: Terrlynn Allen, Donna Capper, and Laura Snyder. During that service we also expressed our sincere appreciation to Sylvia Harris for her dedicated work as Clerk of Session, as she had recently resigned from that position. Several elders served as acting clerks in the interim, until Laura Snyder agreed to step into that role in May.

Sylvia held a number of responsibilities that have now been distributed among elders. Lew Clarke was named our Representative Elder, and Brian Neilson is serving as the alternate. Linda Trentini now has responsibility for Church bookings. Mona Meldrum is the new Roll Clerk and also has responsibility for the District List.

It was with great regret, but also with abundant thanks for her years of dedicated service, that we accepted Sylvia's resignation from Session, effective at the end of June, 2017. In August we accepted Donna Capper's letter of resignation from Session, as she and Michael moved to Ontario. Their service and their presence will be greatly missed here at St. Andrews.

Mission Awareness Sunday took place on April 30th, with the theme "Disciples of Christ." Members of St. Andrew's Auxiliary of the Atlantic Mission Society took part in the service.

We welcomed several guest preachers to our pulpit this year. During July, April Griffin shared

with us the ministry of “Servant Partners”; services were also led by Samuel Landry (student intern in the Anglican parishes of Sackville and Dorchester), and Rev. Dr. Elizabeth Wells (Deacon at St. Paul’s Anglican Church). On October 22 we welcomed guest preacher Rev. John Perkin, Mount Allison University Chaplain. The guest preacher for our Anniversary service on November 5 was Rev. Dr. P. A. (Sandy) McDonald (St. Andrew’s, Dartmouth, NS).

On May 14th, during Coffee and Conversation, Barbara Jardine shared her experiences in Bahrain.

During the fall, Rev. Murray led a study on the book Sabbath as Resistance: Saying No to the Culture of Now, by Walter Bruggemann. This thought-provoking book generated lively conversations during discussion sessions.

Following the service on November 19, Rev. Murray led a congregational Forum on Human Sexuality, to consider the matter currently before the Presbyterian Church in Canada. Study documents and a survey from the PCC Committee on Church Doctrine and the Life and Mission Agency were shared prior to the forum. The forum included discussion in small groups, facilitated and recorded by several elders.

St. Andrew’s continues to be involved in the support of refugee families within the Sackville community. One important initiative during 2017 was the private sponsorship of Abdel Jabbar, the brother of Nizar.

We give God thanks and praise for all His wonderful work among us during 2017, and we pray that he will continue to bless us and the ministry we share together.

Respectfully submitted,

The Session of St. Andrew’s – Rev. Jeffrey Murray, Laura Snyder, Terrlynn Allen, Mary Bogaard, Lewis Clarke, Bertha Fillmore, Richard Fillmore, Mona Meldrum, Brian Neilson, and Linda Trentini.

ST. ANDREW’S LIBRARY & ARCHIVES COMMITTEE

This has been another fairly quiet year for the Library Committee. During the fall, we reviewed the collection on offer from Sylvia Harris, and selected 25 excellent books to add to the St. Andrew’s library. Five other donated books were added earlier in the year. New materials are being catalogued using Librarything.com, a very low-cost web-based tool that will allow us to build a searchable catalogue. We are still in the testing phase with this tool. Beth Cockburn-Savoie provided two book reviews for the Easter 2017 issue of The Salt. Lindsay Murray oversees the collection and deposit of St. Andrews archival materials (such as copies of publications, reports, minutes, and photographs) to the Archives at Mount Allison University.

The library committee encourages congregation members to make use of the reading material available and to share their favourite reading experiences.

Respectfully submitted,
Laura Snyder, Beth Cockburn-Savoie, Lindsay Murray

SOCIAL COMMITTEE

The members of the committee are Mary Bogaard, Beth Cockburn-Savoie, Ramona Kieser, Debbie Stewart and Linda Trentini. We have three lists of people, one of which is called for the monthly time of refreshments following the Sunday Service. Lighter fare is often available in the narthex during the Summer months.

- Coffee & Conversion generally on the second Sunday of each month
- Pancake Supper on Shrove Tuesday
- Annual meeting Lunch
- Refreshments for the Maundy Thursday Service
- Church Picnic
- Anniversary Sunday refreshments
- Christmas Pot Luck at St. Ann's Church in Westcock

Any ideas anyone has regarding our efforts would be appreciated. Also, please let one the committee members know if you would like to be on a list to be called to contribute. Hospitality is an important part of Church life for our guests and each other. The committee would like to thank the congregation for helping throughout the year.

Respectfully Submitted,
Deborah Stewart

Nominating & Financial Reports



ST. ANDREW'S PRESBYTERIAN NOMINATING COMMITTEE REPORT FOR THE CONGREGATIONAL MEETING 11 FEB 2018

A sincere thank you to all who have served the Congregation of St. Andrew's on various committees and in various other capacities during the past year. A sincere thank you to all who will continue in these roles and to those who have accepted nomination for the coming year(s).

Please note that committee members are responsible until the Congregational Meeting following their final year – ie. Service until 2018 extends to the Congregational Meeting which will be held early in 2019. Officers of committees are normally approved yearly by the Congregation but, if necessary, Committees can choose their own officers.

PRESENTLY SERVING NOMINATED FOR CONGREGATIONAL MEETING FEB 2018

NOMINATING COMMITTEE

Barbara Jardine	2017	Chair		2020
Lindsay Murray	2017		Lindsay Murray	2020
Linda Trentini	2018			

BOARD OF MANAGERS

Art Miller	2019	Chair	Art Miller	Chair	2018
Kirk Meldrum	2019				
Paul Bogaard	2017		Paul Bogaard	2020	
Anne Miller	2017	Treasurer	Anne Miller	2020 Treasurer	2018
Linda Trentini	2019	Session Rep			
Barbara Jardine	2018				
Alex Whitla	2018	Secretary	Alex Whitla	Secretary	2018
Michael Capper	2018		Travis Tower	2020	

ENVELOPE SECRETARY

Elizabeth Millar	2017	Elizabeth Millar	2018
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FINANCIAL REVIEWER

Brian Johnstone	2017	Brian Johnstone	2018
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TRUSTEES

Kirk Meldrum	2019		
Anne Miller	2017	Anne Miller	2020
Richard Fillmore	2018		

SOCIAL COMMITTEE

Beth Cockburn-Savoie	2019		
Linda Trentini	2019		
Debbie Stewart	2017	Debbie Stewart	2020
Mary Bogaard	2018		
Ramona Kieser	2018		

LIBRARY AND ARCHIVES COMMITTEE

Laura Snyder	2019		
Lindsay Murray	2017	Lindsay Murray	2020
Beth Cockburn-Savoie	2018		

PUBLICATIONS COMMITTEE

Jeff Murray	2017	Web Master	Jeff Murray	2018	Web Master
Julie Comeau	2017		Wanda Severns	2018	Editor <i>The Salt</i>
Elizabeth Millar	2018	Chair & Editor <i>The Salt</i>	Elizabeth Millar	2018	Chair
Mona Meldrum	2018				
Debbie Stewart	2017	<i>Church Directory</i>	Debbie Stewart	2018	<i>Church Directory</i>

COMMUNION ELEMENTS

Beth Torrance	2017	Beth Torrance	2018
Margaret Torrance	2017	Margaret Torrance	2018
Alice Torrance	2017	Alice Torrance	2018

FLOWERS

Mona Meldrum	2019		
Eileen Smith	2019		
Caroll Sheehan	2017	Caroll Sheehan	2020
Linda Trentini	2017	Linda Trentini	2020

FOOD BANK

Linda Trentini	2017	Linda Trentini	2018
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READER AND GREETER COORDINATOR

Mary Bogaard	2017	Mary Bogaard	2018
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COMMUNITY ASSOCIATION REPRESENTATIVE

Brian Neilson	2017	Brian Neilson	2018
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ASSISTANT TO THE TREASURER

Darya Tower	2017	Darya Tower	2018
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Respectfully Submitted
Barbara Jardine (Chair)
Lindsay Murray
Linda Trentini

Overview of Income 2017 and Budget 2018, St. Andrew's Presbyterian Church

2017	total	for budget	2018	Budget
Total Revenue (Main + B&R):	120481	115465	Total Revenue (Main + B&R):	122533
Total Expenses (Main + B&R):	114621	109240	Total Expenses (Main + B&R):	121881
Net gain/loss:	5860	6225	Net gain/loss:	652
Approved Budget (Main + B&R):	\$119,690		Proposed Budget (Main + B&R):	\$122,533

Income Statement - Main Operating Account

St. Andrews Presbyterian Church

For the Year January 1 - December 31, 2017

REVENUE	2018 Budget	2017 Actual	2017 Budget	2016 Actual
Local Givings	99163	96637	98624	91993
Presbyterian Sharing	9368	5055	9566	5292
Rental of Facilities	1000	1190	500	540
Loose Offering	1000	859	1000	1433
Subtotal (budget)	110531	103741	109690	99258
PWS&D	n/a	2955	n/a	2850
AMS	n/a	1696	n/a	1917
Other	n/a	365	n/a	320
Subtotal(non-budget)	0	5016	0	5087
TOTAL REVENUE	110531	108757	109690	104345
TOTAL FOR BUDGET:	110531	103741	109690	99258

EXPENSES	2018 Budget	2017 Actual	2017 Budget	2016 Actual
Synod Assessment	1874	2200	2200	2194
Pres. Assessment	937	957	957	2003
Church School	1000	1142	850	978
Fruit & Flower Fund	300	106	300	76
Pulpit Supply	1500	916	1500	1500
Caretaking	2500	2160	2500	2495
Library	200	0	200	0
Kitchen Sup. & Hosp.	300	224	300	268
Printing Services	1000	833	1000	854
Advertising	100	54	400	96
Ins.(church & manse)	2823	2716	2700	2702
Liturgical Materials	100	0	100	67
Music Expenses	9280	8724	9280	8508
Present., Honor., Gifts	200	50	200	0
Elder Education	400	0	300	24
Sundry	400	100	400	297
Office Supplies	300	219	300	234
Bank Fee	200	139	200	156
Financial Consultant	1200	1199	1200	1200
Org./Piano Tuning etc	600	606	500	367
Subtotal Expenses:	25214	22345	25387	24019

EXPENSES (cont.)	2018 Budget	2017 Actual	2017 Budget	2016 Actual
CHURCH UTILITIES				
Electricity	1700	1580	1400	1476
Furnace Oil & Service	3700	3697	3000	2366
Telephone	950	935	850	626
Water	325	315	300	297
Snow Removal			100	0
Total Church Utilities	6675	6527	5650	4765

MANSE UTILITIES				
Electricity	2100	2026	1900	2017
Gas, Fuel Oil & serv.	2500	1960	2500	1515
Telephone	1600	1517	1600	1529
Water	600	565	700	531
Total Manse Utilities	6800	6068	6700	5592

PAYROLL				
Total Stipend	46031	45162	45162	44152
Payroll Expenses	3307	3233	3600	3349
Cong. Pension Assess.	4684	4749	5000	4781
*Continuing Ed.	1000	1000	1000	1000
Med. & Dent. Ins.	4327	4319	4500	4308
Professional Dev.	500	473	500	489
Communications Allow	1000	928	1000	724
Total Support of Min.	60849	59864	60762	58803

DONATIONS				
Presbyterian Sharing	9368	9566	9566	9500
Camp Geddie	725	400	400	500
Sack. Comm. Assoc.	200	200	200	200
Teen Challenge	300	300	300	200
Knox Coll. Cap/Concilio	400	400	400	200
Community Forests Int'l	0	0	0	200
Open Sky	0	325	325	325
Subtotal (budget)	10993	11191	11191	11125
PWS&D	n/a	2955	n/a	2850
AMS	n/a	1696	n/a	1917
Other	n/a	365	n/a	320
Subtotal (nonbudget)	0	5016	0	5087
Total Charitable Don.	10993	16207	11191	16212

TOTAL EXPENSES	110531	111011	109690	109391
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TOTAL FOR BUDGET:	110531	105630	109690	103984
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NET GAIN/LOSS	0	-2254	0	-5046
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Income Statement - Building and Reserve Fund

St. Andrews Presbyterian Church
For the Year January 1 - December 31, 2017

REVENUE	2018 Budget	2017 Actual	2017 Budget	2016 Actual	EXPENSES	2018 Budget	2017 Actual	2017 Budget	2016 Actual
Special Offerings					Church Annual Mainten.	1000	376	1000	599
Env. Offering (w.PAR)	12000	11721	10000	8236	Contingency fund	2750	70	2750	1175
					Small Storage shed				644
Interest	2	3		2	Property Assess't	1000		1000	
					Debenture interest	50	127	150	106
Total Revenue B&R	12002	11724	10000	8238	Elevator expenses	1300	1184	1300	
					Manse Annual Mainten.	750	1853	750	44
					Manse bathroom	4500			
					Total Expenses B&R	11350	3610	6950	2568
					NET GAIN/LOSS	652	8114	3050	5670

Income Statement - Memorial Fund

St. Andrews Presbyterian Church
For the Year January 1 - December 31, 2017

REVENUE	2018 Budget	2017 Actual	2017 Budget	2016 Actual	EXPENSES	2018 Budget	2017 Actual	2017 Budget	2016 Actual
**Benevolent Fund					**Benevolent Fund				
In Memoriam		20		705	SRRC(United Church)				8470
Elevator/memorial				9053	Elevator (separate acct)				16503
Interest		1		3					
SRRC held in Mem.				995	Total Exp. Memorial		0		
Total Rev. Memorial		21		10756	NET GAIN/LOSS		21		

**Benevolent Fund (held here since 2013) is \$700

Balance Sheet

St. Andrews Presbyterian Church
As at December 31, 2017 (compared with December 31, 2016 & 2015)

<u>ASSETS</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>LIABILITIES</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
<u>Current</u>				<u>Short Term</u>			
Bank				Accounts Payable/Accruals	1760	1513	1389
Operating Account	11771	11806	11294				
Building & Reserve Acct.	10024	8779	7695	<u>Long Term</u>			
Memorial Account	4578	4577	17688	Debentures	5000	10000	
Prepaid Expenses	2704	2597	2590	Total Liabilities:	6760	11513	1389
Account Receivable	555	533	429				
Total Bank Accounts:	29632	28292	39696	ASSETS OVER LIABILITIES:	1035072	1028979	995507
<u>Fixed</u>							
Church (book values)							
Building	439400	439400	439400				
Furnishings	55000	55000	55000				
Land, 36 Bridge St.	30000	30000	30000				
Memorial Window	26700	26700	26700				
Organ	223400	223400	223400				
Piano	10700	10700	10700				
Elevator (Sept., 2016)	55000	55000					
Manse (book values)							
Manse	136000	136000	136000				
Manse Contents	11000	11000	11000				
Land, 13 West Avenue	25000	25000	25000				
Total Fixed Assets:	1012200	1012200	957200				
Total Assets:	1041832	1040492	996896				

*Continuing Education Fund(maximum \$5000)	
Total available for 2017	3036
Withdrawals in 2017	777
Balance Dec. 31, 2017	2259
Budget 2017	1000
Total available for 2018	3259

TANTRAMAR ACCOUNTING SERVICES

65 Larsen Lane, Salisbury, NB E4J 3L2

Tel: 506-372-4488 Fax: 506-372-4499

Toll Free: 1-855-364-1107 Email: tas@nb.aibn.com

January 23, 2018

St Andrews Presbyterian Church
36 Bridge Street
Sackville, NB
E4L 3N7

To The Members of St. Andrew's Presbyterian Church,

I have reviewed the balance sheet of St. Andrew's Presbyterian Church as of December 31, 2017, and the statements of income and expenses for the year then ended. My review consisted of enquiry, analytical procedures, discussion relating to the supplied information, and assistance in the preparation of accounting reports with the Treasurer of the church.

Based on my review, nothing has come to my attention that causes me to believe that these financial reports are not, in all material respects, in accordance with generally accepted accounting procedures.

Sincerely

Brian Johnstone

A handwritten signature in black ink, appearing to read 'Brian Johnstone', written in a cursive style.

Tantramar Accounting Services



Appendix



CONGREGATIONAL COMMITTEES - TERM OF OFFICE AND DUTIES

Annual Meeting Officials:

Chair - “At congregational meetings the minister of the congregation, or the minister appointed by the presbytery, presides. But if the minister is absent or declines to preside, the meeting appoints one of its number to take the chair”(Book of forms 154). Duties: Calls the Annual Meeting to order. Conducts the business of the Annual Meeting in an orderly and expeditious fashion. Assures that all motions are properly moved, seconded, debated and voted upon.

Secretary – Appointed annually. Duties: Records the minutes of the Annual Meeting to be reported to session and to the Board and recorded for the next Annual Meeting.

Board of Managers:

Consists of no less than six and no more than eight members nominated by the congregation, plus one member of the Session, appointed by the Session as liaison member. “One-third of the board shall retire each year by rotation, and their places, as also the places of any who vacate their office during the year, shall be filled at the annual meeting. The retiring managers may be re-elected” (Book of Forms 159).

Chair- “Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting” (Book of Forms 167). May be re-appointed. Duties: “have each meeting opened and closed with prayer. See that business is properly ordered and recorded; to take the vote; and to announce the decisions. He/she may introduce any business to the Board, and may speak regarding it, but has only a casting vote. As the executive of the board, he/she also has power to perform any functions explicitly assigned to him/her. In the absence of the convener from any meeting of the board, one of the other managers may be chosen to preside” (Book of Forms, 168.)

Treasurer- “Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting” (Book of Forms 167). May be re-appointed. Duties: “to keep the accounts of the congregation, together with all vouchers; to receive and disburse all moneys subject to the direction and control of the board; and to produce his/her accounts, properly audited, to the annual meeting of the congregation. Where there is a chartered bank convenient to the congregation, it is the duty of the treasurer to deposit therein, without delay, all money received by him/her, and in a separate account identifying it as belonging to the congregation” (Book of Forms 170).

Assistant to the Treasurer – Appointed by the congregation at its annual meeting. Person assists in the overall work of the treasurer position.

Secretary - “Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting” (Book of Forms 167). May be re-appointed. Duties: “to keep a faithful record of the proceedings of the board; to engross therein the record of any congregational meeting held for temporal purposes; and to take charge of all papers belonging to the board that are not entrusted to the custody of the treasurer. The minute book shall be available to the board at all times, and shall be signed by the convener and secretary” (Book of Forms, 170).

Envelope Secretary: Appointed annually at the Annual Meeting. May be re-appointed. Duties: Verify and record the totals of offerings received. Prepare income receipts quarterly. Maintain the envelope holder number file.

Reviewer: Appointed annually at the Annual General Meeting. May be reappointed. Duties: Review the Church's financial records annually.

Trustees:

Three members appointed for three year rotational staggered terms; must be professing members of the church (Book of Forms, 149). Duties: Hold the property of the congregation in trust as provided for in the trust deed.

Social Committee:

Six members appointed for three year rotational, staggered terms.

Duties: Plans and is responsible for all congregational social and fellowship activities. Social Convener is responsible for organizing and supervising catering arrangements for congregational events, including monthly Coffee and Conversation.

Library & Archives Committee:

Three members appointed for three year rotational staggered terms. May be reappointed for a second term. Duties: set policy for the Church Library in consultation with the Session when appropriate. Purchase new materials in consultation with the Minister. Accession and classification of new materials. Maintain the collection in an orderly fashion. Encourage use of the library by the congregation.

To collect and deposit in the Mount Allison archives the archival record of the congregation.

Publications Committee:

Five members, appointed for rotational staggered three year terms. May be reappointed. Duties: For Newsletter - plan, edit and publish on a regular basis.

For Congregational Directory - to gather information, edit and publish annually.

For Webmaster - supervise setting up and maintenance of church web site.

Flower Committee:

Two (or more) members, one being the chair, appointed for 3-year terms. May be re-appointed. Duties: Providing weekly flower arrangements in the Church, either live materials, potted plants or dried/artificial floral material depending upon availability. Coordination of floral memorials with donor, receiving requests and arranging for purchase and placement as required. Notify Minister of memorial so that acknowledgement can be made from the pulpit or in the bulletin. Arranging cards and flowers for special events within the life of the congregation - Christmas, births, marriages, illness, deaths, etc.

Greeter Coordinator:

Appointed annually. Duties: to co-ordinate and remind two persons per Sunday to act as greeters, ring the bell, and take up the offering.

Reader Coordinator:

Appointed annually. Duties: to co-ordinate and remind persons to read Scripture lessons during weekly worship service and special services.

Communion Elements:

Appointed annually. Duties: to prepare communion table and elements for the purpose of celebrating the Holy Communion as directed by the Session.

Community Association Representative:

Appointed annually. Duties: Represents the congregation on the Sackville Community Association.

Nominating Committee:

Three members appointed for three year rotational staggered terms. The chair is senior member of the Committee. Duties: prepares a list of candidates to serve on various Church committees and boards, other than those appointed by Session.

Revised January 25, 2017

SESSION RECOMMENDATIONS TO THE ANNUAL MEETING REGARDING DONATIONS TO AGENCIES AND ORGANIZATIONS

Presbyterians Sharing

Current allocation: \$9566

Recommendation: \$9368

Presbyterians Sharing supports the overall mission and ministry of The Presbyterian Church in Canada. Through *Presbyterians Sharing*, we support one another's ministries. We help start new congregations and renew others. We collaborate with mission partners around the world. We learn together, share our experiences and establish healthy ways of working together. We walk with theological students and we speak out on matters of justice.

Presbyterians Sharing supports International Ministries, Canadian Ministries, Justice Ministries, Ministry and Church Vocations, Stewardship, Planned Giving and Communications. It also supports the work of the General Assembly, Financial Services and the theological colleges.

Camp Geddie

Current allocation \$400.00

Recommendation: \$725.00

Purpose: To assist the Synod of the Atlantic Province operates the summer camps and other programmes of Camp Geddie.

Camp Geddie's mission is to invite all to experience the joy of God's beauty and love in creation and to nurture a relationship with Christ and Christ's people in a caring community through play and worship.

Sackville Community Association

Current allocation \$200.00

Recommendation: \$200.00

Purpose: This group works in three main areas - Christmas Cheer, Wayfarer's Assistance, and family and individual assistance. Christmas Cheer distributes food, clothing, and toys/gifts to needy families in the Sackville area at Christmas. Wayfarer's Assistance program provides food, lodging and travel assistance to transient visitors to Sackville. This operation has experienced a decline in need over the last several years. The family and individual assistance programme works with clients recommended by local clergy to receive assistance with heating expenses, power bills, prescription and medical expenses, school supplies, recreational fees, etc. This side of the operation has experienced a significant increase in need over the last few years.

Teen Challenge

Current Allocation: \$200

Recommendation: \$300

Teen Challenge is a 12-month, faith-based, residential drug and alcohol rehabilitation program that is part of a network of over 15 Teen Challenge Centres across Canada and more than 1,000 worldwide. The program has a strong faith-based approach and offers spiritual, academic and vocational training that helps equip individuals to return to society as responsible citizens.

Our mission is to help people overcome drug and alcohol addictions and empower them to reach their full potential in society. Located in Memramcook. <http://www.teenchallenge.ca>

Knox College – Re:forming Tomorrow

Current Allocation: \$400.00

Recommendation: \$400.00

Re:forming Tomorrow is a comprehensive capital campaign, seeking to raise \$15 million to keep Knox at the forefront of theological education. It will transform almost every aspect of Knox College by funding new programs of study, an endowed chair, leadership initiatives, new technologies for teaching and research, and repairs and upgrades to the building. Re:forming Tomorrow also ensures that the building will be a safe, accessible, and familiar “home away from home” for hundreds of students and residents. The college will provide students with rich and rewarding experiences to prepare them for leadership within the Presbyterian Church and society as a whole. <http://www.knox.utoronto.ca/campaign/>

Summary

Total for 2017: \$10993