

*St. Andrew's Presbyterian Church*  
Sackville, New Brunswick



*The Presbyterian Church in Canada*  
*Annual Reports for 2020*

*Dear St. Andrew's,*

I have been taking comfort in biblical stories of those who were reluctant to accept call or who fled from it. There are times when I feel like the son in one of Jesus' parables who is asked by the father to go work in the vineyard and his answer is "I will not."

It is safe to say that many of us did not sign up for the year we have had! Sure, we went along with the idea of a two-week lockdown last March in the middle of Lent, but we were going to be back for Palm Sunday, or for sure by Easter, or maybe Pentecost?? If I knew that we would be called into a year of lockdowns, restrictions, and online services I think I would have taken my inspiration from Jonah's reaction to God's call and run from it all. Indeed, the refrain from many of my colleagues over the year has been, "I did not sign up for this!"

The pandemic has had an impact on our life and ministry at St. Andrew's. I know that it has had a negative impact on my ministry to you as I find it difficult to offer the pastoral care required especially when I haven't seen you in person as much by connecting during the usual social events, through in-person meetings, or even to have the chance to visit. Experiencing loss within my family and within our church family has amplified the sense of isolation and a longing for normal times to return.

While there are times when it feels like we are merely "getting by" there is much I want to celebrate and give thanks for what we have been able to accomplish.

We started the year off with "Vision 2020" to fund the insulation project in the Manse basement and to shore up our Building and Reserve Funds. Although the pandemic raised concerns about our ability to maintain our financial needs for the year – we met and exceeded our goals.

Concerned that Worship services would be cancelled for some time, we never imaged that we would be holding online services as a way of worshipping and staying connected. With the exception of one cancelled service during a change in phases from yellow to orange, we took up online services immediately with pre-recorded services taking us from March to September and then live-streamed services since we reopened to limited numbers.

Our on-line presence has helped members of St. Andrew's to connect and also discover new details and features of our sanctuary in pre-recorded services. Our on-line worship services have also helped us reach beyond our community to welcome friends of St. Andrew's, family members, and others to worship with us from their homes.

Faced with restrictions and limitations we did not give up but came up with creative options to worship, meet, reach out, fundraise, and be the church together.

We certainly didn't sign up for this...but we went about the work we have been called to and I am grateful to have served through this unique time with you and to see the ministry of our church flourish through the uncertainty. That is something I would happily sign up for!!

Yours in Christ service, with joy and thanksgiving!

*Rev. Jeffrey M. Murray*

# *Index & Agenda*

## ANNUAL CONGREGATIONAL MEETING

St. Andrew's Presbyterian Church, Sackville, New Brunswick  
Sunday 7 February 2021

1. Reading from Scripture and Prayer	
2. Appointment of Recording Secretary	
3. Agenda	I
4. Minutes - Annual Meeting Sunday 9 February 2020	2-4
5. Business Arising	
6. 2020 Reports:	
Atlantic Mission Society & Ladies Aid	5
Atlantic Mission Society Financial Report	6
Board	5
Church School	7-8
Flower Committee	8
Greeting & Reading	8-9
Ladies' Bible Study	9
Music Support	9-10
Publications	10
Session	11-13
St. Andrew's Library & Archives	13
Social Committee	13
7. Nominating and Financial Reports:	
Nominating Committee	14-16
Financial Review	17
Financial Statements 2020 & 2021 Budget	18-19
8. New Business	
9. Adjournment	
10. Closing Prayer	
Appendix:	
Congregational Committees	i-ii

***MINUTES OF THE ANNUAL CONGREGATIONAL MEETING***  
**St. Andrew's Presbyterian Church, Sackville, New Brunswick**  
**Sunday, February 9, 2020**

**Place and Time**

The Congregation of St. Andrew's Presbyterian Church, Sackville, New Brunswick held its annual meeting at the church on Sunday, February 9, 2020 at 12:30 in the afternoon. In gathering to meet, we acknowledge that the land on which we gather is the traditional unceded territory of the Mi'kmaq peoples.

**Attendance:**

**Present:** Matthew Somers, Ed and Terrlynn Allen, Caitlin Strong, Robert Corkerton, Kirk and Mona Meldrum, Becky Crossman, Lynn Estabrooks, Gordon and Helen Amos, Anne and Art Miller, Adelle Elwood, Richard Fillmore, Carol Sheehan, Debbie Stewart, Jerry Ward, Paul and Mary Bogaard, Mitch and Eileen Smith, Ritchie Folkins, Lewis Clarke, Linda Trentini, Brian Neilson, Laura Snyder, Elizabeth Craig, Julie Comeau, and Jeff Murray.

**Regrets:** Elizabeth Millar, Michael Harris, Gillian Strong, Florence Cole, Nita Robinson.

Rev. Murray, Chair, opened the meeting with the reading of I Corinthians 1:4-9, followed by prayer.

**Secretary:**

**It was moved by Lewis Clarke, seconded by Ed Allen, that Laura Snyder serve as Recording Secretary for the Annual Congregational Meeting. Carried.**

**Agenda:**

**It was moved by Art Miller, seconded by Terrlynn Allen, that the Agenda be adopted. Carried.**

**Minutes:**

**It was moved by Art Miller, seconded by Richard Fillmore, that the minutes of the Annual Congregational Meeting held on February 10, 2019 be adopted as distributed. Carried.**

**2019 Reports:**

**It was moved by Mona Meldrum, seconded by Julie Comeau, that the following 2019 reports be adopted as distributed: Atlantic Mission Society and Ladies' Aid, Atlantic Mission Society Financial Report, Board, Church School, Flower Committee, Food Bank, Greeting & Reading, Ladies' Bible Study, Music Support, Session, St. Andrew's Library, and Social Committee. Carried.**

**Nominating Committee Report:**

It was agreed to consider the following recommendations for the board of managers appointments under one motion.



**It was moved by Paul Bogaard, seconded by Mitch Smith, that the Recommendations 1 to 7 be adopted. Carried.**

1. That Art Miller, Kirk Meldrum and Linda Trentini be appointed to the Board of Managers for a three-year term (2020-2022).
2. That Art Miller be re-appointed as Chair of the Board of Managers for 2020.
3. That Anne Miller be re-appointed as the church Treasurer for 2020.
4. That Alex Whitla be re-appointed as Secretary of the Board of Managers for 2020.
5. That Elizabeth Millar be appointed Envelope Secretary for a one-year term (2020).
6. That Brian Johnstone be re-appointed as the Financial Reviewer for 2020.
7. That Kirk Meldrum be re-appointed as a Trustee for St. Andrew's for a three-year period (2020-2022).

Rev. Murray mentioned that the position of Web Master is still available.

**It was moved by Linda Trentini, seconded by Julie Comeau, that all other nominations as amended and the report as a whole of the Nominating Committee be adopted. Carried.**

### **Financial Reports and Review:**

Rev. Murray called upon Anne Miller to present the financial statements. She first reviewed the financial summary of 2019 income and expenses, and noted that \$104,187 in revenue was received, while expenses were \$111,014, for a deficit of \$6,827. At this point the church has no long-term liabilities, since the debentures for the elevator project have been paid off.

**It was moved by Art Miller, seconded by Ed Allen, that all Income and Expense statements and the Balance Sheet for 2019 be adopted as presented. Carried.**

**It was moved by Richard Fillmore, seconded by Art Miller, that the review letter from Brian Johnstone, Financial Reviewer, be received. Carried.**

**It was moved by Mary Bogaard, seconded by Paul Bogaard, that the Budget for 2020, totalling \$114,106 be approved. Carried.**

In her presentation of the proposed budget for 2020, Anne Miller noted that in the past, allocations to Presbyterian Sharing and donations to other organizations such as Camp Geddie and the Sackville Community Association were included in the budget, and amounts were voted upon by the congregation. In order to set a more realistic budget to keep the church running, the Board and the Session have proposed instead to have all outside donations, including Presbyterian Sharing, handled as pass-through accounts. This means that it will be important for members to specifically designate the amounts that they wish to donate to Presbyterian Sharing, Camp Geddie, or the Sackville Community Association.

Anne Miller also noted that the balance in the Building & Reserve account is low and needs to be built up. More is needed for reserve, and the Board would also like to move forward with a project to insulate the manse basement, in order to save on heating costs.

The importance of continued giving to Presbyterian Sharing was emphasized during discussion. Quarterly reporting of all budget areas (Operating, Building & Reserve, Presbyterian Sharing, etc.) will help guide and

encourage designated giving. Jeff Murray noted that donations to Camp Geddie and the Sackville Community Association are also important, and might be supported in part through special projects, such as during Advent.

Anne Miller expressed her thanks to Brian Johnstone, Art Miller, and new assistant treasurer Linda Trentini for their assistance during the past year.

Jeff Murray expressed his thanks to Anne Miller for her continuing service and dedication as Treasurer.

### **New Business:**

#### **Adjustment to Minister's Call:**

Rev. Murray read the letter he recently sent to the Presbytery of New Brunswick, in which he has proposed that his call be reduced from full time to three-quarter time. His letter emphasized that while the financial challenges of the church are a factor, they are not the sole motivation for this request, and he believes this change would be beneficial for himself and for the church.

Linda Trentini assumed the role of Chair during the discussion that followed. In response to questions about procedures and the timeline for this proposed change, Rev. Murray explained that any changes to the call of a minister need to go through the Presbytery. His request will be considered during the next Presbytery meeting, and there may also be a visitation to the congregation. The process would not likely be completed before June.

There were also questions about workload and whether there would be an increased need for supply ministers to lead some services. Rev. Murray stated that he believes his workload will balance out appropriately. He also emphasized that preaching and leading services will still be his top priority, and this change will not increase the need for supply ministers.

#### **Sunday School:**

Rev. Murray announced that Gillian Strong has indicated her willingness to step up as coordinator of the Sunday School. She will meet with parents and potential volunteers over the next few weeks.

Mary Bogaard expressed thanks to Rev. Murray for another year with us, and how much his leadership and dedication are appreciated.

There being no further business, Rev. Murray called for a motion to adjourn.

**It was moved by Mona Meldrum, seconded by Ed Allen, that the meeting be adjourned.**

Rev. Murray closed the meeting with prayer at 1:30 p.m.

Respectfully submitted,

Laura Snyder  
Recording Secretary

# *2020 Reports*



## *ATLANTIC MISSION SOCIETY (AMS) AND LADIES AID*

The occurrence and attendance of the AMS meetings were affected by the Public Health directives during what came to be known as the Covid-19 Pandemic. Six meetings were held with an average attendance of seven. The executive members continued in their positions as follows: President - Julie Comeau, Vice President - Helen Amos, Treasurer - Eileen Smith, and Secretary - Deborah Stewart.

A presentation by Joan Cant and Heather Patterson on the Sackville Food Bank was given at our January meeting and Rev. Jeffery Murray updated us in March on the Sackville Refugee Response Coalition (SRCC).

We were able to send funds to Presbyterian World Service and Development (PWS&D), the Sackville Food Bank, Vision 2020, and the Women's Inter-church Council of Canada (WICC). As public health restrictions did not permit food donations to the Tantramar Regional High School the group began to donate non-medical masks to the school for the use of students.

Members of the Sackville community were welcomed to the World Day of Prayer service hosted by St. Vincent's Roman Catholic Church on March 6, 2020. The service was written by the women of Vanuatu, a country consisting of a chain of 13 principle and many smaller islands, in the southwestern Pacific Ocean.

Since the pandemic meant that having a Christmas Sale would be unsafe, we decided to replace our Christmas Craft and Bake Sale with a traveling basket. Nonperishable items and crafts were donated and placed in a basket that was circulated among members of the congregation. As of Dec. 31st, \$290 have been raised.

We look forward to a time when we may have larger social gatherings of learning and fellowship.

Respectfully submitted,  
Deborah Stewart  
Secretary, AMS, St. Andrew's

---

## *BOARD OF MANANGERS REPORT*

The 2020 year has involved several projects undertaken for the maintenance and enhancement of the Church's buildings and grounds:

**Church:** Minor roofing repairs were conducted on several occasions as a result of wind damage  
Furnace boiler annual maintenance in October 20/20  
Elevator passed annual inspection

**Manse:** Manse basement insulation part of Vision 20/20 project:  
spray foam covered with drywall resulted in new warm office for Jeff

**The Board wishes to thank:** Kirk Meldrum who managed snow clearing in the winter months.

Art Miller, Board Chair.

**Atlantic Missions Society & Ladies Aid  
Financial Statement 2020**

Balance forward January 1, 2020 \$1,828.22

Received:

Missions	\$1,039.25
Special Men's Project	\$100.00
Ladies Aid	\$379.75
Mutual Funds	\$933.12
WICC (Least Coin)	\$58.00
Message Subscriptions	\$189.00
TD Interest	\$19.95
Dues	\$45.00
Travelling Basket	<u>\$290.00</u>

Total \$3,054.07 \$4,882.29

Expenditures:

Sackville Food Bank	\$300.00
Message Subscriptions	\$414.00
Atlantic Mission Society	\$1,218.25
BSC	\$11.25
St. Andrew's Church Vision 2020	\$500.00
PWS/D	\$250.00
WICC (Least Coin)	<u>\$58.00</u>

Total \$2,751.50

Balance in the account December 31, 2020 \$2,130.79

Reported by Eileen Smith, Treasurer  
AMS & Ladies Aid

I have checked the figures for this account and have it correct and in order \_\_\_\_\_



Date 19 January 2021

## *CHURCH SCHOOL*

In January/February of 2020, I decided to take a more active role in Sunday School at St. Andrew's Presbyterian. As a parent and congregant, I was keenly aware of the importance of Sunday School in supporting the faith of younger parishioners of St. Andrew's.

There are a number of challenges that Sunday School was experiencing prior to the pandemic, which include:

- \*limitations of space (acoustics)
- \*a small group of children of varying ages from primary school to early teens
- \*a limited pool of volunteers, many of whom serve in vital roles and are needed during worship time upstairs
- \*children, each of whom are unique and made in God's image, but bring their own unique challenges to Sunday School
- \*I am a parent, but have no prior Sunday School teaching experience

There were also a number of blessings:

- \*the good will of the Session
- \*the support of Rev. Jeff and Lindsay Murray, the wisdom of previous volunteers, the continued engagement of previous volunteers, notably Elisabeth Craig, Linda Trentini, Eileen Smith, Brian Nielson
- \*children, each of whom brought unique blessings to Sunday School

In February and March, I was trying to implement a plan in which there would be a total of three volunteers supporting Sunday School: one lead teacher, one supportive teacher, and one person acting as general support who would serve snacks and be generally present. The idea being should one person not be able to be present, there would always be at least two Sunday School teachers. There was positive movement in this direction, but then on March 14th, 2020, Sunday School was suspended by the Session in response to the news regarding COVID-19.

I tried to periodically send out resources for families by email in accordance with the church calendar. I sent a total of three emails to St. Andrew's families with a mix of activities, videos, and resources meant to support faith and worship at home in a very difficult, unprecedented time.

As a parishioner and parent, I very much appreciated Rev. Jeff's engagement with children and families during virtual worship.

As someone who lives in Amherst, I feel significant limitations in terms of engagement with St. Andrew's family due to border constraints restricting movement between Nova Scotia and New Brunswick and have not been at St. Andrew's since March largely due to shifting border constrictions.

I was thankful to see the outdoor Christmas Eve service featuring children of St. Andrew's and am thankful for traditions that can be adapted.

I ask the Session and members of St. Andrew's to reflect upon ways in which we can continue to support children and families of St. Andrew's church as we shift from one new normal to another. Like all of you, I pray for the days we can be joined in worship again, without anxiety related to COVID-19. In the meantime, I will endeavour once again, as we draw closer to Lent, to look again for resources I can forward by email.



I wonder if there might be some folks who would be willing to put together some craft kits that could be safely delivered curbside-style to families interested in Lent/Easter crafts? I wonder if families could be engaged in sharing as pen pals with each other? I would love to hear any other ideas from St. Andrew's folks as to how to engage kids in what has continued to be a challenging time.

I look forward to connecting with St. Andrew's through this AGM, and continue to think of St. Andrew's as our family's church, even if it feels farther than 12 km away. I pray for the good works of St. Andrew's in thanksgiving and for everyone who has worked so hard to support this community virtually or in person.

Yours in Christ,  
Gillian Strong

---

### ***FLOWER COMMITTEE***

The flower committee organized the placement of weekly flower arrangements in the sanctuary throughout the year. Even during the Covid-19 virtual only services the presence of flowers offered a sense of normality.

A special and extensive effort was done for Easter, Thanksgiving and Advent.

Tulips and annuals were planted under the St. Andrew's church sign. A special thank you to Eileen Smith who donated the annuals.

Many cards and flowers were distributed to members and adherents throughout the year for special celebrations, bereavements, and illness.

Flowers in memory of loved ones were received with thanks and enjoyed while remembering those who have passed on.

Please continue to contact a member of the committee if you know of someone who might like to receive a card, flowers or a fruit basket.

Respectfully submitted,  
Carol Sheehan, Debbie Stewart, Eileen Smith, Linda Trentini, Mona Meldrum

---

### ***GREETING & READING***

For most of 2020 we have had to do without handshakes; but even when our services were exclusively on-line, we saw our sanctuary every week, recognized familiar faces, heard words of welcome and the pealing of our bell. We continued to listen to the reading of the scriptures and receive the teachings of the sermon. We were led in prayer and were inspired by beloved worship music.

Once we were permitted to hold in-person services, our hands received sanitizer; we waited while the Bible was carried up the aisle or the offering plate brought to the front. Whether we were attending in person or not, we would have been aware that other duties continued to be performed each week: arrival at a certain time, unlocking the door, turning lights on, then off, aiming the camera right or left so those watching on-line could observe the

service, counting and depositing the offering. Most of these necessary tasks were familiar ones, but this year they were done by our well sanitized hands, with our smiles usually hidden by our masks.

It is certain that those who performed the above duties, or who recorded their readings and greetings, did so with an awareness of the presence of all, including those who had to remain at home and watch on-line, sometimes from great distances. As the coordinator, I so appreciated everyone's good humoured willingness to do what was needed.

Mary Bogaard

---

### *LADIES' BIBLE STUDY GROUP*

Our studies were interrupted in 2020 by Covid-19 and various shut-downs from time to time. Because of the complete closure of early spring, we did not complete the study of *First Corinthians: Living Love When We Disagree* by Melissa Spoelstra until early summer. We all agreed that watching believers belittle each other whether disagreeing on social media or in person, breaks our hearts...as it grieves the Lord. He calls us to live love...even when we disagree.

We decided to continue our studies during the summer. Our present study is called *Jeremiah: Daring to Hope in an Unstable World*, also by Melissa Spoelstra. In the subsequent months we have been thankful to have been led to this study. We looked forward each week as Jeremiah spoke to a Culture known for its materialism, economic woes, political globalization, and religious division. We find God calling out to His people, continually, asking them to place their hope in Him. God speaks through Jeremiah delivering a message of warning but also with His heart, of love. A message of hope for living in an unstable world. From discussion of the Word...a weekly message of comfort and hope. Because of the province going into Orange Stage and now Red Stage, we have not yet been able to finish this study. We look forward to continuing when we go back to the Yellow stage.

We would be happy to have others join us. We meet at 10:30 Monday mornings.

By Linda Trentini with updates by Barbara Jardine - on behalf of Beth Cockburn-Savoie and Jean Scobie.

---

### *MUSIC COMMITTEE*

The organ and piano worship music performed by our organists, Tyler Buchanan, Elizabeth Craig, and Laura Snyder (who also played preludes on her French horn), and the string music, often provided by Elizabeth Craig and Charles Torrance, have been a very important part of our worship services in 2020, especially so after Covid-19 arrived and we had to suspend all singing in our services.

Our choir had begun rehearsals in January 2020, but weather caused cancellation of the service designated for our anthem. We rehearsed and sang our anthem in February. Our March rehearsals were under way when the virus closed down our live services.

After many pre-recorded services which featured instrumental music (organ, French horn, violin, cello) plus organ or piano accompaniment for hymns that we could only sing at home, it was decided to have a few choir

members gather, distanced and masked, in the sanctuary to record accompanied hymns for the services. This was very much enjoyed, especially by the choir members who were delighted to do some well-distanced hymn singing, but, when we were able to resume live services, the provincial health restrictions did not permit singing. However, our creative instrumental musicians began providing music at intervals throughout the service which, though not replacing the singing of hymns, provided similar and familiar beautiful musical connections linking the parts of our service.

Having thoroughly enjoyed the skilled leadership of Adelle Elwood as our Choir Director and Caitlin Strong as Choir Accompanist in the winter and spring, we struggled with the uncertainty of whether choir would be possible in the Fall. Choosing hopefulness, we interviewed and hired Caitlin Strong to be our choir director for 2020-2021 and Jerry Yin agreed to be our accompanist. It was October before we were able to plan and hold two rehearsals. We were poised to record the anthem to be played the following Sunday when New Brunswick went "orange" and we had to suspend choir. In "yellow" November, we planned more rehearsals, but we were soon back to "orange" and could not hold them. We are very grateful to Caitlin and Jerry for taking on our choir in this peculiar situation and for being cooperative, creative, flexible and good-humoured as we all tried to restart our choir. We have hopes for 2021!

Whatever our "circumstances" our committee exists to search for, employ, encourage and assist our organists, choir director and choir accompanist, as well as to encourage those who make up our choir.

Submitted with our sincere appreciation and thanks to the congregation for continued, generous financial support for the ministry of music at St. Andrew's,  
Laura Snyder, Carol Sheehan, Jeff Murray and Mary Bogaard

---

### *PUBLICATIONS*

The publications committee is responsible for maintaining the website for St. Andrew's Presbyterian Church, the church directory and publication of *The Salt*.

Jeff Murray, the web master, has done an excellent job over the year with the website and has taken on the responsibility of recording church services and posting them on the web site and also on face book during this Covid season. In addition to our website, *sapres.ca*, we have expanded our online presence to include a Facebook page, YouTube channel, and CanadaHelps.org donation page.

This virtual reaching out has continued to connect the session, the board and many members and adherents both locally and far away to the ministry of St. Andrew's. In addition to his ministry duties, Jeff has extended his technical abilities enabling the congregation to remain close and connected. For this we are all very thankful.

The salt was published twice in 2020: an easter edition and a fall edition. Previous editions our newsletter and Annual Meeting Reports can be found on our website at [sapres.ca/News.html](http://sapres.ca/News.html)

The directory was printed and distributed in January.

Respectfully submitted,  
Mona Meldrum

## *SESSION REPORT*

Very little was “normal” about 2020, either for our church or for the world, as we all struggled with the realities of a global pandemic known as the Coronavirus disease (COVID-19). While we are fortunate that the disease seems not to have invaded our local community during 2020, various phases of lockdowns, health restrictions, and border closures changed our daily lives and disrupted our regular church activities in numerous ways from mid-March through the end of the year and will likely continue to do so well into 2021. The Session and our congregation, however, have found new ways to worship “together”, to stay in touch, and even to make new and renewed connections during this difficult time.

The Session met eight times during 2020, and the meetings were well attended. Three of those were joint meetings with the Board of Managers, and several were held as virtual meetings using the Zoom platform.

Our last regular, live (pre-COVID) service was held in the church on Sunday, March 15, 2020. By March 22, following provincial health guidelines and regulations, the church was closed and Rev. Murray made the first pre-recorded virtual service available via Facebook and YouTube. Initially intended for just a few weeks, this soon became our longer-term plan. Pre-recorded services continued through September 20, for a total of 27 Sundays, plus special services for Maundy Thursday and Good Friday. Abundant thanks are due to Rev. Murray for all of his work in planning, recording, and editing these services. We are also grateful to those who contributed recorded greetings, scripture readings, and music, and to the Flower Committee who added beauty to these services. Mission Awareness Sunday was celebrated on April 26, with members of the St. Andrew’s Auxiliary of the Atlantic Missionary Society recording much of the service. During Rev. Murray’s absence for summer holidays, Brian Neilson led the four services for July 19 through August 9 – all recorded and edited in advance. During the summer a small group of choir members added their voices to some of the hymns.

In August the Session and Board met jointly to plan for our return to live services. At that time churches were allowed under provincial COVID rules to gather while masked and maintaining at least a 1-metre distance. We proceeded with caution, since schools would soon be reopening and students would also be returning to Mount Allison University for the fall term. A committee (Rev. Murray, Mary Bogaard, Dick Fillmore, Barb Jardine, and Laura Snyder) was tasked with working out the details of the operational plan, with the goal of having our first “live” service on September 27. All services would be live-streamed, with recordings available through Facebook, since many would still not be able to attend in person. This production method was much easier and less time-consuming than the preparation of the pre-recorded services. While the masking and 1-metre distance would allow us to welcome a congregation of up to 35 people, concerns about viral transmission through singing led us, very reluctantly, to suspend congregational singing at this time.

A few weeks into our new form of live services, our zone of the province saw a spike in virus cases and was required to move from the less restrictive “yellow” to the more restrictive “orange” phase – with stricter rules for gatherings such as church services. After cancelling for one Sunday to regroup, the committee determined that we could return to live services, but with a smaller congregation seated at 2-metre distances as required under “orange” rules. Streaming and recording of services became even more important with these further restrictions on congregation size. This plan allowed us to adapt quickly as the ups and downs of viral transmission were met by further shifts between the “orange” or “yellow” rules.

While this “new normal” for church services has been far from ideal, our Christmas services provided some unexpected moments of joy. At Brian Neilson’s creative suggestion, our popular early Christmas Eve family service was turned into a festive outdoor event, planned and carried out by Brian, Rev. Murray, and Mona Meldrum, with help from Jerry Ward in the construction of a stable for the creche scene. Good weather and an excellent turnout of congregation members, friends, and neighbors made for a joyous celebration. The small gatherings for the late Christmas Eve and Christmas Day services allowed us to spread out enough in the sanctuary to sing a few Christmas carols together – a real treat after months of hymn deprivation.

The Sacrament of Holy Communion was celebrated on five Sundays during 2020, and also as part of the late evening service on Christmas Eve. We were not able to include Holy Communion in the services for Maundy Thursday, Easter, or Pentecost, during church closure and pre-recorded services, and some procedures for handling and sharing the sacred elements had to be revised in the fall, as part of the church reopening plan.

Watching church services online is far from ideal, and not everyone has access to the technology required to view them. Elders and others stepped up to keep in touch with people through phone calls, emails, and chance conversations in the community. The Prayer Tree, ably managed by Mary Bogaard, has also been a vital link in keeping us connected while apart. One of the unexpected joys of our venture into virtual church services has been the messages received from church friends near and far who connected or reconnected with us through our online presence.

While adapting our church services to this new reality took a lot of our energy during 2020, other activities and concerns also continued. During 2020 Brian Neilson continued to serve as Representative Elder, and also as Moderator of the New Brunswick Presbytery. He and Rev. Murray provided updates on the Presbytery and Synod, though meetings were curtailed. Laura Snyder continued as Clerk of Session and Mona Meldrum continued as Roll Clerk. Linda Trentini served as Alternate Representative Elder and as the Session representative to the Board.

During Lent, Rev. Murray led study sessions based on the book *Entering the Passion of Jesus: A Beginner’s Guide to Holy Week*, by Amy-Jill Levine.

During the Annual General Meeting of 9 February 2020, Rev. Murray informed the congregation of his recent request to the Presbytery, to reduce his call from full time to three-quarter time. The Presbytery’s normal process for considering this request was delayed by the spring pandemic shutdown. In order to help facilitate the process, the Session sent a letter to the Presbytery on May 25, 2020, affirming our full support of Rev. Murray’s request. His request was later approved on June 17, 2020, and took effect on July 1, 2020.

The Church School has been an area of continuing care and concern for the Session this past year. Gillian Strong agreed early in 2020 to serve as the new coordinator of the Sunday School. Her early efforts in this area were cut short by the pandemic shutdown in mid-March, but she distributed a helpful list of resources to parents via email.

With great sadness we marked the passing of one long-time member during 2020. Dr. David Torrance passed away on November 8, 2020. The funeral service commemorating his life was held at St. Andrew’s on November 13.

In these difficult times we are thankful for all those who have joined together in finding new ways to worship, and who have continued to nurture our sense of community as a congregation. God continues to bless us and the ministry we share together, often in unexpected ways.

Respectfully submitted, *The Session of St. Andrew's*

Rev. Jeff Murray, Terrlynn Allen, Mary Bogaard, Richard Fillmore, Mona Meldrum, Brian Neilson, Laura Snyder, and Linda Trentini.

---

### *ST. ANDREW'S LIBRARY & ARCHIVES*

Two children's books and three adult books were added to the Library during 2020. All were donations. We had hoped to begin working this year on a project to create a basic online catalogue of our collections, beginning with the children's materials, and also to do some weeding to reclaim much-needed shelf space. Unfortunately, this work has been on hold during 2020, due to closures and restrictions related to the coronavirus pandemic.

Lindsay Murray oversees the collection and deposit of St. Andrews archival materials (such as copies of publications, reports, minutes, and photographs) to the Archives at Mount Allison University.

The library committee hopes to be able to return to its work with the library collections during 2021. As always, we welcome your suggestions for books to add to the library collections. Have you been doing more reading in these past months of shutdowns and restrictions? Have you read anything inspiring? Let us know!

Respectfully submitted,

Beth Cockburn-Savoie, Lindsay Murray, and Laura Snyder

---

### *SOCIAL COMMITTEE*

Our committee began 2020 well by having Coffee and Conversation in January and in February. But from March onwards, we were a committee "in name only" until, sadly, we were asked to organize food for the gathering at the Craig-Torrance house following David Torrance's funeral on November 13. The request to the congregation was answered by a wonderful array of easily served and delicious food, making it possible for David's family to meet with friends from our church and from the broader community, even for a short period, and under required restrictions of distance.

A card of thanks on behalf of the family is at the church in the narthex, but it was my impression that the reception, while certainly very meaningful and a great comfort to the family, was also a great comfort for our congregation, including those who organized, prepared and dropped off food and worked as a team at the reception to keep plates filled and coffee and tea hot. It was a reminder to all of us that we remain a community.

As always, this report is written with appreciation for the efforts of all in the congregation.

Mary Bogaard for the 2020 Social Committee:

Beth, Ramona, Debbie, Helen, Linda and Mary



*Nominating &  
Financial Reports*



*ST. ANDREW'S PRESBYTERIAN NOMINATING COMMITTEE REPORT*

A sincere thank you to all who have served the Congregation of St. Andrew's on various committees and in various other capacities during the past year. A sincere thank you to all who will continue in these roles and to those who have accepted nomination for the coming year(s).

Please note that committee members are responsible until the Congregational Meeting following their final year - i.e. service until 2021 extends to the Congregational Meeting which will be held early in 2022. Officers of committees are normally approved yearly by the congregation but, if necessary, committees can choose their own officers.

PRESENTLY SERVING

NOMINATED FOR CONGREGATIONAL MEETING

7 FEB 2021

---

NOMINATING COMMITTEE

Linda Trentini	2021	Chair	
Lindsay Murray	2020		
Darya Tower	2020		Barbara Jardine 2023

BOARD OF MANAGERS

Art Miller	2022		Chair	2021
Kirk Meldrum	2022			
Paul Bogaard	2020	Paul Bogaard	2023	
Anne Miller	2020	Anne Miller	2023	Treasurer 2021
Linda Trentini	2022			Session Rep
Barbara Jardine	2021			
Alex Whitla	2021			Secretary 2021
Travis Tower	2020			

ENVELOPE SECRETARY

Elizabeth Miller	2020	Elizabeth Miller	2021
------------------	------	------------------	------

FINANCIAL REVIEWER

Brian Johnstone	2020	Brian Johnson	2021
-----------------	------	---------------	------

TRUSTEES

Kirk Meldrum	2022		
Anne Miller	2020	Anne Miller	2023
Richard Fillmore	2021		

PRESENTLY SERVING

NOMINATED FOR CONGREGATIONAL MEETING

7 FEB 2021

---

LIBRARY COMMITTEE

Laura Snyder	2022	
Lindsay Murray	2020	Lindsay Murray 2023
Beth Cockburn-Savoie	2021	

SOCIAL COMMITTEE

Beth Cockburn-Savoie	2022	
Linda Trentini	2022	
Debbie Stewart	2020	Debbie Stewart 2023
Mary Bogaard	2021	
Ramona Keiser	2021	
Helen Amos	2021	

PUBLICATIONS COMMITTEE

Jeff Murray	2020	Web Master	Jeff Murray	2021	Web Master
Jeff Murray	2020	Editor <i>The Salt</i>	Jeff Murray	2021	Editor <i>The Salt</i>
Mona Meldrum	2021	Editor <i>Church Directory</i>			

COMMUNION ELEMENTS

Matt Summers	2020
--------------	------

FLOWERS

Mona Meldrum	2021	
Eileen Smith	2021	
Caroll Sheehan	2020	Caroll Sheehan 2023
Linda Trentini	2020	Linda Trentini 2023
Debbie Stewart	2021	

FOOD BANK

Linda Trentini	2020	Jerry Ward	2021
----------------	------	------------	------

READER AND GREETER CO-ORDINATOR

Mary Bogaard	2020	Mary Bogaard	2021
--------------	------	--------------	------

PRESENTLY SERVING

NOMINATED FOR CONGREGATIONAL MEETING

7 FEB 2021

---

COMMUNITY ASSOCIATION REPRESENTATIVE

Brian Neilson 2020

Brian Neilson 2021

ASSISTANT TO THE TREASURER

Linda Trentini 2020

Linda Trentini 2021

Respectfully Submitted: Linda Trentini (Chair), Lindsay Murray, Darya Tower

# TANTRAMAR ACCOUNTING SERVICES

**65 Larsen Lane, Salisbury, NB E4J 3L2**

**Tel: 506-372-4488 Fax: 506-372-4499**

**Toll Free: 1-855-364-1107 Email: [tas@nb.aibn.com](mailto:tas@nb.aibn.com)**

January 21, 2021

St Andrews Presbyterian Church  
36 Bridge Street  
Sackville, NB  
E4L 3N7

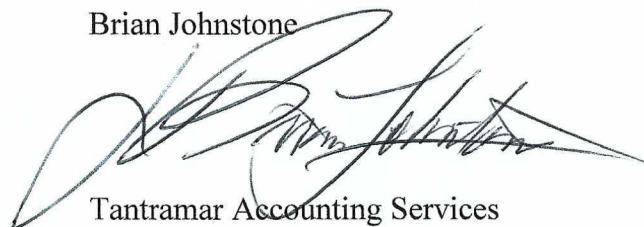
To the Members of St. Andrew's Presbyterian Church,

I have reviewed the balance sheet of St. Andrew's Presbyterian Church as of December 31, 2020, and the statements of income and expenses for the year then ended. My review consisted of enquiry, analytical procedures, discussion relating to the supplied information, and assistance in the preparation of accounting reports with the Treasurer of the church.

Based on my review, nothing has come to my attention that causes me to believe that these financial reports are not, in all material respects, in accordance with generally accepted accounting procedures.

Sincerely

Brian Johnstone



Tantramar Accounting Services

**Overview of Income 2020 and Budget 2021, St. Andrew's Presbyterian Church**

2020	Actuals:	2021	Budget:
Total Revenue for Budget (Main + B&R):	126832	Total Revenue (Main + B&R):	102500
Total Expenses for Budget (Main + B&R):	96166	Total Expenses (Main + B&R):	96250
Net gain/loss:	30666	Net gain/loss (Reserve amount):	6250
Approved Budget (Main + B&R):	\$114,106	Proposed Budget (Main + B&R):	\$102,500

**Income Statement and Budget - Main Operating Account**

St. Andrews Presbyterian Church  
For the Year 2020, with Budget 2021

REVENUE	2021 Budget	2020 Actual	2020 Budget	2019 Actual
Local Givings	90000	95076	101106	92976
Presbyterian Sharing	n/a		n/a	3480
Rental of Facilities				960
Loose Offering	500	244	1000	737
<b>Total Operating Rev:</b>	<b>90500</b>	<b>95320</b>	<b>102106</b>	<b>98153</b>

EXPENSES	2021 Budget	2020 Actual	2020 Budget	2019 Actual
Synod Assessment	1676	1713	1905	1983
Pres. Assessment	0	1429	1429	991
Church School	300		300	
Fruit & Flower Fund	300	122	300	193
Pulpit Supply	1500	1225	1500	750
Caretaking	2300	2240	2300	2240
Library			200	
Kitchen Sup. & Hosp.	200	171	300	339
Pandemic Church Serv.	1000	950		
Printing Services	900	427	900	898
Advertising	100		100	165
Ins.(church & manse)	4091	3723	3707	2957
Liturgical Materials	50	32	50	31
Music Expenses	9280	6970	8900	8155
Present., Honor., Gifts	200		200	
Elder Education			200	
Sundry	200	50	200	139
Office Supplies	150	82	150	155
Bank Fee	200	177	150	140
Financial Consultant	1200	1200	1200	1200
Org./Piano Tuning etc	600	159	600	473
<b>Subtotal Expenses:</b>	<b>24247</b>	<b>20670</b>	<b>24591</b>	<b>20809</b>

EXPENSES (cont.)	2021 Budget	2020 Actual	2020 Budget	2019 Actual
<b>CHURCH UTILITIES</b>				
Electricity	1500	1494	1900	1880
Furnace Oil & Service	5000	4045	5000	4664
Telephone	950	934	950	930
Water	405	405	400	388
Snow Removal				
<b>Total Church Utilities</b>	<b>7855</b>	<b>6878</b>	<b>8250</b>	<b>7862</b>

MANSE UTILITIES	2021 Budget	2020 Actual	2020 Budget	2019 Actual
Electricity	1800	1776	1900	1885
Gas, Fuel Oil & serv.	2000	1584	3000	3009
Telephone	2000	1859	2100	2065
Water	650	637	600	585
<b>Total Manse Utilities</b>	<b>6450</b>	<b>5856</b>	<b>7600</b>	<b>7544</b>

PAYROLL	2021 Budget	2020 Actual	2020 Budget	2019 Actual
Total Stipend (3/4)	35100	40950	46800	46031
Payroll Expenses	3000	3165	3500	3373
Cong. Pension Assess.	4656	4763	4763	4957
*Continuing Ed.			1000	
Med. & Dent. Ins.	4592	4502	4502	4414
Professional Dev.	500	170	500	452
Communications Allow	700	683	600	597
<b>Total Support of Min.</b>	<b>49548</b>	<b>54233</b>	<b>61665</b>	<b>59824</b>

DONATIONS (change for 2020: all donations extra to budget)	2021 Budget	2020 Actual	2020 Budget	2019 Actual
Presbyterian Sharing			n/a	9500
Camp Geddie			n/a	900
Sack. Comm. Assoc.			n/a	200
Knox Coll. Cap/Concilio			n/a	400
<b>Total Donations:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11000</b>

<b>Total Operating Expense:</b>	88100	87637	102106	107039
---------------------------------	-------	-------	--------	--------

<b>NET GAIN/LOSS</b>	<b>2400</b>	<b>7683</b>	<b>0</b>	<b>-8886</b>
----------------------	-------------	-------------	----------	--------------

Extra to Budget In:	2020	2019
Presbyterian Sharing	n/a	2740
PWS&D	n/a	2725
AMS	n/a	1225
Foodbank	n/a	50
SRRC	n/a	80
Calendars	n/a	65
<b>Total Extra to Budget In:</b>	<b>6885</b>	<b>4889</b>

Extra to Budget Out:	2020	2019
Presbyterian Sharing	n/a	2735
PWS&D	n/a	2725
AMS	n/a	1240
Foodbank	n/a	50
SRRC	n/a	85
Calendars	n/a	60
<b>Total Extra to Budget Out:</b>	<b>6895</b>	<b>4911</b>



**Income Statement and Budget-Building and Reserve Account**

St. Andrew's Presbyterian Church  
For the Year 2020, with Budget 2021

<b>REVENUE</b>	2021 Budget	2020 Actual	2020 Budget	2019 Actual	<b>EXPENSES</b>	2021 Budget	2020 Actual	2020 Budget	2019 Actual
Vision 2020	n/a	15132			Church Annual Mainten.	1000	1073	1000	771
Env. Offering (w.PAR)	12000	16379	12000	5990	Contingency fund	2000	187	2000	1996
					Video Equipment		361		
Interest		1		1	Elevator expenses	1400	1184	1400	1364
<b>Total Revenue B&amp;R</b>	12000	<b>31512</b>	12000	5991	Manse Annual Mainten.	750	1006	750	99
					Basement insulation	3000	4718	5000	
					<b>Total Expenses B&amp;R</b>	8150	<b>8529</b>	10150	4230
					<b>Total for Reserve</b>	3850			
					<b>NET GAIN/LOSS</b>	0	<b>22983</b>	1850	1761

**Income Statement and Budget - Memorial Fund**

St. Andrews Presbyterian Church  
For the Year 2020, Budget 2021

<b>REVENUE</b>	2021 Budget	2020 Actual	2020 Budget	2019 Actual	<b>EXPENSES</b>	2021 Budget	2020 Actual	2020 Budget	2019 Actual
**Benevolent Fund		525		810	**Benevolent Fund		225		1375
In Memoriam		6505		855					
Interest				1	<b>Total Exp. Memorial</b>		225		1375
<b>Total Rev. Memorial</b>		7030		1666	<b>NET GAIN/LOSS</b>		6805		291

<b>**Benevolent Fund (held here since 2013)</b>	
Balance Dec.31, 2019	1045
Donations 2020	525
<b>Total available 2020</b>	<b>1570</b>
Withdrawals in 2020	225
<b>Net available at present</b>	<b>1345</b>

<b>*Continuing Education Fund(maximum \$5000)</b>	
Total available for 2020	1545
Withdrawals in 2020	0
<b>Balance Dec. 31, 2020</b>	<b>1545</b>
Budget 2021	1000
<b>Total available for 2021</b>	<b>2545</b>

**Balance Sheet**

St. Andrews Presbyterian Church  
As at December 31, 2020 (compared with December 31, 2019 & 2018)

<b>ASSETS</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>LIABILITIES</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>
<u>Current</u>				<u>Short Term</u>			
Bank				Accounts Payable/Accruals	2521	2906	2438
Operating Account	28914	3311	6082				
Bldng & Rsrv Acct.(\$10,000 CEBA)	17040	2726	5726	<u>Long Term</u>			
Memorial Account	11539	5084	5723	CEBA Loan	40000	0	0
Prepaid Expenses	4021	3553	2923	<b>Total Liabilities:</b>	<b>42521</b>	2906	2438
Account Receivable	829	592	1198				
GIC (CEBA loan)	30000			<b>ASSETS OVER LIABILITIES:</b>	<b>1062022</b>	1024560	1031414
<b>Total Bank Accounts:</b>	<b>92343</b>	15266	21652				
<u>Fixed</u>							
Church (book values)							
Building	439400	439400	439400				
Furnishings	55000	55000	55000				
Land, 36 Bridge St.	30000	30000	30000				
Memorial Window	26700	26700	26700				
Organ	223400	223400	223400				
Piano	10700	10700	10700				
Elevator (Sept., 2016)	55000	55000	55000				
Manse (book values)							
Manse	136000	136000	136000				
Manse Contents	11000	11000	11000				
Land, 13 West Avenue	25000	25000	25000				
<b>Total Fixed Assets:</b>	<b>1012200</b>	1012200	1012200				
<b>Total Assets:</b>	<b>1104543</b>	1027466	1033852				

# *Appendix*



## *CONGREGATIONAL COMMITTEES - TERM OF OFFICE AND DUTIES*

### **Annual Meeting Officials:**

Chair - “At congregational meetings the minister of the congregation, or the minister appointed by the presbytery, presides. But if the minister is absent or declines to preside, the meeting appoints one of its number to take the chair”(Book of forms 154). Duties: Calls the Annual Meeting to order. Conducts the business of the Annual Meeting in an orderly and expeditious fashion. Assures that all motions are properly moved, seconded, debated and voted upon.

Secretary – Appointed annually. Duties: Records the minutes of the Annual Meeting to be reported to session and to the Board and recorded for the next Annual Meeting.

### **Board of Managers:**

Consists of no less than six and no more than eight members nominated by the congregation, plus one member of the Session, appointed by the Session as liaison member. “One-third of the board shall retire each year by rotation, and their places, as also the places of any who vacate their office during the year, shall be filled at the annual meeting. The retiring managers may be re-elected” (Book of Forms 159).

Chair- “Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting” (Book of Forms 167). May be re-appointed. Duties: “have each meeting opened and closed with prayer. See that business is properly ordered and recorded; to take the vote; and to announce the decisions. He/she may introduce any business to the Board, and may speak regarding it, but has only a casting vote. As the executive of the board, he/she also has power to perform any functions explicitly assigned to him/her. In the absence of the convener from any meeting of the board, one of the other managers may be chosen to preside” (Book of Forms, 168.)

Treasurer- “Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting” (Book of Forms 167). May be re-appointed. Duties: “to keep the accounts of the congregation, together with all vouchers; to receive and disburse all moneys subject to the direction and control of the board; and to produce his/her accounts, properly audited, to the annual meeting of the congregation. Where there is a chartered bank convenient to the congregation, it is the duty of the treasurer to deposit therein, without delay, all money received by him/her, and in a separate account identifying it as belonging to the congregation” (Book of Forms 170).

Assistant to the Treasurer – Appointed by the congregation at its annual meeting. Person assists in the overall work of the treasurer position.

Secretary - “Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting” (Book of Forms 167). May be re-appointed. Duties: “to keep a faithful record of the proceedings of the board; to engross therein the record of any congregational meeting held for temporal purposes; and to take charge of all papers belonging to the board that are not entrusted to the custody of the treasurer. The minute book shall be available to the board at all times, and shall be signed by the convener and secretary” (Book of Forms, 170).

**Envelope Secretary:** Appointed annually at the Annual Meeting. May be re-appointed. Duties: Verify and record the totals of offerings received. Prepare income receipts quarterly. Maintain the envelope holder number file.

**Reviewer:** Appointed annually at the Annual General Meeting. May be reappointed. Duties: Review the Church's financial records annually.

**Trustees:**

Three members appointed for three year rotational staggered terms; must be professing members of the church (Book of Forms, 149). Duties: Hold the property of the congregation in trust as provided for in the trust deed.

**Social Committee:**

Six members appointed for three year rotational, staggered terms.

Duties: Plans and is responsible for all congregational social and fellowship activities. Social Convener is responsible for organizing and supervising catering arrangements for congregational events, including monthly Coffee and Conversation.

**Library & Archives Committee:**

Three members appointed for three year rotational staggered terms. May be reappointed for a second term. Duties: set policy for the Church Library in consultation with the Session when appropriate. Purchase new materials in consultation with the Minister. Accession and classification of new materials. Maintain the collection in an orderly fashion. Encourage use of the library by the congregation.

To collect and deposit in the Mount Allison archives the archival record of the congregation.

**Publications Committee:**

Five members, appointed for rotational staggered three year terms. May be reappointed. Duties: For Newsletter - plan, edit and publish on a regular basis.

For Congregational Directory - to gather information, edit and publish annually.

For Webmaster - supervise setting up and maintenance of church web site.

**Flower Committee:**

Two (or more) members, one being the chair, appointed for 3-year terms. May be re-appointed. Duties: Providing weekly flower arrangements in the Church, either live materials, potted plants or dried/artificial floral material depending upon availability. Coordination of floral memorials with donor, receiving requests and arranging for purchase and placement as required. Notify Minister of memorial so that acknowledgement can be made from the pulpit or in the bulletin. Arranging cards and flowers for special events within the life of the congregation - Christmas, births, marriages, illness, deaths, etc.

**Greeter Coordinator:**

Appointed annually. Duties: to co-ordinate and remind two persons per Sunday to act as greeters, ring the bell, and take up the offering.

**Reader Coordinator:**

Appointed annually. Duties: to co-ordinate and remind persons to read Scripture lessons during weekly worship service and special services.

**Communion Elements:**

Appointed annually. Duties: to prepare communion table and elements for the purpose of celebrating the Holy Communion as directed by the Session.

**Community Association Representative:**

Appointed annually. Duties: Represents the congregation on the Sackville Community Association.

**Nominating Committee:**

Three members appointed for three year rotational staggered terms. The chair is senior member of the Committee. Duties: prepares a list of candidates to serve on various Church committees and boards, other than those appointed by Session.

*Revised January 25, 2017*